

# AGENDA

## PUBLIC WORKS COMMITTEE

### October 5<sup>th</sup>, 2016

*Members: Miller, Kolczynski, Spickerman, Verno and Baldrige*

8:00 a.m. Approve Minutes from Previous Meeting

8:00 a.m. Weights and Measures, Rich Molisani

ACTIVITIES REPORT [rptMonthlyInspectionReport.pdf](#)  
[WM2016 W&M Monthly planner.xlsx](#) [NYSWMA President Announcement.docx](#)

8:05 a.m. Public Works, Kevin Rooney & Scott Kolczynski

#### TRANSMITTALS:

- Authorization to transfer funds and close completed projects [PW10 RES1 Transfer-Close 2016 Proj.doc](#)
- Authorization to Dispose of Surplus Metal Pipe Materials [PW10 RES2 dispose of surplus pipe materials.doc](#)
- Authorization to Enter into Agreement with the Wayne County Soil and Water Conservation District for Office and Shop Lease [PW10 RES3 lease space to Soil and water.doc](#)
- Authorization to Dispose of Surplus County Vehicles [PW10 RES4 dispose of surplus vehicles.doc](#)

MONTHLY ACTIVITIES REPORT [September 2016 report.doc](#)

#### DISCUSSION:

- Snow and Ice Contracts
- ADA Compliance Countywide
- Building Space/Future Use

8:30 a.m. Soil and Water, Lindsey Gerstenslager

Program Update

8:45 a.m. Fiscal Assistant, Ken Blake

#### TRANSMITTAL:

- Adoption of the 2017-2021 Capital Plan for Wayne County [CAdmin10 RES1 Adopting the 2017-2021 Capital Plan.doc](#)



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WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT

September 2016

Richard Molisani, Jr.  
Director

**Monthly Device Inspection Test Results**

Device Type	Total Devices	Results of Initial Tests						Total Rerechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	17	17	17	100%	0	0	0	0	0	0
Pre-Pack Scale	4	4	4	100%	0	0	0	0	0	0
Customer Scale										
Vehicle Scale	9	7	5	71%	1	1	0	2	0	0
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale	1	1	1	100%	0	0	0	0	0	0
Platform Scale	15	15	14	93%	1	0	0	0	0	0
Livestock Scale										
Miscellaneous Scale	20	17	12	71%	5	0	0	3	0	0
Petroleum Pump	4	0	0	0%	0	0	0	4	0	0
Petroleum Meter VTM	24	15	12	80%	2	1	0	9	0	0
Petroleum Meter Other										
Rack Meter	2	2	2	100%	0	0	0	0	0	0
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device	4	4	4	100%	0	0	0	0	0	0
Timing Device										
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices										
Weights Pharmacy										
Weights Other	21	21	21	100%	0	0	0	0	0	0

**Package Checking**

**Samples Collected**

Gasoline	16
Diesel Fuel	2

**Fines**

No.	0	Total:	0
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Misc. Packages checked not reported, rough guess: 0

**Scanner Pricing Accuracy**

Type of Inspection	# of Inspections	# Items Checked	# Over Charges	# Under Charges	Not on File	# Insp Failed	% Failed
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

Establishment Vists: 46      Calls: 23      Misc.: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3      Date:    October 5, 2016

Committee Chair:    Ken Miller  
Department Head:    Kevin Rooney

Transmittal Title: **AUTHORIZATION TO TRANSFER FUNDS AND CLOSE COMPLETED 2016 CONSTRUCTION PROJECTS FOR THE PUBLIC WORKS DEPARTMENT**

Brief Explanation:

WHEREAS, various Highway Construction and Bridge Projects have been completed in 2016 and final payments processed; and

WHEREAS, the balance in budgeted projects may be reallocated to other projects; now therefore be it RESOLVED, that the County Treasurer is hereby authorized and directed to transfer funds as listed below:

**D5112-ROAD CONSTRUCTION:**

- \$6,905.23 from .52616 Tellier Road Project
- \$19,673.96 from .52617 Plank Road Project
- \$28,277.24 from .52619 Lummisville Road Project
- \$18,207.70 from .52652 Lake Road Project
- \$25,046.09 from .52668 Macedon Center Road Project
- \$9,998.63 from .52693 Canandaigua Road Project
- \$25,447.52 from .52698 Lakeside Road Project

