

FINANCE COMMITTEE
October 11th, 2016
8:30 a.m.

Members: Marini, Smith, Miller, Crane, Pagano

8:30 a.m. **Approval of previous meeting minutes**

8:30 a.m. **Resolutions Referred to Committee**

9:00 a.m. **Treasurer, Tom Warnick**

NO BUSINESS

9:05 a.m. **County Attorney, Dan Connors**

TRANSMITTAL:

- Resolution Setting Date for Public Hearing on Proposed Local Law Amending the Mortgage Recording Tax Within the County of Wayne [CA10RES1REV1.doc](#)

9:05 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT Monthly Report.doc](#)

TRANSMITTAL:

- Authorization to Add Certain Properties Acquired by County Tax Deed to the 2017 Real Property Tax Auction [RPT01RES1 Acquired Properties.DOC](#)

9:20 a.m. **IT Director, Matt Ury**

REPORT: [IT Monthly Report October 2016.pdf](#)

TRANSMITTALS:

- Authorization to Execute Lease Agreement for Folder/Insert System with Pitney Bowes for the Information Technology Department [IT10RES1 Pitney Bowes.doc](#)
- Authorization for the Information Technology Department to Compare Pricing Options for the Purchase and Installation of Phone Voice and Fax Services for Wayne County Departments [IT10RES2- Phone and fax service RFP.doc](#)

9:30 a.m. **Auditor/ Management Asst. Patrick Schmitt**

REPORT: [Audit10RPT1.doc](#)

Invoice - Indigent Legal Services

TRANSMITTALS:

- Affirming Capital Reserve for Bulk Fueling Facility Amount and Reaffirming and Restating Wayne County's Intent to Maintain a Capital Reserve for Bulk Fueling Facility [CAdmin10Res1.doc](#)
- Affirming Insurance Reserve Fund Amount and Reaffirming and Restating Wayne County's Intent to Maintain a Repair Reserve Fund [CAdmin10Res2.doc](#)
- Affirming Repair Reserve Fund Amount and Reaffirming and Restating Wayne County's Intent to Maintain a Repair Reserve Fund [CAdmin10Res3.doc](#)
- Affirming Retirement Contribution Reserve Fund Amount and Reaffirming and Restating Wayne County's Intent to Maintain a Retirement Contribution Reserve Fund [CAdmin10Res4.doc](#)
- Establishing a Date for Public Hearing on the 2017 Wayne County Tentative Budget [CAdmin10RES5.doc](#)
- Acknowledging Receipt of the 2017 Tentative Wayne County Budget [CAdmin10RES6.doc](#)
- Adopting 2017 Salary Schedule for the Board of Supervisors and the Chairman of the Board [CAdmin10RES7 .doc](#)

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 10/11/16

Committee Chair: Patti Marini

Department Head: Daniel C. Connors, Esq.

Transmittal Title: RESOLUTION SETTING DATE FOR PUBLIC HEARING ON PROPOSED LOCAL LAW AMENDING THE MORTGAGE RECORDING TAX WITHIN THE COUNTY OF WAYNE

WHEREAS, NY Tax Law, Section 253-m allows Wayne County to adopt and amend local laws imposing in Wayne County a tax of twenty-five cents for each one hundred dollars and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Wayne and recorded on or after the date upon which such tax takes effect and a tax of twenty-five cents on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars; and

WHEREAS, each enactment of a local law pursuant to the authority of NY Tax Law, Section 253-m may provide for the imposition of a mortgage tax for a period no longer than three years from the date of enactment; and

WHEREAS, the existing local law enacted in Wayne County pursuant to the authority of NY Tax Law, Section 253-m will expire on April 14, 2017; and

WHEREAS, the Board of Supervisors desires to enact an amendment to the existing local law, which will have the effect of extending said local law for a time period of three (3) years, in accordance with NY Tax Law, Section 253-m(6); and

WHEREAS, NY Tax Law, Section 253-m (7) requires that any local law imposing a tax pursuant to that section shall take effect only on the first day of a calendar month, and further that such local law shall not be effective unless a certified copy of such local law is mailed by registered or certified mail to the Commissioner of Taxation and Finance at the Commissioner's office in Albany at least thirty (30) days prior to the date the local law shall take effect, and that certified copies of any local law described in this section shall also be filed with the county clerk of the county of Wayne, the secretary of state and the state comptroller within five (5) days after the date it is duly enacted; now, therefore, be it

RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law, that the Board of Supervisors shall hold a public hearing on Tuesday, November 15, 2016, at 9:10 a.m., in the Supervisors' Chambers in the County Court House, Lyons, New York 14489, on the following proposed local law:

COUNTY OF WAYNE - STATE OF NEW YORK
INTRO NO. /LOCAL LAW NO. ____ FOR THE YEAR 2016

A local law amending Local Law No. 4-2005, as amended by Local Law No. 4-2008, as amended by Local Law No. 1 – 2011 and amended by Local Law 1-2014, entitled "Adoption of Local Law to Impose a Mortgage Recording Tax within the County of Wayne."

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

SECTION 1

Section 1 of Local Law 4-2005, as amended by Local Law No. 4-2008 and by Local Law No. 1 -2011, entitled "Adoption of Local Law to Impose a Mortgage Recording Tax within the County of Wayne" is hereby amended to read as follows:

Section 1. Imposition of Tax

Pursuant to Chapter 164 of the Laws of 2005, for the period beginning April 1, 2017 and ending (note: this date must be no longer than three (3) years from the date of enactment), there is hereby imposed, in the county of Wayne, a tax of \$0.25 for each \$100.00, and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the county of Wayne and recorded on or after April 1, 2017 and a tax of \$0.25 on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than \$100.00.

SECTION 2

Section 7 of Local Law No. 04-2005 as amended by Local Law No. 1 – 2011 and as amended by Local Law 1-2014, entitled "Adoption of Local Law to Impose a Mortgage Recording Tax within the County of Wayne" is hereby amended to read as follows:

Section 7. Effective Date

This local law shall take effect on the first day of April, 2017, provided a certified copy thereof is mailed by registered or certified mail to the New York State Commissioner of Taxation and Finance at least 30 days prior to such date. Certified copies of this local law shall also be filed with the Wayne County Clerk, the Secretary of State, and the State Comptroller within five days after the date it is duly enacted.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Real Property Tax Services
Activity Report
September 2016

The Real Property Tax Service Agency maintains and updates tax maps for Wayne County, advises assessors on the preparation and maintenance of assessment rolls, investigates applications for correction of assessment errors and refunds, apportions the county levy among the assessing jurisdictions, calculates tax rates on behalf of the towns, special benefit districts, and various special or delinquent charges and prepares the applicable tax warrant, processes title changes, serves as a member of the Wayne County Agricultural Development Board and provides annual training, administrative support, cooperation and assistance to acting Board of Assessment Review in Wayne County. RPTS works closely with local school business officials as well as village officials in addition to the town officials.

- Attended BOS meeting
- Attended the "policy makers" Agricultural Tour
- Attended the NYSAA Annual Conference

September brings many COE requests for erroneously omitted exemptions. With the changes made by the Department of Tax and Finance in regard to the STAR check, there have been several COE's that have been created by the states "new" authority to approve eligibility.

The weekend of September 24, the Department of Tax and Finance issued the STAR checks for the property owners qualifying for the check and not the exemption. There are numerous errors that have been made in the issuance of the checks. The property owners that are eligible for the Enhanced STAR have been issued a check based on the Basic STAR amount; creating a substantial shortage to said property owners. The state will be correcting this error, but it is not known when the correction will be made. Another problem is that the checks have been issued at the capped limit even when the limit multiplied by the tax rate is less than the CAP. There are other counties where the check amount is incorrect because the limit multiplied by the rate was used when the CAP should have been used. The assessment community had no doubt that there would be problems with this program, however, I don't think anyone had anticipated the problems to be this extreme. Unfortunately there are many tax payers that were counting on these checks being issued correctly to use towards the payment of their school taxes; as intended.

PILOTS - I have the responsibility of calculating the taxable amount for all PILOTS. In September the Exemption Impact Report is sent to all municipalities in an effort to help with the budget process. This is very time consuming job that I have "inherited" due to a retirement.

LandMax has requested current files for both tax mapping and assessment purposes. This file has been prepared and electronically sent to LandMax.

