STATE OF NEW YORK - WORKERS' COMPENSATION BOARD

VOLUNTEER FIREFIGHTER'S CLAIM FOR BENEFITS

SEE REVERSE FOR FILING INSTRUCTIONS

Does this claim involve disease or malfunction of the heart or of one or more coronary arteries? (Check one) ☐ Yes ☐ No

W.C.B. CASE NO. (If known)	CARRIER CASE NO. (If known)	CARRIER CODE NO.	DATE OF INJURY	SOCIAL SECURITY NO.

	First Name	Middle Initial	Last Name	Address (Give Number and Street, City, State, Zip Code)	Apt. No.
1. VOLUNTEER FIREFIGHTER					
2. FIRE COMPANY					
3. POLITICAL SUBDIVISION LIABLE FOR BENEFITS					

INFORMATION, REGULAR WORK

4. (a) Marital Status_____ (b) Sex_____ (c) Date of Birth_____ (d) Tel. No.( )_____

5. Describe in detail your duties in regular employment_____

6. Your work week at time of injury was (check one) ☐ 5 days ☐ 6 days ☐ 7 days ☐ Other_____

7. Employer's name and address_____

INJURY

8. (a) Were you injured in the line of duty in the jurisdiction of your own fire district or political subdivision? ☐ Yes ☐ No

(b) If you were injured in the line of duty involving assistance call from another locality, give name of other fire district or political subdivision_____

PLACE AND TIME

9. Address where injury occurred_____ County_____

10. Date of injury_____ at_____ o'clock_____ M

NATURE AND EXTENT OF INJURY

11. State full nature and cause of injury_____

12. Has injury resulted in amputation? ☐ Yes ☐ No If yes, describe_____

13. On what date did you stop work because of this injury?_____

14. Have you returned to work? ☐ Yes ☐ No If yes, give date_____

15. (a) Does injury keep you from work? ☐ Yes ☐ No (b) Have you done any work during your disability? ☐ Yes ☐ No

MEDICAL CARE

16. (a) Did you receive medical care? ☐ Yes ☐ No (b) Are you now receiving medical care? ☐ Yes ☐ No

17. (a) Are you now in need of medical care? ☐ Yes ☐ No (b) Name and address of attending doctor_____

18. If you were treated in a hospital, give name and address_____

VOLUNTEER FIREFIGHTERS' BENEFITS

19. Have you received volunteer firefighters' benefits payments for the injury reported above? ☐ Yes ☐ No

20. Are you now receiving volunteer firefighters' benefits payments? ☐ Yes ☐ No

21. Do you claim further volunteer firefighters' benefits payments? ☐ Yes ☐ No If yes, explain_____

NOTICE

22. Have you given Notice to Liable Political Subdivision of Volunteer Firefighter's Injury or Death (Form VF-1) to the political subdivision liable for the payment of your volunteer firefighters' benefits? ☐ Yes ☐ No If yes, was such Notice delivered personally? ☐ Yes ☐ No or sent by Registered Mail? ☐ Yes ☐ No If yes, to whom was Notice delivered/sent _____

_____ Date_____

Name of Officer and Political Subdivision

NY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD PRESENTS, CAUSES TO BE PRESENTED, OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT ILL BE PRESENTED TO, OR BY AN INSURER, OR SELF INSURER, ANY INFORMATION CONTAINING ANY FALSE MATERIAL STATEMENT OR CONCEALS ANY MATERIAL ACT SHALL BE GUILTY OF A CRIME AND SUBJECT TO SUBSTANTIAL FINES AND IMPRISONMENT.

certify that copy of this was filed with_____ Name of Officer Title of Officer

_____ on_____

Political Subdivision Liable for Benefits

Dated_____ Signed by_____ or

Volunteer Firefighter

Signed_____ ( )_____

A person on his/her behalf, or in case of death, by any one or more of his/her dependents, or person on their behalf. Relationship Telephone

VF-3 (2-04)

THIS CLAIM SHOULD BE FILED WITH THE CHAIR, WORKERS' COMPENSATION BOARD, AS SOON AS POSSIBLE AFTER INJURY IS INCURRED. DO NOT DELAY FILING THIS CLAIM.

WHAT EVERY VOLUNTEER FIREFIGHTER SHOULD KNOW IN CASE OF INJURY IN LINE OF DUTY

A. The law requires every county, city, town, village or fire district to:

1. Provide Volunteer Firefighters' Benefits in case of accident or injury in the line of duty.
2. Post a notice of compliance: (a) Giving the name of the insurance carrier, if the community is insured, or (b) Stating that the community is self-insured. *(Look for this notice at your fire company headquarters. Advise the Workers' Compensation Board if it is not posted in a conspicuous place.)*

B. What You Must Do

1. You must give written notice of injury on Form VF-1 or this Form VF-3 by personal delivery or registered mail WITHIN NINETY DAYS after injury to the designated officer of the political subdivision liable for benefits as follows:

If the political subdivision liable for benefits is a	Then deliver to
a. County	a. Clerk of Board of Supervisors
b. City	b. Comptroller or Chief Financial Officer
c. Town	c. Town Clerk
d. Village	d. Village Clerk
e. Fire District	e. Secretary

The home county, city, town, village or fire district is liable for the payment of benefits, regardless of whether service was rendered for the home area or for another area under contract or in response to a call for assistance.
Form VF-1 is only a notice of injury or death and not a claim for benefits.

