

AGENDA PUBLIC SAFETY COMMITTEE

June 7th, 2016

Members: Smith, Crane, Deyo, Verno, Verkey

8:30 a.m. [Approve Minutes from Previous Meeting](#)

8:30 a.m. [District Attorney, Richard Healy](#)

8:35 a.m. [Pre-Trial Diversion, Trey Lockhart](#)

DISCUSSION:

- Pre-Trial Program
- Pre-Trial Adult Diversion Program

8:45 a.m. [Public Defender, Jim Kernan](#)

MONTHLY REPORT [PD MONTHLY REPORT 05.20.16.docx](#)

8:45 a.m. [Probation, Dale Mead](#)

MONTHLY REPORT
ACTIVITY PLAN FOR DIRECTOR OF PROBATION [PRO Activity Plan.pdf](#)

9:00 a.m. [Sheriff, Barry Virts](#)

MONTHLY REPORTS

[SO 06 RPT 1 Correction Division Monthly Report- April 2016.pdf](#)

[SO 06 RPT 2 2016 MONTHLY RPT 2ND QTR.pdf](#)

[SO 06 RPT 3 APRIL town stats combined Worksheet.pdf](#)

[SO 06 RPT 4 2016 tickets by Town.pdf](#)

[SO 06 RPT 5 OT with Breakdown.pdf](#)

[SO 06 RPT 6 April 2016 MONTHLY CONTRABAND REPORT.doc](#)

TRANSMITTALS:

- Authorization to sign agreement with Wayne County Action Program [SO 06 RES 1 MOU Parenting Program WAYNECAP 6.7.2016.doc](#)
- Authorization to Enter into an Agreement with Health Direct Institutional Pharmacy, Inc. for Pharmacy Services at the Wayne County Jail [SO 06 RES 2 Health Direct Pharmacy Contract Agreement.doc](#)

9:30 a.m. [Emergency Services, George Bastedo](#)

MONTHLY REPORT [EM06RPT1 May 2016 Monthly Report.docx](#)

TRANSMITTALS:

- Authorization to create one full-time Project Coordinator position [EM06RES1 CREATE PROJECT COORDINATOR.docx](#)
- Authorization to purchase 911 Call Processing Equipment [EM06RES2 911 Call Processing System and Amend Budget REV3.docx](#)
- Authorization to issue change order to Intergraph [EM06RES3 Issue Change Order to Intergraph.docx](#)
- Authorization to contract with Logistic Systems [EM06RES4 Convert Data - Logistic Systems.docx](#)
- Authorization to make salary adjustment [EM06RES5 MAKE SALARY ADJUSTMENT.docx](#)
- Authorization to set date for public hearing [EM06RES6 Public Hearing Critical Incident Stress Debriefing.docx](#)
- Authorization to purchase vehicle for ALS services [EM06RES7 Purchase Vehicle and Amend Budget.docx](#)
- Authorization to accept bids with modification and sign contract [EM06RES8 Accept Bid for Radio Move Project.docx](#)

- Authorization to issue a change order on Rose Communication Tower Project [EM06RES9 Radio Project Change Order and Purchase Order.docx](#)
- Authorization to participate with HGACBuy Purchasing Cooperative [EM06RES10 Participate in Group Purchasing Cooperative.docx](#)

Wayne County Public Defender

PUBLIC DEFENDER
James S. Kernan

Wayne County Courthouse
26 Church Street
Lyons, New York 14489
(315) 946-7472
Fax (315) 946-7478

ASST. PUBLIC DEFENDERS
Andrew D. Correia
Heather Maure
Peter G. Chambers
John L. Grow
William D. Hendricks
Gregory J. Power
Richard W. Youngman
Robert W. Zimmerman

INVESTIGATOR
David P. Phillips

SENTENCING SPECIALIST
Kimberly J. Golding

MONTHLY REPORT

APRIL 20, 2016 THROUGH MAY 19, 2016

Number of cases currently open within office	563
Cases Opened during monthly report:	
Felonies	26
Misdemeanors and Violations	117
Violations of Probation (felonies)	5
Violations of Probation (misdemeanors)	3
Appeals	0
Parole Violations	10

OTHER UPDATES:

Assistant Public Defender Heather Maure has resigned from the Public Defender's Office effective June 9, 2016. She has accepted a position as an attorney for Wayne County Department of Social Services. This change gives Ms. Maure a substantial raise in salary.

WAYNE COUNTY OFFICE OF THE SHERIFF

Corrections Division

Monthly Report - April 2016

MEDICAL	DOCTOR VISITS	8
	INMATES SEEN BY DOCTOR	22
	NUMBER OF INMATES TO MEDICAL	612
	NUMBER OF INMATES TO DENTIST	6
	PHYSICALS PERFORMED	8
	TB TEST PERFORMED	36
	LAB SAMPLES	38
	X RAYS	8
	HIV TESTS	13
	HEP C TESTS	7
	STD CHECKS	4
	DNA	3
	EKG'S	0
	OUTSIDE DOCTORS APPOINTMENTS	11
	INMATES HOUSED IN MEDICAL	131
	MEDICAL ADMISSIONS COMPLETED	54
	CONSTANT WATCH/FIVE CHECKS	50
	COMMON FORMS	186
LAW LIBRARY	INMATES TO THE LAW LIBRARY	52
RECREATION	INMATES PARTICIPATING	545
ATTORNEYS	PRIVATE ATTORNEY VISITS	23
	INMATE CONTACTS	20
	PUBLIC DEFENDER	41
	INMATE CONTACTS	66
	PUBLIC DEFENDERS SCREENINGS	13
	INMATES	31
PRE-TRIAL	PRE-TRIAL RELEASE CONTACTS	32
	PRE-TRIAL RELEASES	7
PROBATION	PROBATION OFFICERS VISITS	10
	INMATES INTERVIEWED	10
PAROLE	PAROLE OFFICERS VISITS	9
	INMATES INTERVIEWED	10
	PAROLE HEARINGS	7
SOCIAL SERVICES	SOCIAL SERVICE VISITS	4
	INMATES INTERVIEWED	5
CHILD PROTECTIVE	CHILD PROTECTIVE VISITS	2
	INMATES INTERVIEWED	2
DRUG COURT	DRUG COURT VISITS	2
	INMATES INTERVIEWED	2

JAIL TOURS	NUMBER OF TOURS	2
	NUMBER OF PEOPLE PARTICIPATING	49
STATE READY	MALES	6
	FEMALES	2
PAROLE VIOLATORS	MALES	11
	FEMALES	4
INMATE DISCIPLINARY HEARINGS	NUMBER OF HEARINGS	19
MENTAL HEALTH	COURT ORDERED EXAMINATIONS	0
	MEDICATION CHECK (M.D.)	19
	PSYCHIATRIC EVALUATION	10
	NON-INPATIENT CRISIS	160
	NON-INPATIENT CRISIS - GROUP	12
	CASE MANAGEMENT	201
RELIGION	CHURCH SERVICES HELD	8
	MALES ATTENDING	67
	FEMALES ATTENDING	54
	MALE GOOD NEWS BIBLE STUDY	106
	FEMALE GOOD NEWS BIBLE STUDY	73
	RELIGIOUS COUNSELING	42
ALCOHOLICS ANONYMOUS	MALE INMATES	37
	FEMALE INMATES	18
BOCES/HSE	NUMBER OF DAYS CLASSES HELD	20
	ADULT MALE INMATES ATTENDING	225
	ADULT FEMALE INMATES ATTENDING	238
	MINOR INMATES ATTENDING	158
FLACRA	1:1s MALES	110
	FEMALES	39
ADDICTIONS GROUP	MALES ATTENDING	208
	FEMALES ATTENDING	83
	GROUPS	33
EVALUATIONS	MALES/FEMALES	4
WCAP PARENTING	PARENTING MALES ATTENDING	26
	FEMALES ATTENDING	25
FAMILY PRACTICE	PARENTS ATTENDING	6
	CHILDREN ATTENDING	9
ORIENTATION	MALES	3
	FEMALES	4
NUMBER COMMITTED TO THE JAIL	MALES	67

	FEMALES	16
	TOTAL	83
	CRIMINAL MUG SHOTS	139
	CRIMINAL FINGERPRINTS	139
	MALE INMATE VISITS	255
	FEMALE INMATE VISITS	57
WORKING HOURS BY INMATES	MAIN JAIL	1756
BOARDED IN INMATES	OSWEGO COUNTY	4
	SENECA COUNTY	0
	ONTARIO COUNTY	19
	ONONDAGA COUNTY	0
	GENESEE COUNTY	0
	IMMIGRATION	1
	TOTAL	24
INMATE TRANSPORTS	VILLAGE / TOWN COURTS	34
	WAYNE COUNTY COURT	35
	WAYNE COUNTY FAMILY COURT	2
	MONROE COUNTY JAIL	0
	AUBURN CORRECTIONAL FACILITY	1
	ONTARIO COUNTY JAIL	2
	MARCY CORRECTIONAL FACILITY	0
	ELMIRA CORRECTIONAL FACILITY	0
	DOCTOR VISITS	4
	HOSPITALS	4
	TOTAL	82
BAIL	INMATE BAILS	38,043.00
	INMATE FINES	240.00
	TOTAL DOLLARS	\$38,283.00
	TOTAL INMATES BAILED	37

