

# AGENDA

## HEALTH AND MEDICAL SERVICES COMMITTEE

### July 5<sup>th</sup>, 2016

Members: Baldrige, Marini, Manktelow, Chatfield, Crane

11:00 a.m. **Approve Minutes from Previous Meetings**

11:05 a.m. **Public Health, Diane Devlin**

TRANSMITTALS:

- Authorization to sign Partnership Agreement with Wayne CAP [PH7RES1 Wayne CAP Head Start Partnership Agreement.doc](#)
- Authorization to purchase advertising space [PH7RES2 Lead advertising REV1.doc](#)
- Authorization to dispose of equipment [PH7RES3 Equipment disposal.doc](#)
- Authorization to sign contract with Wayne FL BOCES [PH7RES4 Wayne FL BOCES Transportation contract 16-17 REV1.doc](#)

PRESENTATION:

- Health Economics Inc. Dental Care Program

DISCUSSION:

- Worksite Wellness
- Director's Activities log

11:40 a.m. **Mental Health, Jim Haitz**

Financial Report  
Activities Report

11:55 a.m. **Nursing Home, Denis Vinnik**

MONTHLY REPORTS  
[Personnel June 2016.xls](#)

TRANSMITTAL:

- Authorization to sign contract with ProCare of LeadingAge NY [NH7RES1ATI-Schedule2016 Rev2.doc](#)

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 7/5/16

Committee Chair: Kenan Baldrige

Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION FOR WAYNE COUNTY PUBLIC HEALTH TO SIGN PARTNERSHIP AGREEMENT WITH WAYNE COUNTY ACTION PROGRAM INC, HEAD START

WHEREAS, Wayne County Public Health (WCPH) and Wayne County Action Program, Inc. Head Start have a long standing relationship of facilitating services to individuals and their families in need of Early Head Start, Head Start and Public Health Services; and

WHEREAS, Head Start will refer children and families in need of Early Intervention, Maternal Child Health (MCH) educational services and WCPH's Prevention Services; and

WHEREAS, WCPH will provide Health Education Programs for Early Head Start and Head Start families, provide staff representation on the Head Start Health and Nutrition Services Advisory Committee, Evaluate Early Head Start children for Early Intervention when identified, and provide MCH home visits as needed; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to sign the Partnership Agreement with the Wayne County Action Program, Inc. Head Start program for the period of July 19, 2016 to July 18, 2019, subject to the approval of the County Attorney.

Budgeted: yes  no  Proposed Cost: 0 Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 7/5/16

Committee Chair: Kenan Baldridge

Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION TO PURCHASE ADVERTISING SPACE FROM LAMAR AND ENTERCOM RADIO FOR THE LEAD POISONING PREVENTION PROGRAM

WHEREAS, there is money budgeted for the purchase of advertising space from Lamar and Entercom Marketing Results Group for educational messages regarding lead poisoning prevention; and

WHEREAS, one (1) billboard, along with poster production cost, will be purchased from Lamar for the period of August 1, 2016 to September 25, 2016, at a cost not to exceed \$1,625.00, and

WHEREAS, four (4) weeks of radio advertising will be purchased from Entercom Marketing Results Group for the period of September 5, 2016 to October 2, 2016, at a cost not to exceed \$3,500, now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to purchase advertising of educational messages regarding lead poisoning prevention from:

- Lamar – one (1) billboard space and poster, for the period of August 1, 2016 to September 25, 2016, at a cost not to exceed \$1,625.00
- Entercom Marketing Results Group – four (4) weeks of radio advertising, at a cost not to exceed \$3,500

Budgeted: yes  no  Proposed Cost: \$5,125 Reimbursed Amount \$5,125 County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 7/5/16

Committee Chair: Kenan Baldrige

Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION TO DISPOSE OF EQUIPMENT

WHEREAS, Wayne County Public Health (WCPH) wishes to dispose of the following equipment as per the Wayne County Equipment Disposal / Transfer Policy due to equipment being outdated and in poor working condition

- Dell Latitude D600, Model PP05L Laptop, serial # JN12G51

Now, be it

RESOLVED, that the Director of Public Health is hereby authorized to dispose of one (1) Dell Latitude Laptop, serial # JN12G51 due to poor working condition and being outdated, as per the County's Equipment Disposal / Transfer Policy

Budgeted: yes  no  Proposed Cost: 0 Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 7/5/16

Committee Chair: Kenan Baldrige

Department Head: Diane M. Devlin

Transmittal Title: AUTHORIZATION TO CONTRACT WITH WAYNE-FINGER LAKES BOCES FOR TRANSPORTATION FOR THE EARLY INTERVENTION AND THE PRE-K PROGRAMS

WHEREAS, the County is required to provide transportation for children in the Early Intervention and the PreK programs, and currently holds a contract with the Wayne-Finger Lakes BOCES to provide such service within Wayne County; and