- \$22,143.21 to .52614 Surface Treatment Project
- \$111,413.16 to .52691 Culvert Replacement Project;

And be it further

RESOLVED that the following highway construction projects within Account D51122 Road Construction having a zero balances, are hereby closed:

**D5112-ROAD CONSTRUCTION:**

- .52614 Surface Treatment Project
- .52616 Tellier Road Project
- .52617 Plank Road Project
- .52619 Lummisville Road Project
- .52652 Lake Road Project
- .52668 Macedon Center Road Project
- .52693 Canandaigua Rd. Project
- .52698 Lakeside Road Project

Budgeted: yes  no  Proposed Cost: \$                      Reimbursed Amount \$                      County Cost \$0

Departmental transfer \$   0   from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review & Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3

Date: October 5, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

**Transmittal Title: AUTHORIZATION TO DISPOSE OF SURPLUS METAL PIPE MATERIALS**

WHEREAS, smooth interior plastic drainage pipe is now the preferred product for drainage and galvanized metal drainage pipe is no longer being installed, and

WHEREAS, the Highway department has many pieces of galvanized metal drainage pipe in various sizes (listed below) that are no longer needed,

42" CMP	26LF
36" CMP	100LF
30" CMP	60LF
24" CMP	620LF
20" CMP	160LF
18" CMP	750LF
16" CMP	120LF
10" CMP	180LF
6" CMP	700LF
16"x20" CMP	90LF
30" end pans	2EA
18" end pans	55EA
15" end pans	29EA
12" end pans	32 EA

, now, therefore be it

RESOLVED, that the items listed above be disposed of in accordance with the County policy or at an upcoming public auction or at a Municipal online auction.

Budgeted: yes no  Proposed Cost: 0 Reimbursed Amount County Cost 0

Departmental transfer \$ 0 from Account No. to Account No.

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3

Date: October 5, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

**Transmittal Title: AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE WAYNE COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR OFFICE AND SHOP LEASE**

WHEREAS, the Buildings and Grounds department will soon be moving their operations to the new addition at the Highway facility and will vacate the office and shop space at 7312 Route 31, and

WHEREAS, the Wayne County Soil and Water Conservation District has expressed interest in leasing the vacated space for its operations, and,

WHEREAS, the Superintendent of Public Works has calculated the annual lease costs to be as follows:

• B&G space rent cost: 2,000sqft @ \$4.25 = \$8,500  
3,760sqft @ \$2.00 = \$7,520  
Total \$16,020.00

• Annual Utilities: Electric @ 75% = roughly \$5,000/yr x 75% = \$3,750 annually  
Gas @ 50% = roughly \$ 1,400/yr x 50% = \$700.00  
Water & Sewer @ 100% = \$ 350.00  
Total Annually = \$4800 (estimated)

, now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a five year lease agreement, subject to the County Attorney's approval as to form and content, with the Wayne County Soil and Water Conservation District for \$16,020 plus actual utility costs, and be it further

RESOLVED, that this lease is to commence on January 1, 2017.

Budgeted: yes no X Proposed Cost: 0 Reimbursed Amount County Cost 0

Departmental transfer \$ 0 from Account No. to Account No.

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3

Date: October 5, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

**Transmittal Title: AUTHORIZATION TO DISPOSE OF SURPLUS COUNTY VEHICLES**

WHEREAS, the Central Garage has several surplus vehicles that are no longer serviceable and should be disposed of, and

WHEREAS, the Superintendent of Public Works and the Central Garage staff have determined that the following list vehicles should be declared surplus and disposed of as noted:

VEHICLE	DISPOSAL
2007 Ford Crown Victoria - VIN 2FAFP71W27X100569	Auction
2007 Ford Crown Victoria - VIN 2FAFP71W17X154381	Auction
2009 Ford Crown Victoria – VIN 2FAHP71VX9X139896	Auction/other Municipality
2011 Ford Crown Victoria – VIN 2FABP7BV6BX110499	Auction/other Municipality
2011 Ford Crown Victoria – VIN 2FABP7BV3BX167405	Auction/other Municipality
2011 Ford Crown Victoria – VIN 2FABP7BV8BX167397	Auction/other Municipality
2011 Ford Crown Victoria – VIN 2FABP7BV6BX167401	Auction

, now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, Municipal online auction or sold to another Municipality in accordance with the County's Equipment Disposition policy.

