

# AGENDA

## PUBLIC WORKS COMMITTEE

### Wednesday, March 2<sup>nd</sup>

*Members: Miller, Kolczynski, Spickerman, Verno and Baldrige*

8:30 a.m. **Approve Minutes from Previous Meeting**

8:30 a.m. **Weights and Measures, Rich Molisani**

MONTHLY REPORT [W&MrptMonthlyInspectionReport.pdf](#)

DISCUSSION:

- Combining weight kits

8:45 a.m. **Public Works, Kevin Rooney & Scott Kolczynski**

TRANSMITTALS:

- Authorization to declare vehicles, equipment and materials surplus [PW 03 RES10 - Auth to Declare Equipment & Material Surplus in the Public Works Department.doc](#)
- Authorization to advertise for bids for carpet [PW 03 RES5 - Auth to advertise for bid for Carpet Replacement at DSS REV1.doc](#)
- Authorization to continue janitorial services with NYSID [PW 03 RES6 - Auth to continue janitorial services with NYSID on the month to month basis..doc](#)
- Authorization to award bids for janitorial and custodial services [PW 03 RES7 - Auth to award bid for janitorial services at DSS.doc](#)
- Authorization to award contract for installation of fan coil [PW 03 RES8 - Auth to award contract for installation of Fan Coil Unit REV1.doc](#)
- Authorization to establish project account [PW 03 RES9 - Auth to Establish Project Account for Demo of 24 30 Church Street.doc](#)
- Authorization to sign agreement with SM Gallivan LLC [PW03 RES4 SM Gallivan mulching.doc](#)
- Authorization to sign agreement with DeAngelo Brothers Inc. [PW03 RES1 roadside spraying.doc](#)
- Authorization to advertise for bids for installation of gutters [PW03 RES2 bid concrete gutters.doc](#)
- Authorization to approve highway construction project statements [PW03 RES3 HighwayProjects 2016.doc](#)

MONTHLY ACTIVITIES REPORT [PW Feb 2016 Report.doc](#)

ANNUAL REPORT [PW 2015 - Annual Report Final Doc.pdf](#)

9:15 a.m. **Soil and Water, Lindsey Gerstenslager**

Legislative Updates

**OTHER BUSINESS**

Discussion on changing date/time of meeting?



P.O. Box 369  
Lyons, New York 14489  
Telephone: (315) 946-5620

WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT  
February 2016

Richard Molisani, Jr.  
Director

**Monthly Device Inspection Test Results**

Device Type	Total Devices	Results of Initial Tests						Total Rerechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	2	2	2	100%	0	0	0	0	0	
Pre-Pack Scale										
Customer Scale										
Vehicle Scale										
Monorail Scale										
Prescription Scale	2	1	0	0%	1	0	0	1	0	
Hopper/Batch/Tank Scale										
Platform Scale	4	4	4	100%	0	0	0	0	0	
Livestock Scale										
Miscellaneous Scale	5	5	5	100%	0	0	0	0	1	
Petroleum Pump	6	6	6	100%	0	0	0	0	0	
Petroleum Meter VTM										
Petroleum Meter Other	2	2	2	100%	0	0	0	0	0	
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device	2	2	2	100%	0	0	0	0	0	
Timing Device										
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	13	13	11	85%	0	2	0	0	0	
Weights Pharmacy										
Weights Other	10	10	10	100%	0	0	0	0	0	

**Package Checking**

**Samples Collected**

Gasoline	15
Diesel Fuel	4

**Fines**

No.	0	Total:	0
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Misc. Packages checked not reported, rough guess: 0



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WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT  
February 2016

Richard Molisani, Jr.  
Director

**Scanner Pricing Accuracy**

Type of Inspection	# of Inspections	# Items Checked	# Over Charges	# Under Charges	Not on File	# Insp Failed	% Failed
Complaint - Individual Items							
Audit Inspections	2	100	1	0	0	0	0%
Full Inspections	4	400	3	5	0	2	50%
Reinspections - Audit or Full	4	400	2	12	0	3	75%

Establishment Vists: 38      Calls: 11      Misc.: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: March 2, 2016**

**Committee Chair: Ken Miller  
Department Head: Kevin Rooney**

**Transmittal Title: AUTHORIZATION TO DECLARE VEHICLES, EQUIPMENT AND MATERIALS SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the following equipment and materials are no longer of used by the Wayne County Public Works department

