

# AGENDA

## GOVERNMENT OPERATIONS COMMITTEE

### May 5<sup>th</sup>, 2016

Supervisors: Crane, Manktelow, Spickerman, Verkey and Chatfield

8:00 a.m. **Approve minutes from previous meeting**

8:00 a.m. **Transmittals Referred to Committee**

8:10 a.m. **County Administrator, Rick House**

MONTHLY REPORT:  
[CADMINApril 2016.docx](#)

8:20 a.m. **Human Resource Director, Chuck Dye**

UPDATES

- Village of Lyons Police Department Transfer issue
- NYS Paid Family Leave provision

8:35 a.m. **Board of Elections, Marjorie Bridson & Mark Alquist**

NO BUSINESS

8:35 a.m. **Compliance Officer, Ken Lauderdale**

2015 Compliance Report [Final 2015 Supervisors Compliance Update.docx](#)

TRANSMITTAL:

- Appointing Members to the Wayne County Compliance Committee [COMP05RES01.doc](#)

8:55 a.m. **County Clerk, Michael Jankowski**

TRANSMITTAL:

- Authorization to Seek Request for Proposals for Historic Document Imaging Services  
[HIST 05RES1 Authorization to seek RFP for Historic Document Imaging Services.doc](#)

9:00 a.m. **County Attorney, Dan Connors**

MONTHLY REPORT:  
[CA\\_Report April 2016.pdf](#)



**Office of the County Administrator  
Rick House, Interim County Administrator  
Committee Report for APRIL 2016**

**Individual Department Head Meetings**

- 12 month Activity Plan
- Goals and Objectives
- Internal Controls
- 2017 budget prep
- Personnel issues

**Projects**

- Policy and Procedures
- Purchasing Officer
- Derelict Properties
  - Meeting with Superintendents Vanscoy and Vigliotti
- Travel Reimbursement
  - \$21,000 average quarterly savings over 2015
  - Amended travel forms
- Leadership Training
- Printing Services
- Public Defender Renovation

**Committee Meetings**

- Derelict Properties
- 911 Relocation Project
- CAD Project

**6 Month Department Head Meeting for May**

- Multi-year budget planning presentation

**RESOLUTION TRANSMITTAL**

Committee No. 5

Date: 5/5/16

Committee Chair: Crane  
Dept. Head: Lauderdale

**APPOINTING MEMBERS TO THE WAYNE COUNTY COMPLIANCE COMMITTEE**

WHEREAS, the Compliance Plan requires a Compliance Committee to maintain the Compliance Plan, report Compliance issues to the Compliance Officer, direct annual audit activities of the program, identify individual department risk standards, and to advise and assist the Compliance Officer with implementation of the Compliance Plan; and

WHEREAS, the Compliance Plan indicates that the Compliance Officer shall recommend members of the Compliance Committee; and

WHEREAS, the Compliance Officer, in addition to the required representatives has recommended the following individuals to be appointed to the committee;

- County Administrator, Richard House
- Nursing Home Administrator, Denis Vinnik
- Nursing Home Compliance Officer, Carol Watson

;and

WHEREAS, Resolution 608-12 appointed a Co-Chairperson for the Committee; and

WHEREAS, Resolution 553-13 appointed the Director of Information Technology to serve as Wayne County's Security Officer to oversee computer and system security; now therefore be it

RESOLVED, that County Administrator Richard House, Nursing Home Administrator Denis Vinnik, Nursing Home Compliance Officer Carol Watson and Information Technology Director Matt Ury are hereby appointed to the Wayne County Compliance Committee, and Ed Hunt shall serve as Co-Chairperson

Budgeted: yes \_\_\_ no\_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes \_\_\_ no\_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

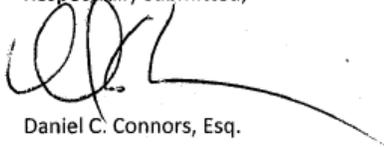
Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The County Attorney's Office monthly report for April 2016 is as follows:

Contracts Drafted and/or Reviewed	8
Insurance Certificates	43
Notice of Claim	0
Accidents	3
Disciplines/Grievances	2
Human Rights Complaints	0
Subpoenas	1
Freedom of Information Requests (FOIL)	17
FOIL Money Collected	\$8.00
Juvenile Delinquent's (JD's)	3
Persons In Need of Supervision (PINS)	4
Poor Person Applications	5
Pistol Permit Hearings	0
Unemployment Hearings	0
Total Amount of Bills Paid from A1420(CA)	\$1,728.09
Total Amount Paid from A1930 (Judgment & Claims)	\$10,143.17
Total Amount Paid from A1931 (Liability & Casualty)	\$607.01
Total Amount Paid for 207c Claims	\$4,404.00
Total Amount Paid for Union Negotiations	\$6,526.10

Respectfully submitted,



Daniel C. Connors, Esq.  
County Attorney