Information was sent to all assessors with regard to requests for RPT to prepare exemption renewal applications and mailing labels for all exemptions. The assessors were asked to let the department know what exemption renewals/labels they would like printed and the time frame in which they would like it completed. To date, there are three towns that have requested renewal applications.

The mapping department continues to process monthly transfers and "clean up" parcel boundaries per new survey maps. At times when new survey maps are received, it become obvious a section of a specific municipality needs to be rebuilt based on the new information. Mike and Neil have been in communicating with EMD in regards to the SAMS project. Mike was able to retrieve the building footprint shape files from Pictometry and now have shared access with the IDA and EM in the "L" drive.

Various requests from the public, other county departments, surveyors, assessors, assessor's staff and attorneys were addressed throughout the month.

Within the normal scope of our monthly duties the office processed over 251 transfers of real property.

I would like to thank the Board of Supervisors for the opportunity to attend the 2016 NYSAA Conference in Lake George the week of September 18-21. There were several informational sessions presented that provided important information. There were representatives from the Department of Tax and Finance present that tried to address the numerous questions asked. The Real Property Tax attorneys were present to review approved and/or pending legislature this session. The networking with other assessors/directors is always valuable. At times it seems there is more information to be learned from networking than from attending scheduled sessions. The Town of Arcadia assessor, Larry Quinn, received the John C. Gamage Professional Development award in recognition of his time and commitment spent to develop, coordinate and deliver educational programs for the IAO. - Congratulations Larry!

On Friday September 30, the Agricultural Development Board, Cooperative Extension, Farm Bureau and Soil & Water hosted the 2016 Wayne County Farm Tour. This year's tour included breakfast at the Cooperative Extension with guest speaker Jim Allen, President of NY Apple Association. At approximately 9 AM the tour began with stops at Long Acre Farms/JD Vineyards, Lagoner Farms/Embark Ciderworks and the DeMarree Fruits Farms. Fun was had by all.

Respectfully submitted

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 18, 2016

Committee Chair: Supervisor Marini
Department Head: Karen Ambroz

AUTHORIZATION TO ADD CERTAIN PROPERTIES ACQUIRED BY COUNTY TAX DEED TO THE 2017 REAL PROPERTY TAX AUCTION

WHEREAS, pursuant to Resolution No. 180-16 certain properties acquired by the County by tax deed were sold at public auction sale held June 15, 2016; and

WHEREAS, such properties were sold at the public auction, bids subject to approval and acceptance by the Board of Supervisors; and

WHEREAS, the following properties were never picked up by the first or second bidder within the prescribed time period as detailed in the Terms and Conditions of the Real Property Tax Auction:

Town of Sodus
T.M. #67117-00-385954
5246 Route 104

Village of Wolcott
T.M. #75117-12-973649
6277 East Port Bay Road

Town of Lyons
T.M. #71111-13-094440
Geneva Street ; now, therefore be it

RESOLVED, that due to no bid having been received, that the following parcels will be added to the 2017 Real Property Tax Auction:

Town of Sodus
T.M. #67117-00-385954
5246 Route 104

Village of Wolcott
T.M. #75117-12-973649
6277 East Port Bay Road

Town of Lyons
T.M. #71111-13-094440
Geneva Street

Budgeted Yes_ No_ Proposed Cost_____ Reimbursable Amount____ County Cost _____

Departmental Transfer \$_____ from Account No. _____ to Account No. _____

Personnel Office Review & Approval (circle one) N/A YES NO By:

Standing Committee: Ayes__ Nays__ Date: _____ Signature _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee ____ Ayes ____ Nays ____ Date: _____ Signature _____

Committee ____ Ayes ____ Nays ____ Date: _____ Signature _____

Committee ____ Ayes ____ Nays ____ Date: _____ Signature _____

Wayne County Information Technology Monthly Report

Prepared by Matt Ury

October 4, 2016

Activity:

- 246 tickets were submitted to the help desk in the month of September.
- Budgeted hardware purchasing continued.
- 6 computers were installed.
- The new Jail camera system was put into service.
- Assisted in the relocation of the 911 center.
- Networked the new 911 phone system to the backup 911 center.
- Modified county wide email signatures with the new county logo.
- Network load balancing between data centers.
- School taxes -Processed, printed and mailed 34917 total bills (August).
- Assisted in the Black Creek door security installation in the jail.
- Created a software program for the purchasing and tracking of paper.