Qty 1 - 1978 Massey-Ferguson Tractor – Model MF-20 (Color: Yellow) – AUCTION  
Qty 2 - ECHO SRM-210 Weed eater SN 853988 & 8551710 – SCRAP  
Qty 15 – Sterling Hot Water Unit Heaters - Model HS024 – SCRAP  
Qty 10 – Canarm Pleasantaire Ceiling Fans – Model L256-31 – SCRAP  
Qty 1 – Castex Carpet Shampoo Model 604886 SN# FPE1000067908SIT (County ID 003278) – SCRAP  
Qty 1 – Thoromatic Carpet Shampoo Model TC88N SN# D12707NI (County ID 003277)– SCRAP  
Multiple Cases of varies T12 Fluorescent Light Bulbs (24”, 48”, U-Tube) - AUCTION

2001 Ford Excursion XLT – VIN 1FMNU41S81ED29949 – AUCTION  
2003 Ford Crown Victoria – VIN 2FAHP71W43X208050 – AUCTION  
2007 Ford Crown Victoria – VIN 2FAFP71W87X154376 – AUCTION  
2008 Ford Crown Victoria – VIN 2FAFP71V08X159323 – AUCTION  
2008 Ford Crown Victoria – VIN 2FAFP71V08X159324 – AUCTION  
2002 Chevy Tahoe – VIN 1GNEK13ZX2J329812 - AUCTION

now, therefore, be it

RESOLVED, that the Superintendent of Public Works is hereby authorized to declare the equipment and materials listed above as surplus and shall be disposed of in accordance with the Wayne County Surplus Equipment Disposition Policy.

Budgeted: \$0,000.00                      Proposed Cost: \$                      Reimbursed Amount \$                      County Cost \$

County Administrator’s Review \$ Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: March 2, 2016**

**Committee Chair: Ken Miller  
Department Head: Kevin Rooney**

**Transmittal Title: AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE REPLACEMENT OF CARPET IN THE DEPARTMENT OF SOCIAL SERVICES BUILDING.**

WHEREAS, the Commissioner of Social Services has budgeted in the 2016 budget year to continue replacing carpeting within the Department of Social Service building at 77 Water St; and

WHEREAS, due to the amount of carpeting that is needed to be replaced the Superintendent of Public Works is required to solicit bid for said work; now, therefore, be it

RESOLVED, that the Superintendent of Public Works is authorized to prepare specifications for public bid subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents

Budgeted: \$65,000.00                      Proposed Cost: \$                      Reimbursed Amount \$                      County Cost \$

County Administrator's Review & Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_





**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: March 2, 2016**

**Committee Chair: Ken Miller  
Department Head: Kevin Rooney**

**Transmittal Title: AUTHORIZATION TO AWARD CONTRACT TO MECHANICAL ADVANTAGE OF ROCHESTER, INC FOR INSTALLATION OF FAN COIL UNIT IN THE BOARD OF ELECTIONS STORAGE ROOM.**

WHEREAS, the Board of Elections Storage Room located in the basement of the Public Safety Building was originally designed without any type of cooling unit for the space; and

WHEREAS, since the original building design of the space the type of election machines have change from a mechanical machine to a computer based voting machine; and

WHEREAS, the Board of Elections is required to leave these units plugged in all the time and sometimes up and running; and

WHEREAS, during the summer months the temperature can exceed 80 degree within the space and the Board of Elections have been advised from its vendor that this environment is not recommended for this equipment to be in; and

WHEREAS, the 2016 Buildings & Grounds budget included funds for the purchase and installation of a cooling only Fan Coil Unit for this space that will be tied into the existing building mechanical system; and

WHEREAS, it is the intent of the Superintendent of Public Works to purchase the Fan Coil Unit directly and have an outside vendor provide the installation of the unit; and

WHEREAS, the Superintendent of Public Works as requested quotes from the following vendors for the installation;

<b>Vendors</b>	<b>Installation Cost</b>
Monroe Piping & Sheet Metal LLC 68 Humboldt St. Rochester, NY 14609	17,900.00
Mechanical Advantage of Rochester, Inc 1 Churchside Run Mendon, NY 14506	\$5,600.00
Landry Mechanical Contractors 164 Flint Hill Road Leroy, NY 14482	\$12,600.00

now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract with Mechanical Advantage of Rochester, Inc on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content for the installation of a Fan Coil Unit in that Board of Election Storage Room at a cost not to exceed \$5,600.00.

