

AGENDA

PUBLIC WORKS COMMITTEE

September 7th, 2016

Members: Miller, Kolczynski, Spickerman, Verno and Baldrige

8:00 a.m. **Approve Minutes from Previous Meeting**

8:00 a.m. **Weights and Measures, Rich Molisani**

ACTIVITIES REPORT [WMrptMonthlyInspectionReport.pdf](#)

8:05 a.m. **Soil and Water, Lindsey Gerstenslager**

NO BUSINESS

8:05 a.m. **Public Works, Kevin Rooney & Scott Kolczynski**

TRANSMITTALS:

- Authorization to amend budget and purchase dehumidifier [PW 09 RES8 - Amend B&G Budget and Purchase Dehumidifer.doc](#)
- Authorization to issue RFQ's for on-demand HVAC & electrical services [PW 09 RES5-Auth to send RFQ for HVAC & Electrical Services.doc](#)
- Authorization to sign agreement with PASCO Building Automation Systems [PW 09 RES6- Auth to Contract with PASCO for HVAC Control Maintenance..doc](#)
- Authorization to award contract for code enforcement services [PW 09 RES7 - Auth to Sign agreement with T.Y. Lin for Code Enforcement Services.doc](#)
- Authorization to abolish/create positions in Highway Department [PW09 RES4 abolish position and create new position.doc](#)
- Authorization to obtain permanent easement for culvert replacement [PW09 RES1 permanent easement.doc](#)
- Authorization to amend joint service agreement with RGRTA [PW09 RES2 Amendrgrta.doc](#)
- Authorization to accept low bid for pavement rehabilitation project [PW09 RES3 Accept Pavement Rehabilitation Bid-rev1.doc](#)
- Authorization to dispose of surplus vehicle [PW09 RES9 dispose of surplus vehicle.doc](#)
- Authorization to advertise for bids for asbestos abatement [PW 09 RES10 - Auth to advertise for bid for Asbestos Abatement in the PSB-kpr.doc](#)
- Authorization to Reject Bids for Asbestos Abatement Services Related to the Demo of 24 & 30 Church St. in Lyons [PW 09 RES11 - Reject bids for Asbestos Abatement at 24 & 30 Church St.doc](#)

MONTHLY ACTIVITIES REPORT

DISCUSSION:

- Snow and Ice
- Space at 7312 Route 31 (Building and Grounds building)

9:05 a.m. **Town of Macedon**

PRESENTATION:

- Snow and Ice

9:20 a.m. **Sheriff Virts**

DISCUSSION:

- Impending 911 Center Vacancy



P. O. Box 389
Lyons, New York 14489
Telephone: (315) 948-5620

**WAYNE COUNTY
DEPARTMENT OF
WEIGHTS MEASURES - CONSUMER AFFAIRS
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

August 2016

Richard Molisani, Jr.
Director

Monthly Device Inspection Test Results

Device Type	Total Devices	Results of Initial Tests						Total Rerechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	14	11	9	82%	2	0	0	3	0	0
Pre-Pack Scale										
Customer Scale										
Vehicle Scale	11	7	5	71%	0	2	0	4	0	0
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale	8	2	1	50%	1	0	0	6	0	0
Platform Scale	33	30	26	87%	1	2	1	3	2	0
Livestock Scale										
Miscellaneous Scale	11	11	11	100%	0	0	0	0	2	0
Petroleum Pump	125	124	122	98%	2	0	0	1	0	0
Petroleum Meter VTM	1	0	0	0%	0	0	0	1	0	0

Petroleum Meter Other	26	26	26	100%	0	0	0	0	0	0
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device	1	1	1	100%	0	0	0	0	0	0
Timing Device	8	8	8	100%	0	0	0	0	2	0
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices										
Weights Pharmacy										
Weights Other	17	17	17	100%	0	0	0	0	0	0

Package Checking

Samples Collected

Gasoline	41
Diesel Fuel	2

Fines

No.	0	Total:	0
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Misc. Packages checked not reported, rough guess: 0

Scanner Pricing Accuracy

Type of Inspection	# of Inspections	# Items Checked	# Over Charges	# Under Charges	Not on File	# Insp Failed	% Failed
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

Establishment Vists: 63

Calls: 23

Misc.: Used NYS zeltex portable octane and ethanol analyzer at 11 marina's and 5 retail fuel stations. A total of 25 samples.