Date	Breakfast	Lunch	Dinner
1	97	98	99
2	103	105	110
3	109	110	106
4	104	102	102
5	106	107	112
6	105	105	101
7	102	102	103
8	104	105	105
9	114	114	120
10	116	115	115
11	104	104	105
12	105	105	110
13	106	106	106
14	103	103	101
15	100	102	103
16	110	110	110
17	111	111	111
18	106	106	106
19	106	106	107
20	108	108	108
21	100	98	97
22	101	101	101
23	105	105	105
24	105	105	105
25	100	101	101
26	96	95	95
27	93	93	94
28	92	92	92
29	90	87	95
30	99	99	99
31			
Total	3100	3100	3124
			9,324

	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>Qtr Total</u>
<u>TYPES OF COMPLAINTS RECEIVED:</u>				
Accident Investigations		92		92
Missing Persons		4		4
Animal Complaints		23		23
Miscellaneous Complaints		1,923		1,923
Major Crime Complaints		8		8
Minor Crime Complaints		448		448
Fire Investigations		22		22
All Other Complaints (psych,subpoena,traffic stop,etc)		1,071		1,071
TOTAL COMPLAINTS RECEIVED FOR MONTH:		3,591		3,591
<u>ROAD PATROL/DETECTIVE DIVISION ARRESTS:</u>				
DWI		8		8
CRIMINAL		48		48
VEHICLE & TRAFFIC		45		45
MISCELLANEOUS		10		10
MOTOR VEHICLE ACCIDENTS		74		74
Number of persons injured		11		11
Number of persons killed		0		0
MILES TRAVELED IN CRIMINAL/CIVIL WORK		102,943		102,943
<u>RECORDS DIVISION</u>				
PISTOL PERMITS PROCESSED		88		88
PISTOL PERMIT AMENDMENTS (Brady Background Checks)		58		58
FINGERPRINTS				
Pistol Permits		88		88
Probation		0		0
Juvenile		0		0
New Hire		0		0
Sex Offender		0		0
State Atty General		0		0
REQUESTS FOR REPORTS/FILES		89		89
MESSAGES TRANSMITTED		241		241
DEPT. MENTAL HEALTH INQUIRIES		174		174
COUNTY ID CARDS ISSUED		4		4
RECORD CHECKS DONE		48		48
Housing		0		0
All Other		47		47
SEX OFFENDERS IN COUNTY		334		
SEX OFFENDERS REPORTED		41		41

	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>Qtr Total</u>
<u>RECORDS DIVISION CONTINUED</u>				
FUNDS RECEIVED FOR:				
Accident Reports		\$331		\$331
Pistol Permits		\$1,760		\$1,760
Permit Photos		\$20		\$20
(for those returned after 6 mo)				
<u>CIVIL DIVISION</u>				
TOTAL PAPERS PROCESSED (summons, complaints, executions)		98		98
FAMILY COURT PAPERS SERVED		75		75
ACTUAL EVICTIONS		3		3
FUNDS RECEIVED		\$106,727		\$106,727
Paid out to Creditors		\$106,160		\$106,160
Remitted to County Treasurer		\$13,261		\$13,261
<u>JAIL DIVISION</u>				
Male Prisoners Admitted		67		67
Female Prisoners Admitted		16		16
Meals Served		9,324		9,324
Inmate Manhours for County		1,756		1,756
Fingerprints & Mugshots		139		139
Bail and fines Received		\$38,283		\$38,283
<u>JOBS HANDLED BY TOWN</u>				
Arcadia		263		263
Butler		54		54
Galen		200		200
Huron		128		128
Lyons		867		867
Macedon		187		187
Marion		143		143
Ontario		318		318
Palmyra		205		205
Rose		111		111
Savannah		59		59
Sodus		460		460
Walworth		252		252
Williamson		213		213
Wolcott		131		131

MONTHLY OT REPORT

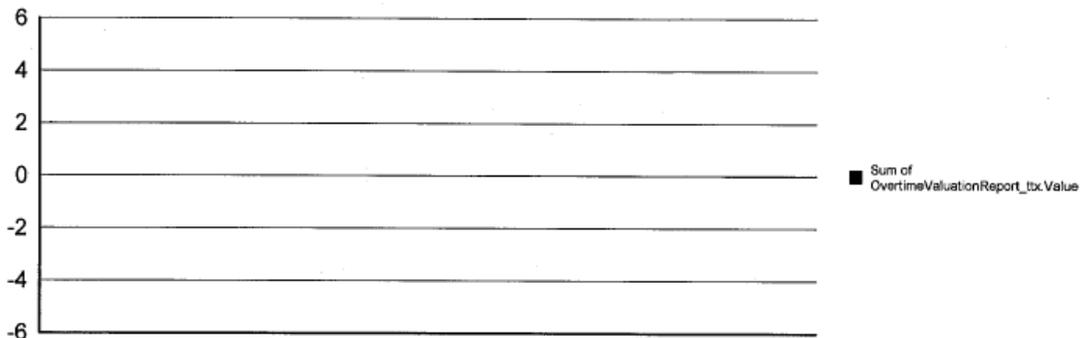
FROM: 04/01/16 TO: 04/30/16

DIVISIONS	RECORDS	REC. SAFETY	CIVIL	JUVENILE	ROAD PATROL	DETECT	COURT SECURITY	JAIL	TOTALS
DWI					11.50				11.50
MVA					12.25				12.25
TRAINING		8.08	7.25	1.90	270.58	29.00		150.50	467.31
TRANSPORTS					1.20			30.50	31.70
ARRESTS					7.25	5.25			12.50
STAFF SHORT (INCLUDES OO FEMALE OT)					345.25			287.00	632.25
SPECIAL DETAILS		4.00	13.00	13.47	169.41	14.50		12.50	226.88
OTHER DEPT. ASSIST									0.00
COURT APPEARANCE				1.67	37.58	1.00	11.50	12.25	64.00
CRIMINAL INVESTIGATION					34.08	30.55			64.63
DRUG INVESTIGATION					7.50	7.50			15.00
JAIL MEDICAL								37.25	37.25
CONST WATCH \ HOSPITAL								176.00	176.00
ON CALL					58.00	56.00			114.00
ON CALL MINIMUM					3.00	15.00			18.00
OTHER \ SJS ENTRY \ SHOW UP	5.00		13.75	22.37	1.00			369.50	411.62
TOTALS	5.00	12.08	34.00	39.41	958.60	158.80	11.50	1075.50	2294.89

Overtime Valuation Summary Report - By Reason

Wayne County Sheriff
04/01/16-04/30/16

<u>Reason</u>	<u>Hours</u>	<u>Value</u>
Records OT	5.00	\$0.00
Grand Total:	5.00	\$0.00



Overtime Valuation Detail Report

Wayne County Sheriff

04/01/2016 to 04/30/2016

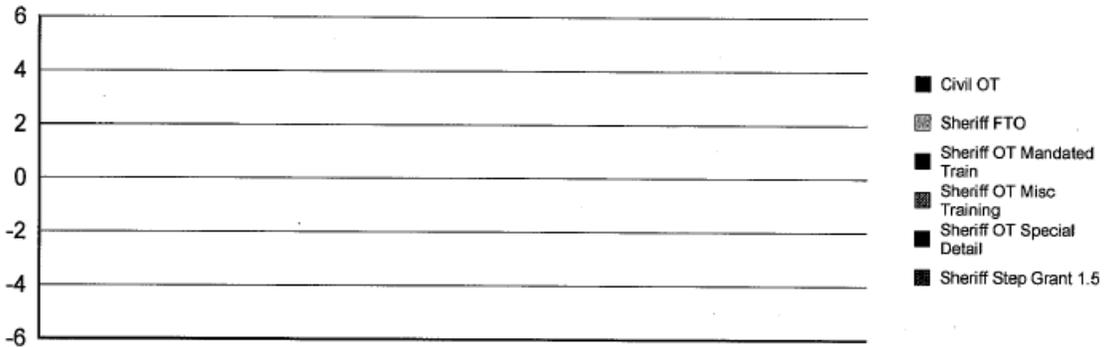
Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
eriff OT Misc Training								
543	MITCHELL,STEVEN SGT	4/4/2016	Road 2nd Platoon 07-1700		3.08	0.00	0.00	Fitness Training FLLEA Midterm
543	MITCHELL,STEVEN SGT	4/11/2016	Road 1st Platoon 21-0700		2.50	0.00	0.00	Fitness Training FLLEA
543	MITCHELL,STEVEN SGT	4/23/2016	Road 2nd Platoon 07-1700		2.50	0.00	0.00	Fitness Training FLLEA
					8.08		0.00	
eriff OT Rec Safety								
543	MITCHELL,STEVEN SGT	4/20/2016	RSP 2nd Pln 07-1700		2.00	0.00	0.00	Disabled Vessel Sodus Bay 16-13639
					2.00		0.00	
eriff OT Special Detail								
543	MITCHELL,STEVEN SGT	4/13/2016	Road 1st Platoon 21-0700		2.00	0.00	0.00	16-12963 BA and Radars to Albany for calibration
					2.00		0.00	
Grand Total:					12.08		0.00	