Budgeted: \$                      Proposed Cost: \$                      Reimbursed Amount \$                      County Cost \$

County Administrator's Review \$ Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: March 2, 2016**

**Committee Chair: Ken Miller  
Department Head: Kevin Rooney**

**Transmittal Title: AUTHORIZATION TO ESTABLISH PROJECT ACCOUNT FOR THE DEMOLITION OF BUILDINGS AT 24 & 30 CHURCH STREET IN LYONS, NY**

WHEREAS, the buildings located at 24 & 30 Church Street in Lyons, NY are no longer utilized by the County and have been this way for many years; and

WHEREAS, there is no future need or function that would require the County to ever utilize said structures; and

WHEREAS, both structures are in need an extensive renovation and improvement to maintain their structural integrity; and

WHEREAS, the Public Works Department has recommended that both structures at 24 & 30 Church Street be demolished; and

WHEREAS, the Public Works Department has already preformed an asbestos survey on both structures and has received an estimate for the abatement, demolition, utility relocations and final site work; now therefore, be it

RESOLVED, that the County Treasurer is authorized to create Project Account H1933 – 24 & 30 Church St Buildings Demolition; and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$230,000, from the Unassigned General Fund Balance; and be it further

RESOLVED, that the County Treasurer is authorized to make the budget adjustments listed below:

**A9950 Transfer to Capital Fund Project**

(Appropriations)

\$230,000 to 52774 Building Renovation Cap. Project (DEMO1 – Demolition 24 & 30 Church Street)

**H1933 Building Renovation Projects**

(Revenues)

\$230,000 to 45031 Interfund Transfer (DEMO1 – Demolition 24 & 30 Church Street)

(Appropriations)

\$230,000 to 54000 Contractual Expenses (DEMO1 – Demolition 24 & 30 Church Street)

and be it further

RESOLVED, that the Superintendent of Public Works is hereby authorized to advertise for bids for both the asbestos abatement and the demolition of 24 & 30 Church St buildings in Lyons, NY, subject to the County Attorney’s approval as to form and content; and be it further

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents and to present a record of the bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Budgeted: \$0.00                      Proposed Cost: \$230,000                      Reimbursed Amount \$                      County Cost  
\$230,000

County Administrator’s Review \$ Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval:    yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: March 2, 2016

Committee Chair: Ken Miller  
Department Head: Kevin Rooney

**Transmittal Title: AUTHORIZATION TO ENTER INTO AGREEMENT WITH SM GALLIVAN LLC FOR MULCHING SERVICES**

WHEREAS, the Wayne County Highway department has a large pile of brush stockpiled in a County owned property in Arcadia, and:

WHEREAS, the Superintendent of Public Works has received a price quote of \$1,500 from SM Gallivan LLC to mulch to pile of brush and remove the materials, now, therefore, be it

RESOLVED, that the Project Statements prepared by the Superintendent of Public Works are hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statements; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with SM Gallivan LLC, subject to the County Attorney's approval, for the not-to-exceed amount of \$1,500.00

Budgeted: yes X no Proposed Cost: \$ 1500 Reimbursed Amount \$ 1500 County Cost \$

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: March 2, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: **AUTHORIZATION TO ENTER INTO AGREEMENT WITH DEANGELO BROTHERS INC. TO PERFORM ROADSIDE SPRAYING ON COUNTY ROADWAYS**

Brief Explanation:

WHEREAS, the Highway Department has previously hired a contractor to perform roadside spraying on County Roadways, and

WHEREAS, the Superintendent of Public Works has solicited price quotes for this service on the County Roadways and has received the following:

DeAngelo Brothers Incorporated - Hazleton PA	\$8,123.45
Chase Enterprises – Oswego NY	\$8,800.00

now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with DeAngelo Brothers Inc, subject to the County Attorney’s approval, for the not-to-exceed amount of \$8,123.45

Budgeted: yes  no  Proposed Cost: \$ 8,123.45 Reimbursed Amount 0 County Cost \$ 8,123.45

Departmental transfer \$ 0 from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review & Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: March 2, 2016

