

AGENDA

HEALTH AND MEDICAL SERVICES COMMITTEE

October 3rd, 2016

Members: Baldrige, Marini, Manktelow, Chatfield, Crane

10:00 a.m. [Approve Minutes from Previous Meetings](#)

10:00 a.m. [Mental Health, Jim Haitz](#)

Financial Report

Activities Report [August-Sept 2016 Monthly Activity Report Mental Health Dept.doc](#)

TRANSMITTALS:

- Authorization to establish agreement with Televox [MH10RES1 - Televox Contract.doc](#)
- Authorization to renew contract with University of Rochester [MH10RES2 UofR Program Contract.doc](#)

10:15 a.m. [Public Health, Diane Devlin](#)

Activities Report

TRANSMITTALS:

- Authorization to accept cost of living adjustment for Zoonoses-Rabies Program [PH10RES1 Rabies COLA.doc](#)
- Authorization to accept cost of living adjustment for Immunization Action Plan [PH10RES2 IAP COLA.doc](#)
- Authorization to accept cost of living adjustment for Lead Poisoning Prevention Program [PH10RES3 Lead COLA.doc](#)
- Authorization to submit application to Robert Wood Johnson Foundation [PH10RES4 RWJ Culture of Health Prize.doc](#)

10:30 a.m. [Nursing Home, Denis Vinnik](#)

MONTHLY REPORTS

[Personnel Sept2016.xls](#)

[August NH Stat Report.pdf](#)

Monthly Report
Some of the Highlights, Initiatives & Recent Activities
August & September, 2016

LGU & OASAS Community Provider 2017 Budget & Workscope Meetings Scheduled:

The LGU staff along with OASAS staff will hold meeting in September to meet with each OASAS provider to discuss and review their 2017 budgets and their workscope plans for delivery of services in Wayne County and the associated utilization of the state/county funding they are receiving.

LGU/DCS Court ordered Competency and Family Court Evaluations:

A strong increase in volume of Family Court and CPL Competency examinations have been court ordered to the Director. In addition we have a large number (25) of psychological evaluations requested by the Sheriff's Office for Deputy applicants/candidates. All of these types of examinations are a time consuming process.

Budget Preparations for 2017:

The Director & staff engaged in presenting the departments proposed 2017 budget.

Ginna Nuclear Facility – County EMO Drill:

The Director and staff participated in the drill held on August 2nd. Additionally, a separate and unique additional drill was held on August 10th, in which the Director, Deputy Director and MH staff, along with PH & EMO staff, as well Monroe County and Several NYS agencies, participated in a table top video conference drill on Mental Health Disaster Response. The drill was coordinated and conducted by New York State.

Wayne County Fair:

The department staffed a table at the fair to provide information and public education about Wayne Behavioral Health Network and the services available.

Recruitment and Hiring of New Staff:

Several interviews were held in August and the appointment of a number new staff were made. We are still finishing up the process and should soon be fully staffed with vacancies filled.

Services Provided:

Over 4000 billable units of service were provided to clients in August.

Conference of Local Mental Hygiene Directors (CLMHD):

Director will be attending the state association's Fall Conference at the end of September. The conference is being held in the Rochester area this year.

New School Clinics Launching:

We have 3 new clinic locations in schools launching at the start of this new school of year – Newark Elementary, BOCES-Williamson Wayne Alternative Education Center, North-Rose Wolcott High School. The new

staff assigned to these schools were introduced to key school personnel and toured their respective locations.

Other Agency/Department Admin Functions & Activities:

- Coordinated Medical Staff Team Meeting,
- Attended case conferences on complex cases involved in multi county dept./services,
- QA/QI team meeting,
- Finger Lakes Region Directors of Community Services Meeting
- Management Team Meetings and individual supervision
- Coordinated CSB Committee meetings
- Consulted with OMH and engaged in planning activities to repurpose Macedon GH for special target population 18-21yo
- Consulted with Villa of Hope on prospects of managing possible redesigned GH for 18-21yo
- Conferences with Lakeview regarding referral policy and procedures for the new Macedon Apartment facility
- Met with FLACRA to hold LGU consultation meeting regarding submission of an application for additional 25 beds for crisis stabilization and rehab services.