Overtime Valuation Summary Report - By Reason

Wayne County Sheriff

04/01/16-04/30/16

Reason	Hours	Value
Civil OT	13.75	\$0.00
Sheriff FTO	1.00	\$0.00
Sheriff OT Mandated Train	4.25	\$0.00
Sheriff OT Misc Training	2.00	\$0.00
Sheriff OT Special Detail	8.00	\$0.00
Sheriff Step Grant 1.5	5.00	\$0.00
Grand Total:	34.00	\$0.00

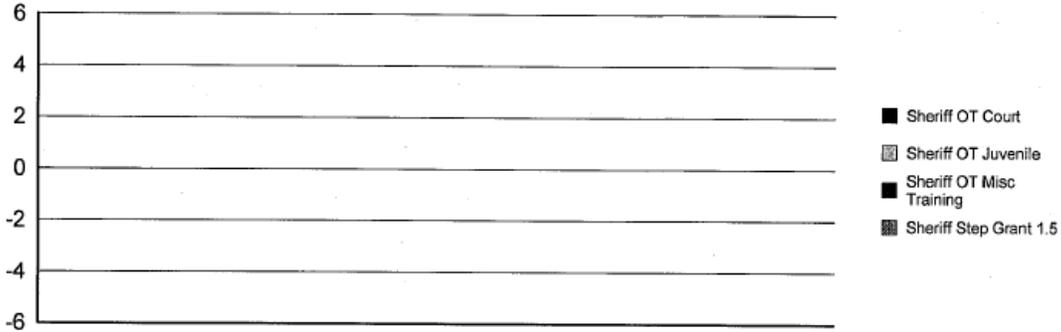


Overtime Valuation Summary Report - By Reason

Wayne County Sheriff

04/01/16-04/30/16

<u>Reason</u>	<u>Hours</u>	<u>Value</u>
Sheriff OT Court	1.67	\$0.00
Sheriff OT Juvenile	22.37	\$0.00
Sheriff OT Misc Training	1.90	\$0.00
Sheriff Step Grant 1.5	13.47	\$0.00
Grand Total:	39.40	\$0.00



Overtime Valuation Summary Report - By Reason

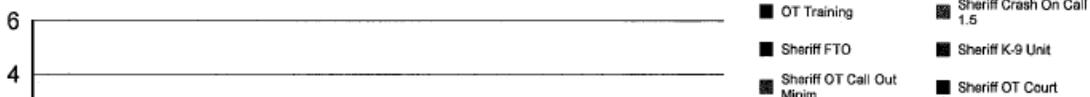
Wayne County Sheriff

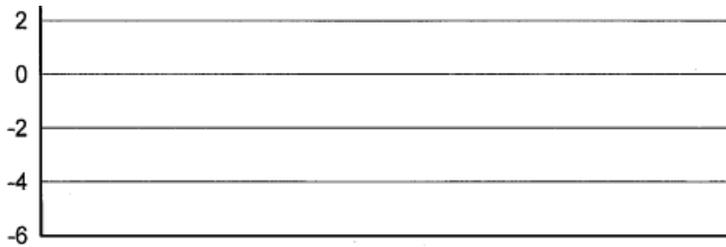
04/01/16-04/30/16

<u>Reason</u>	<u>Hours</u>	<u>Value</u>
Cover for EAL Time Taken	40.00	\$0.00
OT Other Misc	238.92 1	\$0.00
OT Training	5.25 + 3 + 2.50	\$0.00
Sheriff Crash On Call 1.5	58.00	\$0.00
Sheriff FTO	30.00	\$0.00
Sheriff K-9 Unit	15.50	\$0.00
Sheriff OT Call Out Minim	3.00	\$0.00
Sheriff OT Court	37.58	\$0.00
Sheriff OT Criminal Inves	34.08	\$0.00
Sheriff OT Drug Investiga	7.50	\$0.00
Sheriff OT DWI	11.50	\$0.00
Sheriff OT Felony Arrest	6.92 + .33	\$0.00
Sheriff OT FireArms Train	33.50	\$0.00
Sheriff OT Juvenile	1.50	\$0.00
Sheriff OT Mandated Train	107.50	\$0.00
Sheriff OT Misc Training	88.83	\$0.00
Sheriff OT MVA	12.25	\$0.00
Sheriff OT-Rec-Safety-	2.00	\$0.00
Sheriff OT Sick	42.25	\$0.00
Sheriff OT Special Detail	88.50 + 1.83	\$0.00
Sheriff OT Work Comp	12.00	\$0.00
Sheriff Step Grant 1.5	62.08	\$0.00
Transport	1.20	\$0.00
Grand Total:	939.87	\$0.00

Arrest Staff Shortage

*33
230.25 + 20.75*





- Sheriff OT Criminal Inves
- Sheriff OT DWI
- Sheriff OT FireArms Train
- Sheriff OT Mandated Train
- Sheriff OT MVA
- Sheriff OT Sick
- Sheriff OT Work Comp
- Sheriff OT Drug Investiga
- Sheriff OT Felony Arrest
- Sheriff OT Juvenile
- Sheriff OT Misc Training
- Sheriff OT Rec Safety
- Sheriff OT Special Detail
- Sheriff Step Grant 1.5
- Transport

Overtime Valuation Detail Report

Wayne County Sheriff
04/01/2016 to 04/30/2016

Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
T Other Misc								
11562	BANKER,MARK DEP	4/8/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	6e coverage
11562	BANKER,MARK DEP	4/11/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	6e coverage
11562	BANKER,MARK DEP	4/15/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	6e coverage
11562	BANKER,MARK DEP	4/25/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	6e coverage
11562	BANKER,MARK DEP	4/30/2016	Road 3rd Platoon 17-0300		2.00	0.00	0.00	staffing shortage
11984	HOLLEBRANDT,ANTHO	4/3/2016	Road 2nd Platoon 07-1700		5.50	0.00	0.00	421 al/ 6e/ 12-12:30 on cfs 16-11460
11984	HOLLEBRANDT,ANTHO	4/20/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	414 training
11984	HOLLEBRANDT,ANTHO	4/21/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	6E COVERAGE
11984	HOLLEBRANDT,ANTHO	4/24/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	6e/ 439 al
7447	VAUGHN,KEVIN DEP	4/7/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	2nd Platoon Staffing Shortage - 6E
7447	VAUGHN,KEVIN DEP	4/8/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	2nd Platoon Staffing Shortage - 6E
7447	VAUGHN,KEVIN DEP	4/14/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	2nd Platoon Staffing Shortage - 6E
7447	VAUGHN,KEVIN DEP	4/15/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	2nd Platoon Staffing Shortage - 6E
7447	VAUGHN,KEVIN DEP	4/20/2016	Road 2nd Platoon 07-1700		0.50	0.00	0.00	Job# 16-13391: Animal Complaint
7447	VAUGHN,KEVIN DEP	4/22/2016	Road 2nd Platoon 07-1700		3.00	0.00	0.00	2nd Platoon Staffing Shortage - Training
11024	YATES,NICHOLAS DEP	4/9/2016	Road 2nd Platoon 07-1700		0.50	0.00	0.00	cfs 04016-94 possible bug-in-progress
11024	YATES,NICHOLAS DEP	4/22/2016	Road 3rd Platoon 17-0300		2.00	0.00	0.00	called in early per 403
4552	HALVORSEN,RICKY DE	4/7/2016	School Resource Officer	SRO	2.50	0.00	0.00	rapid responder training
7562	PAGNOTTI,CRAIG DEP	4/1/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Staffing shortage, 408
7562	PAGNOTTI,CRAIG DEP	4/2/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Staffing shortage, 408
7562	PAGNOTTI,CRAIG DEP	4/16/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	staffing shortage, 408
7562	PAGNOTTI,CRAIG DEP	4/16/2016	Road 2nd Platoon 07-1700		0.33	0.00	0.00	Job# 16-13127719
7562	PAGNOTTI,CRAIG DEP	4/22/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	staffing shortage, 408
7562	PAGNOTTI,CRAIG DEP	4/26/2016	Road 3rd Platoon 17-0300		0.33	0.00	0.00	Job# 16-14329762 9:44 arrest, 409
7562	PAGNOTTI,CRAIG DEP	4/27/2016	Road 3rd Platoon 17-0300		0.50	0.00	0.00	16-14460762 Vdr/possession-NVS
5615	PICKETT,TERRY DEP	4/11/2016	Road 2nd Platoon 07-1700	P2	4.50	0.00	0.00	421 comp
5615	PICKETT,TERRY DEP	4/17/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	sign up ot
5615	PICKETT,TERRY DEP	4/18/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	post 6e coverage