Committee Chair: Ken Miller

Department Head: Kevin Rooney

Transmittal Title: **AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE INSTALLATION OF GUTTERS FOR THE NORTH MAIN STREET PROJECT IN THE TOWN OF MARION**

Brief Explanation:

WHEREAS, the Highway Department will be rehabilitating a portion of North Main Street in Marion, and

WHEREAS, there is a need for specialized services associated with the installation of concrete gutters on this project; now, therefore be it

RESOLVED, that the Superintendent of Public Works is authorized to prepare specifications for public bid subject to the County Attorney's approval as to form and content, and be it further

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents and to present a record of the bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Budgeted: yes  no  Proposed Cost: \$ Reimbursed Amount 0 County Cost \$

Departmental transfer \$ 0 from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review & Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: March 2, 2016

Committee Chair: Ken Miller  
Department Head: Kevin Rooney

**Transmittal Title: AUTHORIZATION TO APPROVE 2016 HIGHWAY CONSTRUCTION PROJECT STATEMENTS AND SUPPLEMENTAL PROJECT STATEMENTS AND APPROPRIATE FUNDS**

**Brief Explanation:**

WHEREAS, in accordance with Section 115 of the Highway Law, the Superintendent of Public Works has prepared Project Statements for the proposed work for the following projects:

16-16	Tellier Road Project	\$115,000
16-17	Plank Road Project	\$190,000
16-19	Lummisville Road Project	\$160,000
	and the supplemental Project Statement for the following project:	
15-90	North Main Street	\$250,000

now, therefore, be it

RESOLVED, that the Project Statements prepared by the Superintendent of Public Works are hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statements; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to create line items and transfer funds as listed below:

\$715,000 from D51122.52600	Road Construction – Highway Construction
\$115,000 to D51122.52616	Tellier Road Project
\$190,000 to D51122.52617	Plank Road Project
\$160,000 to D51122.52619	Lummisville Road Project
\$250,000 to D51122.52690	North Main Street

Budgeted: yes  no  Proposed Cost: \$ 715,000 Reimbursed Amount \$ 715,000 County Cost \$

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**COUNTY OF WAYNE**  
**DEPARTMENT OF PUBLIC WORKS**  
7227 ROUTE 31, LYONS NY 14489

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Kevin P. Rooney, P.E.  
Superintendent of Public Works

315-946-5600  
fax 315-946-5610

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March 2, 2016

**MONTHLY REPORT – March 2016**

During the month of February, the following is brief description of activities that occurred in each division of the Public Works department:

*BUILDINGS AND GROUNDS*

The E911 Project is progressing and continues to require daily coordination with PW staff.

Work on the renovation of the Auditor's office has been completed.

In the Courthouse improvement to the walls are underway. The basement and both stairways have received a fresh coat of paint as well as the inside of the elevator car. Currently we are working on removing the main hallway wallpaper and prepping the surface for paint.

Fire Training Storage Building:

- We have begun working interior insulation and liner panel as time and weather permits.
- Garage doors should be installed by the end of February.

Jail

-Blackcreek has begun collecting data and working on design for the upgrades to the jail security doors control and cameras

*PARKS*

Parks have been officially closed since Oct 4<sup>th</sup>. We are still monitoring the parks periodically for trees limbs, trash and other damage.

Snow removal and salting is being performed by some Parks staff as necessary.

Park staff has been assisting with other projects including the Fire Training Storage Building and painting efforts downtown.

Parks staff is also services, making repairs and getting equipment ready for spring.

*CENTRAL GARAGE*

Service on County vehicles and WATS busses continues. Several vehicles were prepared to be sold as surplus.

*HIGHWAY*

With the favorable weather, the Highway staff continued to complete work orders that did not require any asphalt or concrete work. This included ditching and trimming.

Tree removals continue with one Highway crew, while another crew concentrated on trimming smaller trees within the right-of-way.

Shop crews are performing major service operations on Highway equipment. This maintenance extends the life of many older pieces of equipment.

Highway crews perform snow and ice duties at County facilities as necessary. Snow was hauled from several commercial areas in Lyons and Williamson.

The Engineering group continues to work on design plans for 2016 projects.

Respectfully submitted

Kevin P. Rooney, P.E.  
Superintendent of Public Works