Current projects:

- 911, Office of the Sheriff- CAD, RMS and Mobile software.
- Cell phone signal amplification -Health Services Building, Public Safety Building.
- Network switch replacement.
- Disaster recovery planning.
- Relocation of cable and phone services for building demolition.
- Create county wide training curriculum for the Munis financial system.
- Expansion of security platform.
- Update phone hardware in the highway campus to accommodate expansion.

RESOLUTION TRANSMITTAL

Committee No.1 Date: October 11, 2016

Committee Chair: Mrs. Marini
Dept. Head: Matt Ury

AUTHORIZATION TO EXECUTE LEASE AGREEMENT FOR FOLDER/INSERT SYSTEM WITH PITNEY BOWES FOR THE INFORMATION TECHNOLOGY DEPARTMENT

WHEREAS, the IT Department currently leases a Folder/Inserter machine with drop stacker from Pitney Bowes, Inc. at the rate of \$488 per month/\$5,856 annually; with said lease expiring in November 2016; and

WHEREAS, the Director of IT would like to replace the current folder/insert machine with a new Pitney Bowes Relay 4000 Inserting System with drop stacker for \$401.94 per month/\$4,823.28 annually, a savings of \$1,032.72 per year; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a lease agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Pitney Bowes, Inc. for the leasing of a Pitney Bowes Relay 4000 Inserting System with drop stacker, including maintenance, at a cost not to exceed \$401.94 per month/\$4,823.28 annually, for the lease period of 60 months.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 11, 2016

Committee Chair: Patti Marini
Department Head: Matt Ury

Transmittal Title:

AUTHORIZATION FOR THE INFORMATION TECHNOLOGY DEPARTMENT TO COMPARE PRICING OPTIONS FOR THE PURCHASE AND INSTALLATION OF PHONE VOICE AND FAX SERVICES FOR WAYNE COUNTY DEPARTMENTS

WHEREAS, the Wayne County Information Technology Department has a need to obtain proposals on phone voice and fax services for Wayne County Departments; and

WHEREAS, due to the competitive market, voice phone service pricing changes frequently; and

WHEREAS, it may be fiscally beneficial to compare the pricing from NY State bid pricing and Best Value Contracts prior to issuing a Request for Proposals for a better competitive rate; now, therefore, be it

RESOLVED, that upon research and review by the Director of IT and the County Administrator, of proposals obtained through NY State Bid Contracts and Best Value Contracts, that if it is determined that additional proposals are needed, that the IT Director be authorized to issue Request for Proposals for phone voice and fax services; and be it further

RESOLVED, that the RFP will be reviewed and approved by the County Attorney, as to form and content, before it is distributed; and be it further

RESOLVED, that any responses received, whether by NY State bid pricing, Best Value Contracts or competitive bidding by issuing a Request for Proposals, will be reviewed by the IT Director, County Attorney and Finance Committee of the Board of Supervisors prior to selection of service provider.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



10/4/16

Finance Committee Meeting:

Resolution:

- AFFIRMING CAPITAL RESERVE FOR BULK FUELING FACILITY AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A CAPITAL RESERVE FOR BULK FUELING FACILITY

- AFFIRMING INSURANCE RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A REPAIR RESERVE FUND

- AFFIRMING REPAIR RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A REPAIR RESERVE FUND

- AFFIRMING RETIREMENT CONTRIBUTION RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A RETIREMENT CONTRIBUTION RESERVE FUND

Discussion Items:

Monthly Report:

Approved: 2,026 invoices totaling \$3,508,818.33

Savings: \$15.22

Duplicate Payment: \$0.00

Contract payments withheld: \$28,144.82

Non-Audit Report Work Completed:

Completed Audit:

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 2016

Committee Chair: Supervisor Marini

Department Head: House/Schmitt

Transmittal Title: **AFFIRMING CAPITAL RESERVE FOR BULK FUELING FACILITY AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A CAPITAL RESERVE FOR BULK FUELING FACILITY**