Overtime Valuation Detail Report

Wayne County Sheriff
04/01/2016 to 04/30/2016

Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
T Other Misc								
12165	ROSS,SAMUEL DEP	4/30/2016	Road 3rd Platoon 17-0300	P1E	4.00	0.00	0.00	Road Coverage due to training per 403
10127	CONNOR,RACHEL DEP	4/13/2016	Road 2nd Platoon 07-1700	P2	1.00	0.00	0.00	road coverage due to staffing shortage
10127	CONNOR,RACHEL DEP	4/16/2016	Road 2nd Platoon 07-1700	P3V	5.00	0.00	0.00	Road coverage due to 6E
10127	CONNOR,RACHEL DEP	4/21/2016	Road 2nd Platoon 07-1700	P2	2.00	0.00	0.00	Road coverage due to 434 out @1500
10127	CONNOR,RACHEL DEP	4/21/2016	Road 3rd Platoon 17-0300	P2	10.00	0.00	0.00	Road coverage due to traffic conference
10127	CONNOR,RACHEL DEP	4/22/2016	Road 3rd Platoon 17-0300	P5	5.00	0.00	0.00	Road coverage due to traffic conference CHANGED
11626	DALTON,PHILIP DEP	4/10/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Shift coverage due to 6E post
11626	DALTON,PHILIP DEP	4/24/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Coverage due to 6E
11982	HALL,DEVIN DEP	4/2/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	shift coverage per 408
11982	HALL,DEVIN DEP	4/6/2016	Road 2nd Platoon 07-1700		1.00	0.00	0.00	Meting with 107
11982	HALL,DEVIN DEP	4/8/2016	Road 2nd Platoon 07-1700	P2	4.50	0.00	0.00	shift coverage per 408
11982	HALL,DEVIN DEP	4/13/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	Shift Coverage per 408
11982	HALL,DEVIN DEP	4/14/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	Shift coverage per 408
11982	HALL,DEVIN DEP	4/28/2016	Road 2nd Platoon 07-1700	P2	5.00	0.00	0.00	shift coverage
11985	KROCKE,JOSHUA DEP	4/9/2016	Road 3rd Platoon 17-0300	P5	5.00	0.00	0.00	6E coverage
11985	KROCKE,JOSHUA DEP	4/16/2016	Road 3rd Platoon 17-0300	P3	0.75	0.00	0.00	411 went home sick
11175	LUCIA,JUSTIN DEP	4/3/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	cover for 6e
11175	LUCIA,JUSTIN DEP	4/4/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Cover for 6e per 408
11175	LUCIA,JUSTIN DEP	4/5/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Cover for 6e per 408
11175	LUCIA,JUSTIN DEP	4/11/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	cover for 6e
11175	LUCIA,JUSTIN DEP	4/18/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	cover for 6e
11175	LUCIA,JUSTIN DEP	4/29/2016	Road 2nd Platoon 07-1700		1.00	0.00	0.00	dispatched to call
11775	POWELL,ZACKERY DEP	4/7/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Lyons 6e
11775	POWELL,ZACKERY DEP	4/9/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Lyons 6e
6949	ROELAND,JOSEPH DEP	4/1/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	Posted overtime 6E coverage

6949	ROELAND,JOSEPH DEP	4/7/2016	Road 2nd Platoon 07-1700	5.00	0.00	0.00	Posted overtime 6E coverage advised by 408
6949	ROELAND,JOSEPH DEP	4/16/2016	Road 3rd Platoon 17-0300	5.00	0.00	0.00	Posted overtime 6E coverage
6949	ROELAND,JOSEPH DEP	4/22/2016	Road 2nd Platoon 07-1700	5.00	0.00	0.00	Posted overtime 6e coverage. Advised by 408
7031	VERSTRAETE,CHRISTO	4/3/2016	Road 2nd Platoon 07-1700	5.00	0.00	0.00	post 2 coverage for al 421

Overtime Valuation Detail Report

Wayne County Sheriff

04/01/2016 to 04/30/2016

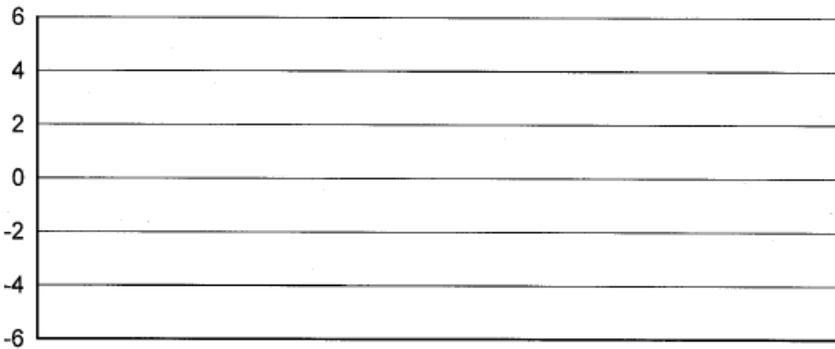
Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
OT Other Misc								
11181	WEBER,MATTHEW DEP	4/10/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	421 AL
Grand Total:					238.92		0.00	
					238.92		0.00	

Overtime Valuation Summary Report - By Reason

Wayne County Sheriff

04/01/16-04/30/16

Reason	Hours	Value
OT Other Misc ROAD COVERAGE	-20.75	\$0.00
Sheriff 657 - Det On Call	56.00	\$0.00
Sheriff OT Call Out Minim	15.00	\$0.00
Sheriff OT Court	1.00	\$0.00
Sheriff OT Criminal Inves	28.05	\$0.00
Sheriff OT Drug Investiga	7.50	\$0.00
Sheriff OT Felony Arrest	5.25	\$0.00
Sheriff OT Mandated Train	29.00	\$0.00
Sheriff OT Special Detail	14.50	\$0.00
Sheriff OT WF Investigati	2.50	\$0.00
Grand Total:	179.55	\$0.00



- OT Other Misc
- ▣ Sheriff 657 - Det On Call
- Sheriff OT Call Out Minim
- ▣ Sheriff OT Court
- Sheriff OT Criminal Inves
- Sheriff OT Drug Investiga
- ▣ Sheriff OT Felony Arrest
- Sheriff OT Mandated Train
- ▣ Sheriff OT Special Detail
- Sheriff OT WF Investigati

Overtime Valuation Detail Report

Wayne County Sheriff

04/01/2016 to 04/30/2016

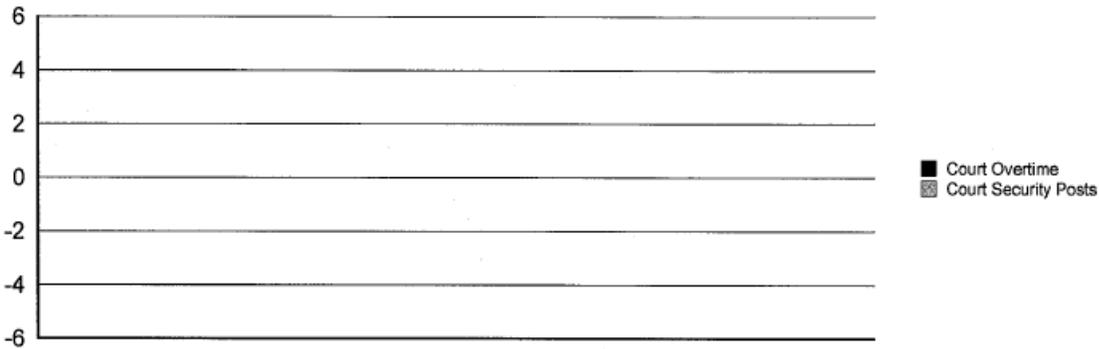
Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
OT Other Misc								
7564	KNAPP,ANDREA DEP	4/9/2016	Road 2nd Platoon 07-1700		5.00	0.00	0.00	per 406
7564	KNAPP,ANDREA DEP	4/21/2016	Road 3rd Platoon 17-0300		5.75	0.00	0.00	per 408
7564	KNAPP,ANDREA DEP	4/23/2016	Road 2nd Platoon 07-1700		10.00	0.00	0.00	PER 408
Grand Total:					20.75		0.00	
					20.75		0.00	

Overtime Valuation Summary Report - By Reason

Wayne County Sheriff

04/01/16-04/30/16

<u>Reason</u>	<u>Hours</u>	<u>Value</u>
Court Overtime	2.00	\$0.00
Court Security Posts	9.50	\$0.00
Grand Total:	11.50	\$0.00



Overtime Valuation Summary Report - By Reason

Wayne County Sheriff

04/01/16-04/30/16

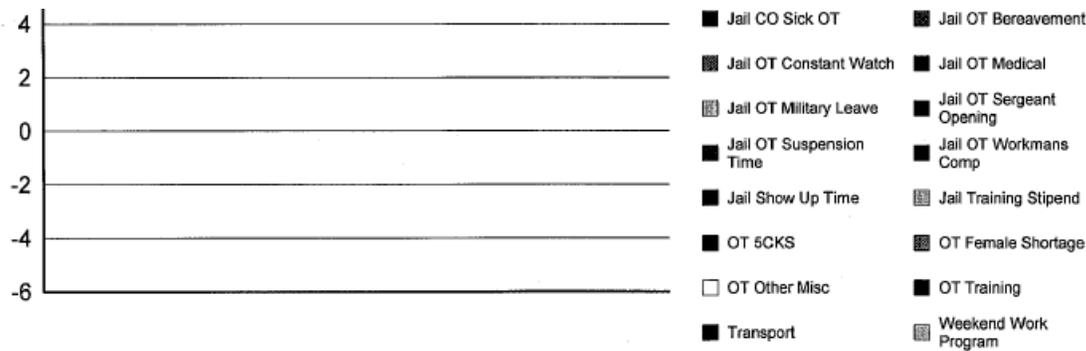
<u>Reason</u>	<u>Hours</u>	<u>Value</u>
Court Overtime	0.50	\$0.00
Court Security Posts	11.75	\$0.00
Cover for EAL Time Taken	62.00	\$0.00
Hospital	34.50	\$0.00
Jail CO Sick OT	116.50	\$0.00
Jail OT Bereavement	2.00	\$0.00
Jail OT Constant Watch	119.00	\$0.00
Jail OT Medical	37.25	\$0.00
Jail OT Military Leave	2.00	\$0.00
Jail OT Sergeant Opening	56.25	\$0.00
Jail OT Suspension Time	8.00	\$0.00
Jail OT Workmans Comp	1.50	\$0.00
Jail Show Up Time	291.50	\$0.00
Jail Training Stipend	21.00	\$0.00
OT 5CKS	22.50	\$0.00
OT Female Shortage	16.00	\$0.00
OT-Other-Misc see below	35.25	\$0.00
OT Training	129.50	\$0.00
Transport	30.50	\$0.00
Weekend Work Program	78.00	\$0.00
Grand Total:	1,075.50	\$0.00