RESOLUTION TRANSMITTAL

Committee No: 6

Date: September 26, 2016

**Committee Chair: Kenan Baldrige
Department Head: James Haitz**

Transmittal Title: Authorization for Wayne Behavioral Health Network to Establish a Contract Agreement with Televox for Patient Engagement Communications

WHEREAS, Wayne Behavioral Health Network (WBHN) currently utilizes several staff people on a daily basis to manage patient engagement and communication activities with respect to notifying and confirming with clients their scheduled appointments with professional clinical staff; and

WHEREAS, WBHN currently makes approximately 1000 client engagement calls per week utilizing several people throughout each work day to accomplish this, which is estimated to equate to one full time employee equivalent and a cost of approximately \$55,000 annually; and

WHEREAS, Televox technology has been shown to improve health outcomes by enabling providers to deliver crucial between-visit communications that support patients in becoming and staying healthy by delivering our messages in a personalized way to each patient to provide information, support, and encouragement for following their prescribed treatment plan; and

WHEREAS, Televox technology delivers secure services and maintains protected health information and privacy of data and undergo annual audits for HIPPA and SSA-16 and maintains certifications for ISO-27002 and PCI frameworks and Televox partners with Cerner-Anasazi who provides our electronic scheduling and electronic medical record (EMR) and prescribing software to the mental health department and can provide this software service upgrade to the existing EMR program; and

WHEREAS, the cost for patient engagement and communication enhanced software service ability includes a one-time set-up fee of \$2,500 and a per call fee of \$0.17 per transaction for 1-3000 and \$0.16 for 3001+ transactions, for a total of approximately less than \$10,000 annually a savings of approximately \$45,000 annually; now therefore be it

RESOLVED, that the Chairman of the Board is authorized, pending County Attorney approval as to form and content, to sign a contract and sales order with Televox to provide patient engagement communication services to Wayne Behavioral Health Network from October 1, 2016 to December 31, 2016 and January 2017 through December 2017 pending approval of the 2017 Budget

Budgeted: Yes Proposed Cost: not to exceed \$5,500 Reimbursed Amount 0 County cost: up to \$5,500

Departmental transfer from Account No. A43004.54424.M8200 Equipment-Maintenance Contracts

County Administrator Approval: yes ___ no ___ by: _____

Fiscal Manager Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Committees referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

No. 6

Date: September 26, 2016

Committee Chair: Kenan Baldrige
Department Head: James Haitz

Authorization to Renew Program Agreement Contract between the Wayne County Department of Mental Health and the University of Rochester

WHEREAS, the Wayne County Mental Health Department and the University of Rochester mutually desire to renew the contractual agreement which sets forth terms and conditions for the University's psychiatric fellows to participate in a collaborative educational forensic training program at the Mental Health Department's Clinics; and

WHEREAS, the psychiatric fellows, who are licensed physician-psychiatrists, will provide psychiatric services and treatment to the Wayne County Mental Health Clinic in addressing forensic related clinical needs to children, adolescents and adults who also are in need of psychiatric evaluation and treatment and who are also involved with any of the following: Family Court, Probation, PINS, CPS/DSS, criminal court proceedings such as court ordered competency evaluations, psychiatric evaluations, law enforcement evaluations, sexual offender treatment, forensic psychiatric treatment for those incarcerated in the Wayne County Jail, and many other forensic and psychiatric related activities that the mental health department provides and is statutorily required to perform; and

WHEREAS, within the terms of this agreement, the University will also provide substantial clinical supervision to the fellows and also provide specialized clinical consultation and training to the mental health department; and

WHEREAS, the agreement includes that the Mental Health Department will compensate the University for a portion of the costs associated with receiving the psychiatric services, and the physician psychiatrists will engage in a variety of medically necessary treatment activities which are reimbursable services and will allow the department to generate revenue and cost savings to offset the costs associated with this service; now therefore be it

RESOLVED, that the Mental Health Department and the Chairman of the Board of Supervisors, pending approval of the County Attorney as to form and content, are authorized to renew the contractual agreement with the University of Rochester for the program collaborative for forensic fellow training at a cost to the mental health department not to exceed \$63,900 for the contract period January 1, 2016 through December 31, 2016.