Budgeted: yes no  Proposed Cost: 0 Reimbursed Amount County Cost 0 Departmental transfer \$ 0  
from Account No. to Account No.

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**COUNTY OF WAYNE**  
**DEPARTMENT OF PUBLIC WORKS**  
7227 ROUTE 31, LYONS NY 14489

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Kevin P. Rooney, P.E.  
Superintendent of Public Works

315-946-5600  
fax 315-946-5610

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October 5, 2016

**MONTHLY REPORT – September 2016**

During the month of September, the following is a brief description of activities that occurred in each division of the Public Works department:

**BUILDINGS AND GROUNDS**

Fire Training

Storage Building:

- Electrical work has been completed. Project is completed.

Training Center

- Ice making install for the Fire Coordinator

Jail

- Blackcreek security upgrade is 90% completed. Contractor will be back in a week to finish close out and punch list items.
- Roof replacement has started. About 25% completed
  - o Had issues with water damage within the building. Contractor has been correcting the damage.

Courthouse

- Nonfunctioning exit door in the basement has been reframed and new door is being painted. This will allow the County to utilize a few rooms for records storage.
- Scraping and prepping the front columns for a fresh coat of paint. Also we will be pressure washing the ceiling area in the near future

DSS

- 2<sup>nd</sup> Phase of Carpet Replacement was completed.
- Approx. 50' of concrete sidewalk was replace

Highway/B&G Expansion Project

- Work continues on interior of new WATS and Park shop. Finishes are being installed
- Front entryway roof system has been installed

Health Services

- Parking lot has been sealed and the Stripping crew working on re-stripping it.

Nursing Home

- Employee Parking was sealed and the Stripping crew working on re-stripping it.

All staff continue to address concerns that are raised by County staff in the County buildings.

**PARKS**

Parks season.

- Sodus Point Beach is now closed.
- B. Forman is schedule to close Oct 3<sup>rd</sup>

Widewater

- Expect to start building new pavilion mid Oct.

Grounds maintenance and mowing has resumed at County buildings

### **CENTRAL GARAGE**

Service on County vehicles and WATS busses continues. Several vehicles were prepared to be sold as surplus. Some rearranging of space and equipment continued in preparation of the Highway Building Expansion project.

The Central Garage staff continues to learn the PubWorks and are tracing fleet data in the software program.

### **HIGHWAY**

The crews at the three Patrol Barns continue to address work orders that are generated from residents.

The Bridge crew completed steel and concrete repairs on the Hogback Road bridge over Ganargua Creek (Palmyra).

Work continues on the Marion Hamlet reconstruction project. This project is slightly behind schedule due to the coordination required for new natural gas facilities. Pavement work is expected in the first week of October.

A portion of Wayneport Road (Macedon) and Ridge Road (Williamson) received a hot in-place recycle treatment. This work was done by a vendor.

Shop Mechanics continue to perform services in the shop and in the field on Highway trucks and equipment.

The Striping crew continues roadway striping. Railroad markings and Canal crosswalks were repainted this year.

The Engineering group continues to work on field surveys and design plans for 2016 projects. The Engineers also assist the construction crews with layout or other design questions while performing the road work.

Respectfully submitted

Kevin P. Rooney, P.E.  
Superintendent of Public Works

**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: 10/5/2016**

**Committee Chair: Ken Miller  
Department Head: Rick House**

**Transmittal Title: ADOPTION OF 2017-2021 CAPITAL PLAN FOR WAYNE COUNTY**

WHEREAS, the County Administrator submitted the proposed 2017-2021 Capital Plan to the Board of Supervisors on July 19, 2016; and

WHEREAS, the Capital Plan review was conducted by members of the Public Works, Economic Development and Planning, and Finance Committees on August 5, 2016 and certain changes were made to the plan; and

WHEREAS, a copy of the revised Capital Plan is on file with the Clerk of the Board of Supervisors; and

WHEREAS, the Capital Plan is a planning instrument and not an appropriations or funding commitment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby adopts the revised Capital Plan that has been filed with the Clerk of the Board for the period 2017-2021.

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_