Special detail coverage

12.50
22.75

6





Overtime Valuation Detail Report

Wayne County Sheriff
04/01/2016 to 04/30/2016

Code	Employee	Date	Shift	Assignment	Hours	Rate	Value	Reason
OT Other Misc								
12097	MYERS,ELIZABETH CO	4/11/2016	Jail B 0700 - 1500		2.00	0.00	0.00	Disposition for Contraband investigation with Deputy
5694	CARR,ERIC CO	4/29/2016	Jail B 0700 - 1500	14	4.25	0.00	0.00	
4686	MILLER,JAMES SGT	4/6/2016	Jail B 0700 - 1500	DET	2.50	0.00	0.00	
4686	MILLER,JAMES SGT	4/6/2016	Jail B 0700 - 1500	DET	4.00	0.00	0.00	accreditation inspection
10280	SEAVERT,CINDY CLK	4/16/2016	Jail B 0700 - 1500	RECPT	8.00	0.00	0.00	filling in for Dottie
11541	COREY,RONALD CO	4/29/2016	Jail B 0700 - 1500	14	4.00	0.00	0.00	
6741	ROSS,ROBERTA CO	4/21/2016	Jail B 0700 - 1500	DET	2.00	0.00	0.00	To make up for being skipped last week
6741	ROSS,ROBERTA CO	4/21/2016	Jail B 0700 - 1500	DET	2.00	0.00	0.00	
10493	STEEL,ANDREW SGT	4/6/2016	Jail B 0700 - 1500	DET	6.50	0.00	0.00	accreditation inspection
Grand Total:					35.25		0.00	

**OFFICE OF TRIAL COURT OPERATIONS
COURT SECURITY UNIT**

MONTH: April 2016
 COURT:
 COUNTY: Wayne
 FACILITY: Hall of Justice
 COURT CONTACT:

WEAPONS AND CONTRABAND

	1 CONFISCATE	2 *CONTRABAND RESULTING IN ARREST	3 VOUCHER/ RETURN	4 MONTH TOTAL (COLUMNS 1,2,3)	5 YTD TOTALS
FIREARMS	0	0	0	0	1
KNIVES	0	0	28	42	147
CHEMICAL SPRAY	0	0	1	1	3
RAZORS	0	0	2	2	4
SCISSORS	0	0	4	4	16
DRUG PARA	0	0	0	0	0
OTHER (WEAPONS)	0	0	9	9	82
OTHER (CONTRABAND)	0	0	740	740	3072
MONTHLY TOTAL	0	0	784	784	
NEW YTD TOTAL	0	0	3325	3325	3325

* Contraband resulting in arrest should only be recorded in this column. 4/4/18-4/29/16

**PLEASE RETURN TO: AGGIE ZICARI
 SEVENTH JUDICIAL DISTRICT ADMINISTRATION
 ROOM 161 HALL OF JUSTICE
 ROCHESTER, NY 14614
azicari@courts.state.nv.us**

RETURN BY: D. Piscioti

**Monthly Mag Count: 3498
 Year to Date Mag Count: 13289**

RESOLUTION TRANSMITTAL

Committee No: 2 Date: 6.7.2016 Committee Chair: Smith Department Head: Sheriff Virts

AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH WAYNE COUNTY ACTION PROGRAM, INC. FOR PARENTING SKILLS EDUCATION SERVICES AT THE WAYNE COUNTY JAIL FACILITY

WHEREAS, the Wayne County Sheriff's Office since 2000 has utilized the services of Wayne County Action Program, Inc., hereinafter known as WCAP, for literacy education and family services to inmates in the Wayne County Jail, and

WHEREAS, WCAP has provided the literacy education service via grant funding with the Wayne County Sheriff's Office Inmate Commissary Fund providing stop gap funding until grant funding is renewed or new grant funding is found to continue to cover the entire cost of the literacy education service, and there is no cost to County taxpayers, and

WHEREAS, the current Memorandum of Understanding with WCAP expired June 30, 2016 and must be renewed for continued services; and

WHEREAS, WCAP has been unable to secured grant funding for the program costs; and

WHEREAS, the Sheriff's Office cost for such services for WCAP is \$5,000.00 for 6 months of service billed quarterly; and

WHEREAS, the Sheriff is requesting to enter into a Memorandum of Understanding with WCAP for continued parenting skills educational services to inmates at the Wayne County Jail, for a 6 month period commencing July 1, 2016 through December 31, 2016, at a cost of \$5000.00, to be paid from the Inmate Commissary Fund, at no expense to County taxpayers;; and

WHEREAS, if alternate funding sources are found by WCAP the quarterly billing will cease; now therefore, be it

RESOLVED, that the Wayne County Sheriff is hereby authorized to enter into a Memorandum of Understanding with WCAP for continued parenting skills educational services to inmates at the Wayne County Jail, at a cost of \$5000.00 for a six month period commencing July 1, 2016 through December 31, 2016 to be paid from the Sheriff's Office Inmate Commissary Fund quarterly and at no expense to County taxpayers, subject to the County Attorney's approval as to form and content.

Budgeted: N/A Inmate Commissary Fund **\$5000.00** County cost: **\$0.00**

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 2 Date: 6.7.2016 Committee Chair: Smith Department Head: Sheriff Virts

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH HEALTH DIRECT INSTUTIONAL PHARMACY INC. FOR PHARMACY SERVICES AT THE WAYNE COUNTY JAIL

WHEREAS, the Wayne County Sheriff's Office has had an agreement with Health Direct Institutional Pharmacy, Inc. for inmate pharmacy services at the Wayne County Jail since 2011 (Resolution 33-11), and

WHEREAS, in an attempt to reduce the cost of inmate pharmacy services at the Jail, the cost of medications along with the business practices of pharmacy service providers have been reviewed; and

WHEREAS, after review, Health Direct can provided the Wayne County Jail with continued better pricing on certain medications and can provide the Jail with ongoing continuity of services including training of medical staff on a regular basis and more comprehensive billing procedures; and

WHEREAS, Health Direct currently has the pharmacy services contract with New York State Office of General Services (Contract NO. PC67017) from October 1, 2015 through September 30, 2020;

WHEREAS, the Sheriff is requesting authorization to sign a letter of intent with Health Direct for inmate pharmacy services at the Wayne County Jail commencing July 1,2016 through September 30, 2020 under New York State Contract pricing; now therefore, be it

RESOLVED, the Sheriff is authorize to sign a letter of intent with Health Direct for inmate pharmacy services at the Wayne County Jail, under New York State Contract pricing, commencing July 1,2016 through September 30, 2020, upon review and approval of the County Attorney.

Budgeted: n/a Proposed Cost: \$0.00 Reimbursed Amount: full reimbursement for all services County cost: \$0.00

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

**Department of Emergency Management Services
Activity Report
For the month of May 2016**

Emergency Management is the governmental function that coordinates and integrates all activities to build, sustain and improve the capability to prepare for, protect against, respond to, recover from or mitigate against threatened or actual natural disasters, acts of terrorism or other man-made disasters.

All annual plan items due in May were met.

Reports

- EM06RPT1 Emergency Management Services Monthly Report

Discussions

-

Resolutions

- EM06RES1 Authorization to Create One Full Time Project Coordinator Position
- EM06RES2 Authorization to Purchase 911 Call Processing System and Amend Budget
- EM06RES3 Authorization to Issue Change Order to Intergraph
- EM06RES4 Authorization to Convert CAD Data – Logistic Systems
- EM06RES5 Authorization to Make Salary Equity Adjustment
- EM06RES6 Public Hearing Date for Special Team (Critical Incident Stress Debriefing)
- EM06RES7 Authorization to Purchase Vehicle and Amend Budget
- EM06RES8 Accept Bid for Radio Move Project
- EM06RES9 Radio Project Change Order
- EM06RES10 Support of 911 Surcharge

EMERGENCY MANAGEMENT OFFICE

- ◆ **CSX CME Training** was held. Over 50 attendees from various Fire/EMS and County agencies participated in a Hazmat Response tabletop exercise.
- **WRECKIT 2016** – planning meetings have begun for this regional exercise
- **Tour de Cure** – planning meetings continued for this regional event that is now primarily held in Wayne County
- **Ginna**
 - **Nuclear Safety Subcommittee Meeting** – GB attended in Albany.
 - **Public Information Officer Refresher Training** was held on May 5, 2016.
 - **June 21, 2016 focus drill will be held.**
 - **Clean Energy Standard Public Hearing** – GB attended and spoke.
- **Union Hill Fire and EMS meeting to discuss dispatching out of Wayne County.**
- **NY State's Rising Hazard Mitigation Grant Program** – In 2013, Wayne County started the application process for this funding and submitted grant applications for generators for the Screen System, Health Building, County Clerk Building, Social Services and County Admin/Hall of Justice. The grant applications totaled \$1,200,000 with a local 25% match required if awarded. Applications are currently being evaluated by FEMA.
- ◆ **Local Emergency Planning Committee (LEPC).** - **The next meeting is scheduled for Thursday July 14, 2016.**
- **Emergency Plans for events with over 5000 attendees** – Emergency Management has begun working to assist in the development of Emergency Plans for events (typically sponsored by local fire departments) that host events that attract over 5000 attendees.