Budgeted: yes no Proposed Cost: \$63,900 Reimbursed Amount: \$63,900 County cost: 0

Account: A43004.54566.M7220 - Physician

County Administrator Approval: yes no by: _____

Fiscal Manager Approval: yes no by: _____

Personnel Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Committees referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 10/3/16 Committee Chair: Kenan Baldridge
Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION TO ACCEPT COST OF LIVING ADJUSTMENT FROM THE NYSDOH ZONONOSES-RABIES PROGRAM

Brief explanation

WHEREAS, Wayne County Public Health (WCPH) currently contracts with the New York State Department of Health (NYSDOH) Zoonoses-Rabies Program to provide Rabies control activities and WCPH has received notice of a Cost of Living Adjustment (COLA) award of \$1,270; and

WHEREAS, WCPH has identified allowable expenditures to claim 100% of these COLA funds; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to certify and accept \$1,270 of COLA funds from the NYSDOH Zoonoses-Rabies Program for the Rabies control program grant.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 10/3/16 Committee Chair: Kenan Baldrige
Department Head: Diane M. Devlin

Transmission Title: AUTHORIZATION TO ACCEPT COST OF LIVING ADJUSTMENT FOR THE IMMUNIZATION ACTION PLAN GRANT

WHEREAS, Wayne County Public Health (WCPH) currently holds the Immunization Action Plan grant with the New York State Department of Health (NYSDOH) and has received notice of a Cost of Living Adjustment (COLA) award of \$3,863; and

WHEREAS, WCPH has identified allowable expenditures to claim 100% of these COLA funds; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to certify and accept the \$3,863 of COLA funds from the NYSDOH for the Immunization Action Plan

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 10/3/16

Committee Chair: Steve Groat
Department Head: Diane M. Devlin

Transmission Title: AUTHORIZATION TO ACCEPT COLA FUNDS FROM THE LEAD POISONING PREVENTION PROGRAM

Brief explanation

WHEREAS, Wayne County Public Health (WCPH) currently contracts with the New York State Department of Health (NYSDOH) Bureau of Environmental Health to provide Lead Poisoning Prevention services and WCPH has received notice of a Cost of Living Adjustment (COLA) award of \$3089; and

WHEREAS, WCPH has identified allowable expenditures to claim 100% of these COLA funds; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to certify and accept \$3,089 of COLA funds from the NYSDOH Bureau of Environmental Health for the Lead Poisoning Prevention Program grant.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 10/3/16

Committee Chair: Steve Groat
Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION TO SUBMIT APPLICATION TO THE ROBERT WOOD JOHNSON FOUNDATION FOR THE CULTURE OF HEALTH PRIZE

WHEREAS, Wayne County Public Health (WCPH) has met with other health and human service agencies, schools and community leaders and have identified many projects within several communities in Wayne County that reflect positive changes to achieve better health outcomes for our residents; and

WHEREAS, WCPH would like to submit an application to the Robert Wood Johnson Foundation's Culture of Health Prize by November 3, 2016, for a prize amount of \$25,000; now, therefore, be it

RESOLVED that the Director of Public Health is hereby authorized to submit an application to the Robert Wood Johnson Foundation's Culture of Health Prize by November 3, 2016 for a prize amount of \$25,000.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes no by: _____

Human Resources Office Review & Approval: yes no by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Open Positions 2016