WHEREAS, Wayne County has maintained a Capital Reserve for Bulk Fueling Facility; and
WHEREAS, the Capital Reserve for Bulk Fueling Facility may be utilized to pay for the cost of replacement or upgrade to the Bulk Fueling Facility; and

WHEREAS, the County collects a per gallon surcharge for fuel pumped at the Facility with the proceeds of the surcharge use to fund the Capital Reserve; and

WHEREAS, when the reserve was established the estimated maximum cost was \$200,000; and

WHEREAS, as of December 31, 2015 the Capital Reserve for Bulking Fueling Facility had a balance of \$92,615; and

WHEREAS, Wayne County wishes to restate the establishment of the Capital Reserve for Bulking Fueling Facility pursuant to GML Section 6-c; now therefore be it

RESOLVED, that Pursuant to General Municipal Law Section 6-c, Wayne County hereby establishes a Repair Reserve Fund for the purpose of funding certain repairs to capital improvements or equipment; and be it further

RESOLVED, that appropriations from the Capital Reserve for Bulk Fueling Facility shall be made with the approval of the County Highway Superintendent and the Wayne County Board of Supervisors and such actions and proceedings as may be required by Section 6-c of General Municipal Law and any other law; and be it further

RESOLVED, that the Board of Supervisors has determined that it is prudent not to alter the amount in the reserve of \$92,615 at the present time.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 2016

Committee Chair: Supervisor Marini

Department Head: House/Schmitt

Transmittal Title: **AFFIRMING INSURANCE RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A REPAIR RESERVE FUND**

Brief Explanation:

WHEREAS, the Self-Insurance Specialist, County Administrator, and Management Assistant have reviewed the County's Liability and Casualty claims history and outstanding claims; and

WHEREAS, Wayne County has changed its Insurance Program from a Self-Insured Retention to a Deductible Program in 2014; and

WHEREAS, based upon the aforesaid review it has been recommended that the County should maintain the Insurance Reserve at \$3,000,000; and

WHEREAS, the amount in the Insurance Reserve was \$3,159,493 as of December 31, 2015; and

WHEREAS, Wayne County wishes to restate the establishment of the Insurance Reserve pursuant to GML Section 6-n; now therefore be it

RESOLVED, that Pursuant to General Municipal Law Section 6-n, Wayne County hereby establishes an Insurance Reserve for the purpose of funding certain uninsured losses, claims, actions, or judgments except for the following types of insurance, which Wayne County is authorized or required to purchase or maintain:

Life Insurance

Annuities

Accident and Health Insurance

Workers Compensation and Employers' Liability Insurance

Fidelity and Surety Insurance

Credit Insurance

Title Insurance

Residual Value Insurance

Mortgage Guarantee Insurance

Unemployment Insurance Contributions

and be it further

RESOLVED, that the minimum amount of the reserve shall be established at \$3,000,000; and be it further

RESOLVED, that the Board of Supervisors has determined that it is prudent not to alter the amount in the reserve of \$3,159,493 at the present time.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 2016

Committee Chair: Supervisor Marini

Department Head: House/Schmitt

Transmittal Title: **AFFIRMING REPAIR RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A REPAIR RESERVE FUND**

WHEREAS, Wayne County has maintained a Repair Reserve Fund; and
WHEREAS, the Repair Reserve Fund may be utilized to pay for certain repairs to capital improvements or equipment; and

WHEREAS, the type of repairs must not recur annually or at shorter intervals; and

WHEREAS, as of December 31, 2015 the Repair Reserve Fund had a balance of \$285,289; and

WHEREAS, Wayne County wishes to restate the establishment of the Repair Reserve Fund pursuant to GML Section 6-d; now therefore be it

RESOLVED, that Pursuant to General Municipal Law Section 6-d, Wayne County hereby establishes a Repair Reserve Fund for the purpose of funding certain repairs to capital improvements or equipment; and be it further

RESOLVED, that appropriations from the Repair Reserve Fund are subject to a public hearing with at least five days' notice of public hearing being provided unless expenditure is required due to an emergency; and be it further

RESOLVED, that the Board of Supervisors has determined that it is prudent not to alter the amount in the reserve of \$285,289 at the present time.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: October 2016