- **Emergency Responder ID Badges** – photos are being taken and badges issues as requested.
- **Emergency Management personnel (Director, Fire Coordinator, Deputy Fire Coordinators, Rad/Chem Officer)** are working with the DEC and an engineering firm to develop a Bakken Crude Emergency Response Plan.
- **Public Health Emergency Plan Review** – GB participated in a plan review meeting.

- **PUBLIC SAFETY EMERGENCY COMMUNICATIONS – DAN DiSANTO**

- **2015 Critical Infrastructure Grant Program** – Wayne County has been awarded an additional \$50,000 in new round grant funding to continue to update security at county owned Public Safety Radio Transmitter Sites. Thanks to Dylan Maybee and Jim Lee for their work on this grant application. This and the \$50,000 awarded in 2014 will allow us to have secure sites.
- **2012 NYS Interoperable Communications Grant** –The project continues to move forward.

- 1. Radio Project Phase II**

- a. Receive Site Voter Selection Improvements** – Finger Lakes Communications is finalizing the repairs to the system.
- b. Rose Tower replacement** – the tower has been fully erected, the building has been set in place, and the propane tank has been delivered.

- 2. Intercounty Base Station** – 2016 project to communicate with Ontario County.

- 3. Tactical Interoperable Communications Plan** –2016 (part of grant requirement) Project Manager Dylan Maybee has begun developing this plan.

- **E-911 – Greg DeWolf**

- **Stats** to be provided under separate cover.
- **Training** – work continues on standardizing the training process. Thanks to the efforts of E911 Supervisors, CTO's, Dispatchers, and Rachel Ford of EMO.
- All of the new dispatchers have been released from training.
- The new 12 hour shift schedule has begun. The schedule change and addition of a 5th supervisor now allows us to have virtually 100% supervisory coverage. Thank you again to the Board for their support on this.
- ◆ **Labor Management Meeting** was held on 4/21/2016.
- ◆ **Police Chief's Meeting** was attended on **May 5, 2016 by George Bastedo**
- ◆ **CAD/MDT/RMS System**
 - **CAD/RMS/MDT** System development and training continues.
- ◆ **Relocation to Public Safety Building**
 - Work is well underway on the renovations to the PSB. Weekly meetings continue with Public Works, Watchdog, and contractors. Emergency Management and E911 have been in attendance.
- **Backup Center**
 - Improvements have been made to the backup center. **We successfully operated out of the backup center on 5/12/2016 for six hours with only minor issues. The next date is 6/2/2016 for another six hour cycle to ensure that the minor issues have been resolved.** After all issues have been resolved, we will operate out of the backup for one 24 hour period each month. It is important to note that one of those limitations is that in the event that we lose the primary E911 Center, we also lose

the ability to send out “rip and runs” and emails to text messaging services (primarily for the Fire Service). This will be addressed with the new CAD system. We are working with Verizon to determine how to best forward the PBX lines.

- **ALS Services – Jim Lee**
 - Supplied under separate cover

- **Fire Coordinator – Rick Bond**

As in the past months, Deputy Fire Coordinators may have attended, assisted with, or handled several of the items listed on my behalf:

1. On 4/27, I responded to a motor vehicle incident (blown tire) that involved Sodus Engine E26. The engine was returning to their station from a training exercise at the WCFTC.
2. On 4/27, I picked up 10 Streamlight portable scene light units from Seneca County. Lights were purchased with 4 county hazmat grant monies.
3. On 4/28, I met with Maura Snyder at CSH to discuss firefighter physical program.
4. On 4/30, I attended a battalion 3 get together to honor the Sodus Fire Chief for his many years of service. Chief Wahl recently decided to “retire” as chief of the department. Best of luck Chief Wahl!
5. On 5/1, Deputy Fire Coordinators Roder, Bellingham, Newman and I attended a “hands on” training session of the WC foam trailer at the Wallington FD. This training was offered to all firefighters in battalion 3.
6. On 5/2, I attended a 2 hour 2016 NY Pipeline Safety Training program in Waterloo. The training also included an incident exercise.
7. On 5/4, Deputy Fire Coordinators Roder, Newman, Bellingham, and I attended a 4 hour CSX Crisis Management Exercise at WC EMO.
8. On 5/6, Deputy Fire Coordinators Newman, Bellingham, and I attended calling hours and a firefighters’ memorial service for Donald Barnes, former Ontario County Fire Coordinator who passed away on 5/4/16.
9. On 5/11, Deputy Fire Coordinator Bellingham and I met with members from the Union Hill FD, WC EMO, WC 911 and WC EMS to discuss a plan for switching over dispatching of Wayne County fire / EMS calls which are currently being handled by the Monroe County 911 center.
10. On 5/14, Deputy Fire Coordinators Roder, Newman, Bellingham, and I participated in a technical de-con drill at the WC Fire Training Facility. The drill was hosted by the WC Eastern Fire Battalion. Participants also included personnel from Yates and Seneca Counties. Also in attendance were 4 staff members from the WC 911 center. Thank you Lyons FD for supplying an engine and manpower.
11. On 5/15, I returned portable radios to the Wallington FD. Radios were re-programmed by Jim Lee at the WC PSB.
12. On 5/16 Fire Service Safety Testing from Hilton, NY conducted annual ground ladder testing of our fire service ground ladders used for fire training courses taught at the WC fire training facility. **All ladders passed testing and inspections***
13. On 5/17, Deputy Coordinator Roder, Newman, and I attend a 4 county hazmat consortium meeting in Yates County. The group is still working on NYS Hazmat Team accreditation paperwork.
14. On 5/18, Deputy Coordinator Roder and I attended the quarterly meeting of the Yates County Volunteer Fireman’s Association held at the Dresden FD. We presented a slide presentation dealing with the specific roles and responsibilities that local firefighters will have assisting our technical de-con teams should a hazmat incident occur within their county. A second slide presentation was

- shown of the WC De-con team's recent response to the incident in Ontario County.
15. On 5/19, Deputy Fire Coordinators Newman, Lockwood, Bellingham, Roder, and I attended the annual WC firefighters' memorial service at the East Palmyra Presbyterian Church.
 16. On 5/20, Deputy Fire Coordinator Newman and I participated in the annual WC Volunteer Fireman's Parade. This year's parade was held in Fairville. DC Newman drove the WC Cascade vehicle and I drove WC Fire Coordinators vehicle
 17. On 5/23, Deputy Fire Coordinator Newman and I attended the WC Fire Chiefs Association monthly meeting held at the Newark FD.
 18. On 5/23-5/26 Deputy Fire Coordinator Bellingham attended a CSX training seminar in Atlanta, Georgia.

Electrical work continues in the new building at the fire training facility as time permits with PW staff. Thanks Scott K.

- **EMS Coordinator – Bill Liddle**

**Bill Liddle, EMS Coordinator
Activity Report
April - May 2016**

Projects

- Continue to assist agencies and EMS providers in meeting certification requirements, training requirements, etc.
 - Assisted representative of Fairville FD with completion of ambulance recertification paperwork.
 - Provided a copy of the "Agency Closure" policy to agencies
 - Meetings with representatives of Sodus Center FD ambulance and Fairville FD ambulance to explain the CME recertification process
 - Notified the Finger Lakes EMS Council and NYS DOH that Macedon Village ambulance would cease operations on May 13.
- Provide agencies with updated information from Homeland Security, NYS Bureau of EMS, NYS DOH, Finger Lakes Regional EMS Council, etc.
- Continue to assist with oversight of Wayne County ALS system
- Assist in management of Quality Assurance/Quality Improvement program
- Maintain contact with NYS DOH Bureau of EMS Senior Representative, Ross Zastrow
- Distributed EMS Week materials to all agencies; prepared and distributed EMS Week certificates for all agencies; forwarded a copy of the EMS Week proclamation to the Supervisors; participated in the Silver Waters EMS Open House for EMS Week
- Tour d'Cure (bicycle rally for diabetes)
 - Met with the committee to discuss route, rest stops, and EMS requirements
 - Several emails to work on details
 - Sent letters to Union Hill ambulance, Ontario ambulance, Williamson ambulance, STAC, Lakeshore ambulance, North Rose FD ambulance,

Fairville FD ambulance. Macedon Town ambulance, and Walworth ambulance requesting participation at the rest stops.