Additional Notes: _____

RESOLUTION TRANSMITTAL

Committee No: 3

Date: September 7, 2016

**Committee Chair: Ken Miller
Department Head: Kevin Rooney**

Transmittal Title: AUTHORIZATION TO ISSUE RFQ'S FOR ON-DEMAND HVAC & ELECTRICAL SERVICES

WHEREAS, the Public Works Department from time to time has the need for a HVAC or Electrical Contractor to preform diagnostics, repairs, upgrades and installation on existing equipment; and

WHEREAS, the County would normally request these services due to the lack of County resources or the expertise to complete them internally; and

WHEREAS, on many occasions these needs are time sensitive and do not allow proper time to request proposals from multiple contractors; and

WHEREAS the County Auditor and the County Attorney has recommend that the Public Work Department issue a Request for Qualification and award a contract to two or three contractors in each discipline for said on-demand service work; now, therefore, be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a Request for Qualifications to HVAC and Electrical Contractors to address the needs of the Public Works Department meeting a predetermined criteria and fiscal threshold.

Budgeted: \$0.00 Proposed Cost: \$ Reimbursed Amount \$ County Cost \$

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 3

Date: Sept 7, 2016

**Committee Chair: Ken Miller
Department Head: Kevin Rooney**

Transmittal Title: AUTHORIZING TO EXECUTE AN AGREEMENT BETWEEN THE WAYNE COUNTY AND PASCO BUILDING AUTOMATION SYSTEMS

WHEREAS, PASCO Building Automation Systems provides critical quarterly test, repair and inspection, technical support, and software services for the Energy Management and Control System located at the Wayne County Hall of Justice and the Public Safety Building; and

WHEREAS, currently the County does not have support and/or preventive maintenance on this system in these buildings; and

WHEREAS; The Nursing Home currently has a contract with PASCO for similar services that only pertain to the Nursing Home HVAC equipment;

WHEREAS; the Deputy Superintendent of Public Works recommends that a preventive maintenance program be established for this system due to the critical occupancies of the buildings they serve; and

WHEREAS, PASCO has provided an annual cost of \$5,670.00 per building with a guarantee not to increase for five (5) years.

WHEREAS, this has been budgeted for in the 2016 Buildings & Grounds Budget, now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to execute the agreement with PASCO Building Automation Systems subject to the County Attorney review and approval as to form and content for a five year term effective Oct 1st, 2016 to September 30th, 2021 at the annual charge of \$11,340 for preventive maintenance services

Budgeted: \$ Proposed Cost: \$ Reimbursed Amount \$ County Cost \$11,340

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 3

Date: September 7, 2016

**Committee Chair: Ken Miller
Department Head: Kevin Rooney**

Transmittal Title: AUTHORIZATION TO AWARD CONTRACT FOR CODE ENFORCEMENT SERVICES

WHEREAS, the Superintendents of Public Works issued a Request for Qualifications for Code Enforcement Services; and

WHEREAS, 2 requests for qualifications were received in response to the RFQ; and

WHEREAS, the Superintendent and Deputy Superintendent reviewed both request for qualifications received; and

WHEREAS, as a result of the evaluations the Superintendent recommends a contract be approved for T.Y. Lin International to provide said services; and

WHEREAS, funds are being proposed to be included in the 2017 Budget for the hourly expenses for T.Y Lin to provide the inspections; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby accepts the recommendation of the Superintendent of Public Works and Authorizes the Chairman of the Board to execute a contract subject to the County Attorney approval to form and content with said firm; and be it further

RESOLVED, that the term of the contracts shall be three years with an option to renew for two additional years thereafter.