Committee Chair: Supervisor Marini

Department Head: House/Schmitt

Transmittal Title: **AFFIRMING RETIREMENT CONTRIBUTION RESERVE FUND AMOUNT AND REAFFIRMING AND RESTATING WAYNE COUNTY'S INTENT TO MAINTAIN A RETIREMENT CONTRIBUTION RESERVE FUND**

WHEREAS, Wayne County established Retirement Contribution Reserve Fund in 2012; and
WHEREAS, the Retirement Contribution Reserve Fund may be utilized to pay for the County's contribution requirements to the New York State and Local Retirement System; and

WHEREAS, as of December 31, 2015 the Retirement Contribution Reserve Fund had a balance of \$1,058,646; and

WHEREAS, \$1,000,000 was authorized for use in the 2016 budget leaving a balance of \$58,646; and

WHEREAS, Wayne County wishes to restate the establishment of the Retirement Contribution Reserve Fund pursuant to GML Section 6-r; now therefore be it

RESOLVED, that Pursuant to General Municipal Law Section 6-r, Wayne County hereby establishes a Retirement Contribution Reserve Fund for the purpose of funding the County's Contribution requirements to the New York State and Local Retirement System; and be it further

RESOLVED, that appropriations from the Retirement Contribution Reserve Fund are subject to a public hearing with at least fifteen days' notice of public hearing being provided; and be it further

RESOLVED, that the Board of Supervisors has determined that it is prudent not to alter the amount in the reserve of \$58,646 at the present time, due to recent utilization of the reserve to assist with Tax Levy stabilization for cost associated with New York State Retirement System payments.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 10/11/2016

Committee Chair: Patti Marini
Department Head: Rick House

Transmittal Title: ESTABLISHING A DATE FOR PUBLIC HEARING ON THE 2017 WAYNE COUNTY TENTATIVE BUDGET

WHEREAS, the Tentative Budget for the County of Wayne for the fiscal year beginning January 1, 2017, will be presented to the Board of Supervisors by November 15, 2016; now therefore be it

RESOLVED, pursuant to Section 359 of the County Law of the State of New York as follows:

SECTION 1. A public hearing on the tentative budget shall be held in the Supervisors' Chambers at the County Court House, 26 Church Street, Lyons, New York, on Tuesday, December 6, 2016 at 7:10 pm. Copies of the tentative budget on which the public hearing will be held will be available in the Clerk of the Board of Supervisors' office after November 15, 2016 and may be inspected or procured therein by any interested person during business hours.

SECTION 2. At least five (5) days notice of such hearing shall be given by the Clerk of the Board of Supervisors by posting such notice on the bulletin board in the County Court House and by publication of such notice in the official newspapers of the County.

SECTION 3. The notice of public hearing shall include a statement of maximum salary that may be fixed and payable during said fiscal year to the members of the Board of Supervisors and the Chairman, respectively.

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 10/11/2016

**Committee Chair: Patti Marini
Department Head: Rick House**

Transmittal Title: ACKNOWLEDGING RECEIPT OF THE 2017 TENTATIVE WAYNE COUNTY BUDGET

WHEREAS, the Budget Officer presented the Clerk of the Board with the 2017 Tentative Wayne County Budget on November 15, 2016; and

WHEREAS, the Deputy Budget Officer has made a presentation on the 2017 Tentative Budget for the fiscal year beginning January 1, 2017 to the Board of Supervisors; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby acknowledges the receipt of the 2017 Tentative Wayne County Budget as presented.

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 10/11/2016

Committee Chair: Patti Marini
Department Head: Rick House

Transmittal Title: ADOPTING 2017 SALARY SCHEDULE FOR THE BOARD OF SUPERVISORS AND THE CHAIRMAN OF THE BOARD

WHEREAS, the County of Wayne needs to establish a salary for the Members of the Board of Supervisors and the Chairman of the Board of Supervisors for 2017; and

WHEREAS, the Board of Supervisors adopted a salary schedule in 2014; and

WHEREAS, the Budget Officer will allocate sufficient funds for the salaries listed below for 2017; now, therefore be it

RESOLVED, that the Board of Supervisors hereby adopts the following salary schedule for the Board of Supervisors for the year 2017:

Supervisors	\$16,018
Chairman of the Board	\$21,581

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____