Training

- Prepared for and conducted three (3) CPR/AED update classes for WC Probation personnel
- Prepared for and conducted a CPR/AED update class for Behavioral Health
- Prepared for and conducted two (2) CPR/AED update classes for Wayne County nursing home
- Provided information re: EMT basic refresher classes at the NYS fire academy, Montour Falls
- Scheduled CPR/AED training for DSS
- Participated in the Harassment Workshop conducted by Finger Lakes EMS Council
- Participated in the SkyWarn workshop conducted by the US Weather Bureau
- Participated in the CSX Oil Train accident tabletop exercise
- Participated in the Technical Decon team training drill

Meetings

- Met with Dr. Syrett to discuss ALS dispatch procedures
- Prepared for and participated in the regular meeting of the EMS Advisory Board
- Participated in the meeting of the 911 Advisory Board
- Participated in meetings of the Eastern Wayne EMS group
- Participated in a meeting at Public Health to review the Community Preparedness Plan
- Participated in a meeting at Public Health re: the opiate drug problem in the county
- Participated in the Finger Lakes EMS Council Training & Education and Executive Committee meetings
- Participated in the Full Council meeting of Finger Lakes EMS Council
- Participated in the Finger Lakes Quality Improvement and REMAC meeting
- Participated in the NYS Bureau of EMS Council meetings in Albany. Participated in the Medical Standards, P.I.E.R., and Systems Committees and the meeting of the NYS EMS Full Council

Office

- Forwarded various training announcements, including training opportunities through Finger Lakes EMS Council, Newark-Arcadia ambulance, North Seneca ambulance, University of Rochester, Syracuse Upstate, State training center at Oriskany, Mercy Flight, etc.
- Provided information and PowerPoint program on Bloodborne/Airborne pathogens to the Probation Department
- Provided a 911 incident complaint form to all agencies
- Notified agencies that Thompson Hospital was having electrical problems; ambulances were being diverted
- Forwarded information re: construction project at RGH
- Prepared a resolution, appointing CISD members
- Prepared monthly activity reports
- Forward on-line newsletters, including NYS Crossfire, EMR ISAC, and Watchline to all agencies
- Forwarded information and forms re: transport of patients receiving a blood transfusion by ALS agencies
- Forwarded information re: a proposed NYS pilot project for use of 12-lead EKG by basic EMTs

- General office work including correspondence, phone calls, preparation of reports, filing, etc.

Communications:

- Talked with a representative of the sheriff's department re: maintenance and updates for the AEDs in the sheriff department vehicles
- Talked with George Bastedo re: dispatch procedures for the Union Hill ambulance
- Talked with Greg DeWolf re: 911 notifications for the EMS Coordinator
- Talked with Paul Harkness, Macedon Town ambulance, re: questions about the recently released NYS protocol "Spinal Clearance" and what is being done regarding training. Followed up with Donna Spink, FLREMSC director.
- Talked with Jim Lee re: staffing proposal for Williamson ambulance
- Talked with John Cleary to explain the requirements for purchasing an AED for their church
- Talked with Joe Schell re: rehab trailer specifications
- Maintain continuous communication with County emergency personnel to coordinate activities, discuss needs and concerns, etc.
- Maintain communications with EMS providers, County agency administrators, Finger Lakes EMS Council personnel, and NYS Bureau of EMS Personnel; forward needed information to appropriate personnel

Emergency Response

- Responded to an MVA, Leach Road, Lyons; Lyons ambulance, NAVA dispatched
- Responded to a motorcycle MVA in Rose; Rose FD and ambulance, North Rose FD dispatched
- Responded to an MVA, Route 31, Newark; NAVA, Newark FD, Lyons Town ambulance, Finger Lakes ambulance dispatched
- Arranged for and participated in a CISD session (critical incident stress debriefing) for Ontario FD
- Arranged for a CISD session for Newark FD
- Arranged for and participated in a CISD session for Lyons FD
- Provide defusing and/or debriefings for providers as needed
- Continue to receive notifications and updates from 911 dispatch, 24/7

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

Brief Explanation: **AUTHORIZATION TO CREATE ONE FULL TIME POSITION OF PROJECT COORDINATOR**

WHEREAS, Resolution 223-13, created a six-month temporary position of Project Coordinator for the Department of Emergency Management Services Phase II Radio Project funded by the Statewide Interoperable Communications Grant; and

WHEREAS, the position was originally created to begin on May 1, 2013 and end on October 31, 2013; and

WHEREAS, the employee currently filling the position was appointed February 10, 2014; and

WHEREAS, the Radio Project has not been completed and the Project Coordinator must also complete necessary portions of the CAD Project; and

WHEREAS, the Director of Human Resources has determined the position of Project Coordinator is properly placed in the competitive class; and

WHEREAS, the Director of Human Resources has informed the Emergency Management Director that NYS Civil Service Law §64 limits a temporary position to no longer than six (6) months; and

WHEREAS, the position must either be vacated or converted to a regular competitive class position; and

WHEREAS, grant funding for the position ended in February 2016 with the position being subsequently funded by the 2016 Operating Budget to coordinate completion of the Phase II Radio Project and the 2016 CAD/MDT/RMS Project; and

WHEREAS, there is also a need for a Project Coordinator to coordinate Citizen Preparedness within Wayne County and perform other Emergency Management tasks as required; and

WHEREAS, Citizen Preparedness is eligible to be grant funded through the Homeland Security Grant Program and as such, 83% of the Project Coordinator's 2017 salary and benefits would be grant funded; and

WHEREAS, Citizen Preparedness is an important function of Emergency Management for which no other current staff positions have the available time to deliver; now therefore be it

RESOLVED, the Board of Supervisors authorizes the creation of one full-time position of Project Coordinator within the Department of Emergency Management Services; and be it further

RESOLVED, that the position shall have a standard work week of 40 hours, and be placed in the CSEA General Unit Grade 30; and be it further

RESOLVED, that the incumbent will be placed in the hourly pay rate according to the terms of the CSEA General Unit Agreement; and be it further

RESOLVED, that the position shall be in full compliance with Civil Service Law; and be it further

RESOLVED, that in the event of the loss of grant funding, the position shall be eliminated.

Budgeted: yes X no__ Proposed Cost: \$0 Reimbursed Amount \$0 County cost: \$0

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

TRANSMITTAL TITLE: AUTHORIZATION TO PURCHASE 911 CALL PROCESSING EQUIPMENT

Brief Explanation:

WHEREAS, the existing 911 Call Processing System vendor is obsoleting the current four year old system and forcing a migration to a different product offering; and

WHEREAS, at the direction of Chairman LeRoy, other suppliers were evaluated as options to the existing vendor, and

WHEREAS, a total of five suppliers were evaluated for initial purchase cost, one year, three year, five year and ten year cost of ownership; and

WHEREAS, after evaluation, Motorola Emergency CallWorks offered the best value of five year cost of ownership; and

WHEREAS, Motorola Emergency CallWorks has provided an initial installed cost of \$382,310.78 (via HGACBuy Purchasing Cooperative Contract Pricing) to completely replace the existing 911 Call Processing System; and

WHEREAS, there is currently \$141,089.00 included in the 911 Relocation Budget (H1933) allocated to 911 Call Processing; and

WHEREAS, there is \$171,874 available in the 2015 PSAP Operations Grant (H3918.PSP15) for 911 Call Processing Equipment which must be expended by 12/31/2016; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to transfer \$69,347.78 from the Unassigned General Fund Balance; and be it further

RESOLVED, that the Treasurer is authorized to make the budget adjustments listed below:

A9950 Transfer to Capital Fund Projects

(Appropriations)

Amount		Object	Project
\$69,347.78	from	52790	CAD/MDT/RMS

H1933 Building Renovation Projects

Amount		Object	Project	Description
(Revenues)				
\$141,089.00	from	45031	E911A	Interfund Transfers
(Appropriations)				
\$141,089.00	from	52000	E911A	Equipment & Other Cap Outlay

H1936 CAD/MDT/RMS

Amount		Object	Project	Description
(Revenues)				
\$210,436.78	to	45031	PHONE	Interfund Transfers - E911 Emergency Telephone
(Appropriations)				
\$210,436.78	to	54400	PHONE	Contracted Services - E911 Emergency Telephone

and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Motorola, Inc. for the purchase of Emergency CallWorks 911 Call Processing System at a cost not to exceed \$382,310.78.

Budgeted: yes ___ no X Proposed Cost: \$382,311 Reimbursed Amount \$171,814 County cost: \$210,497

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

TRANSMITTAL TITLE: AUTHORIZATION TO ISSUE CHANGE ORDER TO INTERGRAPH (HEXAGON)

Brief Explanation:

WHEREAS, Intergraph Government Solutions was awarded a contract pursuant to Resolution 276-13 to provide a total Computer Aided Dispatch/Mobile/Records Management System to Wayne County; and

WHEREAS, Intergraph Government Solutions has changed their name to Hexagon Safety & Infrastructure; and

WHEREAS, it has been determined that to continue to utilize dispatch capabilities in the Command Post, a five user additional I/NetDispatcher license is required in the amount of \$14,330.00; and

WHEREAS, it has been determined that to view Computer Aided Dispatch events on hand-held mobile devices, a 25 user I/NetViewer License is required in the amount of \$22,928.00, and

WHEREAS, these requirements are above and beyond the original Intergraph contracted products and services; and

WHEREAS, at this time, there is adequate funding in the CAD/MDT/RMS project budget to accommodate these additional requirements; now, therefore, be it

RESOLVED, that the Director of Emergency Management Services is authorized to issue a change order to Intergraph Government Services in the amount of \$37,528.00 and purchase above referenced licenses.