Department	1/25/16	2/22/16	3/25/16	4/22/16	5/24/16	6/30/16	7/25/16	8/25/16	9/26/16	10/26/16	11/23/16	12/21/16
Administration												
Receptionist, PT	1	0	0	0	0	0	0	1	1			
Fiscal												
Medical Billing Clerk	1	1	1	1	1	1	1	0	0			
Purchasing Clerk									1			
Nursing												
ADON												
RN, Coordinator of Nursing Education	1	1	0	0	0	0	0	0	0			
RN Supervisor, FT	1	0	1	1	1	1	0	0	0			
RN Supervisor, Sub	0	0	0	0	0	0	0	1	1			
RN, FT	3	4	2	1	1	0	0	0	0			
RN,PT	0	0	0	0	0	0	0	0	0			
Transitional Care coord									1	1		
LPN, FT	0	2	2	1	3	3	3	3	4			
LPN, PT	1	0	0	0	0	0	0	0	0			
LPN, Sub	0	1	1	0	0	0	0	0	0			
CNA, FT	0	2	2	1	4	1	0	0	2			
CNA,PT	8	7	6	2	2	1	4	3	5			
CNA,Sub	3	3	2	1	2	1	1	1	0			
Sitter	2	2	2	1	2	2	2	0	0			
Total:	21	23	19	9	16	11	13	11	16	0	0	0
Temp positions are not counted in total positions												
2016 budget: added 2 CNA FT, 1 LPN Sub												
2016 budget: removed 1 CNA sub												
created new 3/15/16: RN FT Super												
removed 3/15/16: 2 RN FT												
Total positions (FT,PT,Sub) = 224												
Total employed as of 9/26/16 = 209												
Employee Turnover 3 mo. (6/1/16 - 8/31/16) = 15/209	7.2%											
Employee 6 mo Retention (3/1/16 - 8/31/16) = 22/28	79%											
total 28 hired (6 left, 22 still employed)												
Employee 2 yr Retention (9/1/14 - 8/31/16) = 60/91	66%											
total 91 hired (37 left, 60 still employed)												

Wayne County Nursing Home STATISTICAL DASHBOARD

	YTD 8/31/2016	Prior Year Final 2015
Revenue	\$ 13,124,354	\$ 20,368,722
Expenses	\$ 13,616,455	\$ 21,538,555
Net Operating Margin	\$ (492,101)	\$ (1,169,833)
Other Income (IGT)	\$ -	\$ -
Profit (Loss)	\$ (492,101)	\$ (1,169,833)
Budget Income (loss) Does not include Retirement	\$ (1,643,967)	
Variance from Budget (Over) Under	\$ 1,151,866	\$ (1,169,833)
Operating Margin	-3.7%	-5.7%
Fund Balance Cash	\$ 5,096,017	\$ 5,588,118
Cash Balance as of 8/31/2016	\$ 6,431,266	
Days Cash	86	113
A/R <30 days	\$ 772,632	\$ 1,097,671
A/R 31 - 120 days	\$ 707,992	\$ 1,098,805
A/R >120 days	\$ 774,847	\$ 855,214
Average Daily Rate	\$ 261.87	\$ 257.70
Average PPS Rate	\$ 488.93	\$ 486.75
Outpatient Services visits	62	575
Outpatient Services Gross Profit Margin	\$ 854	\$ 9,251
		\$ 1,144
		\$ 17,439

Meals/Catering income vs. projected income

	Current	Budget	Prior Year
MOW	\$ 26,006.00	\$ 23,333.33	\$ 31,946.40
Jail	\$ 126,479.00	\$ 133,333.33	\$ 231,355.78
Café	\$ 40,368.18	\$ 36,666.67	\$ 44,684.25
Catering	\$ 5,912.82	\$ 4,000.00	\$ 10,818.75
	\$ 198,766.00	\$ 197,333.33	\$ 318,805.18

Avg. Facility Occupancy - % (Budget 96%)	97.50%	97.80%	96.96%
Short Term Occupancy - % (Budget 78%)	84.90%	85.10%	82.30%
Long Term Occupancy - % (Budget 98%)	99.20%	99.20%	98.60%

Number of Admissions	19	164	316
% Discharges Home - All	30.77%	27.70%	42.27%
% Discharges Home - Rehab	57.14%	68.00%	62.02%

% Hospitalized Since Admission (Short Stay)			16%
Re-Hospitalization w/in 30 days of Admission			51

	Jan-16	Jul-15	Jan-15
Total Number of Residents	185	186	183
Average CMI for Full House	1.05	1.07	1.03
Total Number of Medicaid Residents	137	143	136
Average CMI for Medicaid Residents	0.97	0.99	0.93

Medicare 5-Star Overall Rating

	2016	2015	2014
5-Star Health Inspections	1	2	4
5-Star Staffing Rating	2	2	4
5-Star Quality Measure Rating	2	3	3
	1	2	4

Open Positions		16	
Nursing Openings		7	
Aide Openings		7	
Employee Turnover 3 mo. (6/1/16 -8/31/16) = 15/209		7.2%	17%
Employee 6 mo Retention (3/1/16 -8/31/16) = 22/28		79%	
Employee 2 yr Retention (9/1/14 - 8/31/16) = 60/91		66%	