Budgeted: \$0 Proposed Cost: \$0 Reimbursed Amount \$0 County Cost \$0

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 7, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: **AUTHORIZATION TO ABOLISH POSITION IN THE HIGHWAY DEPARTMENT AND CREATE NEW POSITION**

Brief Explanation:

WHEREAS, in an effort to be able to better utilize personnel within the Public Works Department, it is advantageous to have an entry level job title that includes duties applicable to both Highway and Buildings work, and

WHEREAS, there is currently a vacant MEO2 position in the Highway budget based on a recent retirement/promotion, and

WHEREAS, the Superintendent of Public Works and Director of Human Resources have developed the title of Public Works Technician, now, therefore be it

RESOLVED that one MEO2 position within the Highway budget is hereby abolished, and be it further

RESOLVED that one position of Public Works Technician within the Highway budget is hereby created, and be it further

RESOLVED, that the Treasurer is authorized to make the following budget adjustments:

D5110 Maintenance of Roads and Bridges

\$9,500 from 51212 (MEO#2)

\$9,500 to 51573 (Public Works Technician)

Budgeted: yes no Proposed Cost: \$0 Reimbursed Amount \$ 0 County Cost \$ 0

Departmental transfer \$ 0 from Account No. _____ to Account No. _____

County Administrator's Review & Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3 Date: September 7, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: **AUTHORIZATION TO OBTAIN A PERMANENT EASEMENT FOR CULVERT REPLACEMENT PROJECT**

Brief Explanation:

WHEREAS, the Highway Department has a need to obtain a permanent easement where a culvert will extend beyond the right-of-way, and

WHEREAS, staff from the Highway Department have met with the resident and have developed an easement map and description to be filed with the County Clerk's office, and

WHEREAS, the description below identifies the property owner that will require easement:

Welcher Road- Arcadia

James Cole, 1889 Welcher Road, Arcadia

now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign permanent easement document, subject to the review and approval of the County Attorney.

Budgeted: yes ___no ___ Proposed Cost: \$ 0 Reimbursed Amount 0 County Cost \$ 0

Departmental transfer \$ 0 from Account No. _____ to Account No. _____

County Administrator's Review & Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3 Date: September 7, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: AUTHORIZATION TO AMEND JOINT SERVICE AGREEMENT WITH ROCHESTER-GENESEE REGIONAL TRANSPORTATION

Brief Explanation:

WHEREAS, pursuant to New York Public Authorities Law § 1299-hh(1), RGRTA and its subsidiaries are authorized to enter into Joint Service Arrangements, as defined in New York Public Authorities Law § 1299-bb, to provide transportation services within the Rochester-Genesee Regional Transportation District; and

WHEREAS, Rochester Transportation Service - Wayne ("RTS-Wayne") formally known as Wayne Area Transportation Service (WATS) is a subsidiary of RGRTA; and

WHEREAS, RGRTA and the County previously entered into a Joint Service Agreement dated February 15, 1980 (the "1980 JSA"), a copy of which is annexed hereto as Appendix A, under which RTS-Wayne provides certain transportation services in Wayne County and the County provides, among other things, certain office and administrative facilities for use by RGRTA/RTS-Wayne and performs certain maintenance and repair services for RGRTA/RTS-Wayne; and

WHEREAS, RGRTA and the County entered into a Joint Service Agreement dated February 21, 2000 (the "2000 JSA"), a copy of which is annexed hereto as Appendix B, which modified some of the terms of the 1980 JSA and additionally provided for the renovation and construction of administrative and office space as well as the financing therefore and additionally set twenty (20) years as the term of the Joint Service Agreements; and

WHEREAS, RGRTA and the County on June 6, 2013 entered into an Amendment to the 2000 JSA (the "2013 Amendment"), a copy of which is annexed hereto as Appendix C, which Amendment by its terms also amended the 1980 JSA and the 2000 JSA, specifically the section entitled VEHICLE MAINTENANCE AND REPAIRS; and

WHEREAS, An amendment dated September 27, 2016 has been prepared which modifies some of the terms of the three previous agreements, specifically the section titled VEHICLE MAINTENANCE AND REPAIRS and terms of a Leasing Fee Structure, and terms of available parking for busses not required for Wayne County Scheduled Bus Service, now, therefore be it

REOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to sign the Amendment to the Joint Agreement submitted to Wayne County from RGRTA, approved and recommended by the County Attorney.