2. In order to claim benefits, you must file this Form VF-3 no later than two years after injury with: (a) Chair, Workers' Compensation Board (see address below) and (b) The same officer to whom a notice of injury was sent (item B1 above). **If you file Form VF-3 WITHIN NINETY DAYS, it serves as both a notice of injury and a claim for benefits, and you do not need to file Form VF-1.**
3. You should secure medical attention promptly (see item 2 below regarding choice of doctor).
4. Attend the hearing on your case if you are notified to appear before the Workers' Compensation Board.
5. Go back to work as soon as you are able.

C. Your Rights

1. As a volunteer firefighter, you are entitled to benefits if you suffer injury in the line of duty.
2. Generally, you are entitled to be treated by a doctor of your choice, provided he/she is authorized by the Board. If the political subdivision is involved in a preferred provider organization (PPO) arrangement, you must obtain initial treatment from the certified preferred provider organization which has been designated to provide health care services for volunteer firefighters' injuries.
3. You are entitled to be paid for drugs, crutches or any apparatus such as belts, if they are prescribed by your doctor; also for carfares and other necessary expenses going to and from your doctor's office or hospital. You are to secure a bill or receipt for such expenses and present it to the clerk of the county's board of supervisors, comptroller or chief financial officer of the city, clerk of the town or village, secretary of the fire district which is liable for providing volunteer firefighters' benefits, or its insurance carrier for payment. If payment is refused, the bill or receipt should be sent to the Workers' Compensation Board with a statement of fact that payment has been refused.
4. You are entitled to benefits from the first day of disability if your injury keeps you from work, compels you to work at lower wages, or leaves you with impaired eyesight or hearing, serious facial scars, or any permanent injury or stiffness of a finger, hand, toe, foot, leg or arm.
5. You are entitled to an opportunity to be heard on your claim before the Workers' Compensation Board.
6. You are entitled to the repair or replacement of prosthetic devices which are damaged as a result of services performed in the line of duty as a volunteer firefighter. Prosthetic devices include an artificial limb, artificial eye, eyeglasses, contact lens, hearing aid, denture or dental appliance or any surgical appliance required to be worn or used by the volunteer firefighter, but does not include articles considered to be ordinary wearing apparel.

Notification Pursuant to the New York Personal Privacy Protection Law (Public Officers Law Article 6-A) and the Federal Privacy Act of 1974 (5 U.S.C. Sec. 552a).

The Workers' Compensation Board's ("Board") authority to request personal information from claimants is derived from Sections 20 and 142 of the Workers' Compensation Law. This information is collected to assist the Board in processing claims in an efficient manner and to help it maintain accurate claim records.

The Board is strongly committed to protecting the confidentiality of all personal information that it collects. Such information will be disclosed within the agency only to Board personnel and agents in furtherance of their official duties. Personal information will be disclosed outside the agency only in accordance with applicable state and federal law.

The Board's Director of Operations, located at 100 Broadway, Menands, New York 12241 (518-474-6674), is primarily responsible for the maintenance of agency records containing personal claimant information.

Failure to provide the information requested on this form will not result in the denial of your claim, but may delay the processing of your claim. The voluntary release of your social security number enables the Board to ensure that information is associated with, and quick action is taken on, your claim.

HIPAA NOTICE - In order to adjudicate a workers' compensation claim, WCL13-a(4)(a) and 12 NYCRR 325-1.3 require health care providers to regularly file medical reports of treatment with the Board and the carrier or employer. Pursuant to 45 CFR 164.512 these legally required medical reports are exempt from HIPAA's restrictions on disclosure of health information.

INSTRUCTIONS: Claims should be sent directly to the district offices at these addresses:

ALBANY 12241 - 100 Broadway, Menands. (866) 750-5157 For all accidents in following counties: Albany, Clinton, Columbia, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Ulster, Warren, Washington.

BINGHAMTON 13901 - State Office Building, 44 Hawley Street. (866) 802-3604 For all accidents in following counties: Broome, Chemung, Chenango, Cortland, Delaware, Otsego, Schuyler, Sullivan, Tioga, Tompkins.

BUFFALO 14202 - Statler Towers, 107 Delaware Ave. (866) 211-0645 For all accidents in following counties: Cattaraugus, Chautauqua, Erie, Niagara.

ROCHESTER 14614 - 130 Main Street West. (866) 211-0844 For all accidents in following counties: Allegany, Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Steuben, Wayne, Wyoming, Yates.

SYRACUSE 13203 - 935 James Street. (866) 802-3730 For all accidents in following counties: Cayuga, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence.

DOWNSTATE CENTRALIZED MAILING (for New York City, Hempstead, Hauppauge & Peekskill district offices) - PO Box 5205, Binghamton, NY 13902-5205. NYC (800) 877-1373 Hemp. (866) 805-3630 Haup. (866) 681-5354 Peek. (866) 746-0552 For all accidents in following counties: Bronx, Kings, Nassau, New York, Orange, Putnam, Queens, Richmond, Rockland, Suffolk, Westchester.

IF YOU HAVE QUESTIONS OR NEED ADVICE ABOUT YOUR CLAIM, YOU MAY CALL OR VISIT THE NEAREST OFFICE OF THE WORKERS' COMPENSATION BOARD.	SI TIENE PREGUNTAS O NECESITA CONSEJO SOBRE SU RECLAMACION, PUEDE LLAMAR O VISITAR LA OFICINA DE LA JUNTA DE COMPENSACION MAS CERCANA A USTED.

BE SURE TO NOTIFY THE APPROPRIATE OFFICE OF THE WORKERS' COMPENSATION BOARD OF ANY CHANGE IN YOUR ADDRESS.