Budgeted: yes ___ no X Proposed Cost: \$37,528 Reimbursed Amount \$0 County cost: \$37,528

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair: John Smith

Department Head: George Bastedo

Transmittal Title: Authorization to Contract with Logistic Systems, Inc. for LogiSYS data conversion

Brief Explanation:

WHEREAS, Wayne County operates a LogiSYS Public Safety Computer Aided Dispatch (CAD) System; and

WHEREAS, Wayne County is migrating this system to a Hexagon (Intergraph) CAD System; and

WHEREAS, there is a need to migrate existing Call-for-Service data from the LogiSYS proprietary database system to multidatabase system (mdbs) for Intergraph to access and import; and

WHEREAS, the cost of the data conversion services is \$5,163; and

WHEREAS, because there is only one vendor that can meet the need, there is justification of a noncompetitive Sole Source award; now, therefore, be it

RESOLVED, that the Director of Emergency Management is hereby authorized to make a sole source purchase of Data Conversion Work from Logistics Systems, Inc. for a total cost of \$5,163.00.

Budgeted: yes X no__ Proposed Cost: \$5,163.00 Reimbursed Amount \$0 County cost: \$5,163.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

TRANSMITTAL TITLE: AUTHORIZATION TO MAKE SALARY ADJUSTMENT FOR SPECIFIED COUNTY EMPLOYEE IN THE MANAGERIAL/CONFIDENTIAL EMPLOYEE GROUP

Brief Explanation:

WHEREAS, Resolution 28-08 established that the EMS Coordinator's part time salary be based on 30 hours per week (1,560 hours per year) effectively treating him as an hourly employee; and

WHEREAS, when Resolution 28-08 was implemented, the employee's salary was not adjusted to account for the 30 hour week and continued to be based on one half of 1,820 or 910 hours per year; and

WHEREAS, the County implemented a pay plan for the Managerial/Confidential employees group (M/C) effective June 14, 2014, and assigned the EMS Coordinator to pay grade 5, a salaried grade; and

WHEREAS, as a result, the EMS Coordinator has been underpaid according to the Managerial/Confidential Salary Plan; and

WHEREAS, this inequity was discovered during an audit of salary and hourly rates and must be corrected; and

WHEREAS, Director of Disaster Preparedness/Emergency Management has determined that the EMS Coordinator is needed 30 hours per week; and

WHEREAS, the EMS Coordinator's current salary to must be increased to \$38,316 to make it commensurate with the number of hours he regularly works; now, therefore be it

RESOLVED, that the EMS Coordinator's salary is hereby increased to \$38,316 effective with the first full pay period after June 21, 2016; and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$9,195.00 from ~~XXXXXXXXXXXX~~ to fund the salary change for the remainder of 2016; and be it further

RESOLVED, that the Treasurer is authorized to make the budget adjustments listed below:

A3654 Emergency Medical Services

(Appropriations)

\$8541 to .51484 EMS Coordinator

\$ 654 to .5820 Social Security

Budgeted: yes ___ no X Proposed Cost: \$9,195 Reimbursed Amount \$0 County cost: \$9,195

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

TRANSMITTAL TITLE: SETTING A DATE FOR A PUBLIC HEARING ON A RESOLUTION TO CREATE A SPECIALIZED TEAM FOR CRITICAL INCIDENT STRESS DEBRIEFING

Brief Explanation:

RESOLVED, that pursuant to Section 209-bb(1) of the General Municipal Law, the Wayne County Board of Supervisors will hold a public hearing on July 19, 2016 at 9:30 a.m. prevailing time in the Supervisors Chambers in the County Court House, 26 Church Street, Lyons, New York, on the following proposed resolution:

Creating a Specialized Team Under The Supervision Of Wayne County EMS Coordinator And Emergency Management Office.

WHEREAS, Stress Debriefing is a specific technique designed to assist others in dealing with the physical or psychological symptoms that are generally associated with trauma exposure; and

WHEREAS, the County of Wayne has identified the need to provide Critical Incident Stress Debriefing to agencies throughout the county requiring these services; and

WHEREAS, it has been identified that the County of Wayne has no current mechanism in place to provide this type of assistance; and

WHEREAS, Section 209-bb(1)of the General Municipal Law provides as follows: "By resolution, after a public hearing the governing body of each county, city and town is authorized, respectively, to establish, maintain and supervise municipal-wide and inter-municipal specialized teams"; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors, pursuant to NYS General Municipal Law 209-bb, hereby authorizes the creation of the "Wayne County Critical Incident Stress Debriefing Team" to be administered by the Wayne County EMS Coordinator and Emergency Management Office; and be it further

RESOLVED, that Volunteer Firefighters, Volunteer Ambulance Workers or municipal employees that are members of said specialized team shall be included in the definition of employee as set forth in Local Law 6-85 Section 1(b) as amended by Local Law No. 2-1990.

Budgeted: yes ___ no X Proposed Cost: \$0 Reimbursed Amount: \$0 County cost: \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair: John Smith

Department Head: George Bastedo

Transmittal Title: **Authorization to Purchase Vehicle for ALS Services and Amend the 2016 County Budget**

WHEREAS, in association with the dissolution of the Village of Macedon, the assets of Macedon Village Ambulance Service and Macedon Fire Department are being liquidated, and

WHEREAS, within the fleet of vehicles is one 2013 Chevrolet Tahoe SUV previously utilized by Village personnel as an EMS first response vehicle, with said vehicle currently having less than 8000 miles, and

WHEREAS, the vehicle is equipped with various emergency response equipment, including emergency lights and siren, equipment cabinet, cab center console, power shore line receptacle and power inverter, and

WHEREAS, the Village, through considerable investigation, has determined that the fair market value of the vehicle, as equipped, is between \$31,000 and \$34,000, and the County ALS Director concurs with that value; and

WHEREAS, the Village is willing to offer the vehicle to the County for the purchase price of \$31,000, and

WHEREAS, purchasing this vehicle would preclude the need to budget up to \$43,000 in 2017 for the replacement of a 2009 ALS vehicle with greater than 120,000 miles; and

WHEREAS, current projections within the ALS Services Department would allow for a 2016 budget amendment to modify applicable revenue and appropriations lines within the 2016 County Budget without any additional County funds, as third party payer revenue is anticipated to exceed the budgeted amount by slightly more than the purchase price for the vehicle; now, therefore, be it

RESOLVED, that a purchase offer in the amount of \$31,000 shall be extended to the Village of Macedon for the purchase of one 2013 Chevrolet Tahoe, with vehicle identification number 1GNSK2E06DR308306, with emergency equipment mentioned above, and be it further

RESOLVED, that, upon acceptance of the purchase offer, an expenditure of not more than \$700 shall be authorized to letter the vehicle in compliance with State marking requirements, and be it further

RESOLVED, that, upon acceptance of said purchase offer by the Village, the County Treasurer shall be authorized to make the following amendments to the 2016 County Budget:

A3644 ALS Services

(Revenue)

\$31,700 to A36440.41615 Other Third Party Payer

(Appropriations)

\$31,700 to A364442.52300 Motor Vehicles

Budgeted: yes ___ no X Proposed Cost: \$31,700 Reimbursed Amount \$31,700 County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

Transmittal Title: Authorization to Accept Bid with Modification and Execute Contract

WHEREAS, a Request for Bids was released and advertised on April 28, 2016, entitled 911 Equipment Relocation and Radio Dispatch Console Expansion Project, with a bid opening held on May 26, 2015, at 2:00PM, and

WHEREAS, there was only one response to said Request for Bids, as follows:

Finger Lakes Communication Co., Inc. \$202,424.00
305 Clark St.
Auburn, NY 13021

And

WHEREAS, a review of the bid submitted finds it to be complete as per the specifications included in the Request for Bids, and

WHEREAS, a review of the itemized costs included in the single bid response by Finger Lakes Communication revealed certain possible minor cost adjustments, resulting in a revised, modified price of \$198,224, for all work specified in the Request for Bids; and

WHEREAS, there is currently \$185,000 currently budgeted in the E911 Move Project Account for this portion of the project; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute a contract with Finger Lakes Communication Company, Inc., in association with the bid submitted dated May 26, 2016, less a reduction of \$4200 from bid response item #4, in the amount of \$198,224.

Budgeted: yes \$185,000 no \$13,224 Proposed Cost: \$198,224 Reimbursed Amount 0 County cost \$198,224

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 7, 2016

Committee Chair:

John Smith

Department Head:

George Bastedo

Transmittal Title: Authorization to Participate with HGACBuy Purchasing Cooperative

Brief Explanation:

WHEREAS, Resolution 300-14 authorized Wayne County to participate with Purchasing Cooperatives; and

WHEREAS, HGACBuy is a purchasing cooperative with existing national contracts; now, therefore, be it

RESOLVED, that the County of Wayne is hereby authorized to become a member of the HGACBuy Purchasing Cooperative on the basis of participation of taking advantage of the prices available through said contracts for compliant purchases at a valued rate.

Budgeted: yes X no ___ Proposed Cost: \$0 Reimbursed Amount: \$0 County cost: \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____