Budgeted: yes ___ no ___ Proposed Cost: \$ 0 Reimbursed Amount 0 County Cost \$ 0

Departmental transfer \$ 0 from Account No. _____ to Account No. _____

County Administrator's Review & Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 7, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: **AUTHORIZATION TO ACCEPT LOW BID FOR PAVEMENT REHABILITATION FOR THE FURNACE ROAD PROJECT**

Brief Explanation:

WHEREAS, the Wayne County Highway Department is currently planning roadway improvements on Furnace Road in the Town of Ontario and will require a contractor to perform a mill and resurface; and

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for pavement rehabilitation for the Furnace Road Project (D51122.52651) for the County Highway Department, and the bids were opened on Wednesday, August 31, 2016 at 10:00 a.m. and the following bids were received:

VILLAGER CONSTRUCTION	\$ 76,200.00
KEELER CONSTRUCTION	\$ 64,900.00
MACEDON EXCAVATING	\$58,900.00
RUSTON PAVING	\$ 57,735.00

now, therefore, be it

RESOLVED, that the bid submitted by Ruston Paving of Farmington, NY with the bid price of \$ 57,735 for the Pavement Rehabilitation, in accordance with the specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Ruston paving for \$ 57,735 in accordance with the bid acceptance.

Budgeted: yes no Proposed Cost: \$57,735 Reimbursed Amount \$ 57,735 County Cost \$0

Departmental transfer \$ 0 from Account No. _____ to Account No. _____

County Administrator's Review & Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 7, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: AUTHORIZATION TO DISPOSE OF SURPLUS COUNTY VEHICLE

WHEREAS, the Central Garage has several surplus vehicles that are no longer serviceable and should be disposed of, and

WHEREAS, the Superintendent of Public Works and the Central Garage staff have determined that the following list vehicles should be declared surplus and disposed of as noted:

VEHICLE	DISPOSAL
2007 Ford Crown Victoria – VIN 2FAFP71W17X154381	Auction

, now, therefore be it

RESOLVED, that the vehicles listed above be sold as scrap or at an upcoming public auction or at a Municipal online auction in accordance with the County's Equipment Disposition policy.

Budgeted: yes no Proposed Cost: 0 Reimbursed Amount County Cost 0

Departmental transfer \$ 0 from Account No. to Account No.

County Administrator's Review & Approval: yes ___ no ___ by: _____

Human Resources Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 3

Date: September 7, 2016

Committee Chair: Ken Miller
Department Head: Kevin Rooney

Transmittal Title: AUTHORIZATION TO ADVERTISE FOR BIDS FOR ASBESTOS ABATEMENT IN THE BASEMENT OF PUBLIC SAFETY BUILDING.

WHEREAS, during the 911 Relocation Project it was identified that the crawl space in the Public Safety Building contained vermiculite that is now considered an asbestos containing material; and
WHEREAS, this space has been sealed off and no access has been allowed; and
WHEREAS, there are times that access to the space is necessary for maintenance purposes; and
WHEREAS, the 911 Relocation Project is nearly completed and came in under budget; and
WHEREAS, the remaining project funds would be more than sufficient to remove the vermiculite from the space; and

WHEREAS, the Superintendent of Public Works also recommends that the crawl space be cleaned so access can be allowed in the future; now therefore, be it

RESOLVED, that the Superintendent of Public Works is authorized to prepare specifications for public bid subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents

Budgeted: \$00 Proposed Cost: \$ Reimbursed Amount \$ County Cost \$

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