WHEREAS, transportation is required for the following sites: Wayne County Chapter ARC facility located in Newark, programs at the Red Creek Central School, the Williamson Central School, the Stepping Stones Learning Center program at the Children’s Continuous Care in Macedon, and within Wayne County for Childcare; and

WHEREAS, for the period of July 1, 2016 through June 30, 2017 the transportation rate will be \$42.00 per child per day with a minimum charge of \$126.00 when transporting fewer than three children on any particular route; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with the Wayne - Finger Lakes BOCES for transportation of children in the Early Intervention and Pre – K programs to the Wayne County Chapter ARC facility in Newark, programs at the Red Creek Central School, the Williamson Central School, the Stepping Stones Center program at the Children’s Continuous Care in Macedon, and within Wayne County for Childcare, for the period of July 1, 2016 through June 30, 2017, for the amount of \$42.00 per child per day with a minimum charge of \$126.00 when transporting fewer than three children on any particular route, subject to the approval of the County Attorney as to form and content.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review \$ Approval: yes  no  by: \_\_\_\_\_

Human Resources Office Review & Approval: yes  no  by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Open Positions 2016												
Department	1/25/16	2/22/16	3/25/16	4/22/16	5/24/16	6/30/16	7/24/16	8/25/16	9/29/16	10/26/16	11/23/16	12/21/16
<b>Administration</b>												
Receptionist, PT	1	0	0	0	0	0						
<b>Fiscal</b>												
Medical Billing Clerk	1	1	1	1	1	1						
<b>Nursing</b>												
ADON												1
RN, Coordinator of Nursing Education	1	1	0	0	0	0						
RN Supervisor, FT	1	0	1	1	1	1						
RN Supervisor, Sub	0	0	0	0	0	0						
RN, FT	3	4	2	1	1	0						
RN, PT	0	0	0	0	0	0						
LPN, FT	0	2	2	1	3	3						
LPN, PT	1	0	0	0	0	0						
LPN, Sub	0	1	1	0	0	0						
CNA, FT	0	2	2	1	4	1						
CNA, PT	8	7	6	2	2	1						
CNA, Sub	3	3	2	1	2	1						
Sitter	2	2	2	1	2	2						
<b>Total:</b>	21	23	19	9	16	11	0	0	0	0	0	0
<b>Temp positions are not counted in total positions</b>												
<b>2016 budget: added 2 CNA FT, 1 LPN Sub</b>												
<b>2016 budget: removed 1 CNA sub</b>												
<b>created new 3/15/16: RN FT Super</b>												
<b>removed 3/15/16: 2 RN FT</b>												
Total positions (FT,PT,Sub) = 224												
Total employed as of 6/27/16 = 214												
Employee Turnover 3 mo. (3/1/16 - 5/30/16) = 6/214	2.8%											
Employee 6 mo Retention (12/1/15 - 5/30/16) = 19/22	86%											
total 22 hired (3 left, 19 still employed)												
Employee 2 yr Retention (6/1/14 - 5/30/16) = 61/85	72%											
total 85 hired (24 left, 61 still employed)												

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 6/27/16

Committee Chair: Kenan Baldrige

Department Head: Denis Vinnik

Transmittal Title: Authorization to execute a contract with ProCare of LeadingAge New York to conduct employee training and education from the advanced training initiative funds that were received from the Department of Health.

WHEREAS, Wayne County Nursing Home was selected by the Department of Health to receive \$189,216 and allocate these funds in the area of training and education to all levels of staff; and

WHEREAS, Wayne County Nursing Home received all State and Federal funds from the Department of Health and will coordinate training to healthcare professionals' in basic and intermediate areas of resident care. Training will emphasize safe patient handling, staff safety and quality of resident care; and

WHEREAS, the application completed for the advanced training initiative identified specific program(s) that Wayne County Nursing Home would be implementing. Wayne County Nursing Home elected to participate with LeadingAge NY ProCare in training curriculum of INTERACT and NYSDOH- EDGE (Electronic Dementia Guide for Excellence). LeadingAge NY ProCare provided approximate quotes for each training program; INTERACT training will be \$21,258.00 and EDGE training will be \$15,750.00; now, therefore be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute the contract on behalf of the Wayne County Nursing Home with LeadingAge New York for INTERACT in the amount of \$21,258.00; subject to the County Attorney's approval as to form and content; and further be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute the contract on behalf of the Wayne County Nursing Home with LeadingAge New York for EDGE training in the amount of \$15,750.00; subject to the County Attorney's approval as to form and content; and, further be it

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

E6000 Nursing Home Combined
(Revenue)
\$37,008 to 43002-E3020 Medicaid
(Appropriations)
\$37,008 to 54483-E6020 Training-Seminars & Schools

Budgeted: yes \_X\_ no \_\_\_ Proposed Cost: \_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_
Revised 1/2008