

# AGENDA

## ECONOMIC DEVELOPMENT/PLANNING COMMITTEE

### Wednesday, January 6<sup>th</sup>

Members: Supervisors Spickerman, Deyo, Pagano, Groat and Miller

10:00 a.m. [Approve minutes from previous meeting](#)

10:00 a.m. [Cooperative Extension, Elizabeth Claypoole](#) (quarterly)

10:00.m. [Tourism, Christine Worth](#)

Monthly Reports

[TOUR01RPT1 - Progress Report December 2015.doc](#)

[TOUR01RPT2 - Financial Reports - 2015.xls](#)

Out of State Travel Request [Out of State Travel Request -Springfield Eastern Fishing 2016.pdf](#)

10:15 a.m. [Ec. Development/Planning, Bob McNary](#)

DISCUSSION:

- Progress Report [Progress Report - December, 2015.docx](#)
- URI Funding Program
- Broadband Update
- Marketing Initiatives
- IDA Report
- Industrial Park Opportunities

TRANSMITTALS:

- Authorization to appoint members to IDA Board [PLAN01RES01Member appt. to IDA.doc](#)
- Authorization to sign IDA service agreement [PLAN01RES02ServicesContractwithIDA.doc](#)
- Authorization to transfer funds in special project accounts [PLAN01RES03Auth.TransferFundBalance to Ind.SiteDev.Program\\$120,000.docx](#)
- Authorization to transfer funds into Industrial Site Development Program [PLAN01RES04Transfer Fund Balance to Ind. Site Dev. Program.docx](#)
- Authorization to appoint Fair Housing Officer [PLAN01RES05Appt.FairHousingOfficer.doc](#)
- Authorization to appoint members to Ag Development Board [PLAN01RES06Appt.toAg.Dev.Bd.docx](#)
- Authorization to sign extension on CDBG Housing Program [PLAN01RES07ExtensiontoCDBGHousingImprov.Program.doc](#)

## PROGRESS REPORTS – December 2015

### Christine Worth – Director

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- Familiarization Tour Katherine Beaven
- Familiarization Tour Aaron Goldfarb & Mike Pomranz
- Phone meeting with Shirar O’Conner & Neilia Stephens from Conway for the Wayne County study
- Department Head Meeting
- FLRTC Meeting

### Notes

- Birding Brochure
  - Brochure is being adjusted to the size of our visitor’s guide
  - Content is being reviewed and revised.
- Events
  - Working on 2016 event listings for Tourism site and State site
- Haunted History Trail
  - Met with contact with the trail and toured Historic Palmyra. Facebook post and website blog followed our meeting
- Holiday Brochure
  - Being Distributed
- I LOVE NY
  - Answered request of top events.
- I LOVE NY - Matching Funds
  - PART 1**  
Applications Part 1 due **(sent out 11/2)**  
Matching Funds Grant Estimate **received (\$68223)**
  - PART 2**  
Application Part 2 Marketing Plan due **(sent out 12/15)**  
January 13, 2016: Notification of awards  
January 29, 2016: Deadline for notification of acceptance
- Media Leads
  - A Welcome Surprise collaboration – **BabyandLife.com (11,900+ Unique Visitors Monthly)** shared a great article about the **A Welcome Surprise!** Program – titled “A Bite of New York’s Apple County.” The article is a direct result an October FAM trip we coordinated with writer Yashy Murphy and her family over Columbus Day Weekend. It focuses on New York’s apple harvest and the activities available at the apple farms in Wayne County. Both Lagoner Farms and Long Acre Farms are detailed in the article. A video (4:33) was posted along with the article showing the Long Acre Farms experience firsthand.  
<http://www.babyandlife.com/a-bite-of-new-yorks-apple-county/>
  - QUINN: Paul Eisenberg's FAM trip to the region earlier this year. **Barclaycard Travel** published a feature on his adventures throughout the region in the article entitled "Finger Lakes with Kids: An Outdoor Adventure Travel Guide." The article covers the writer's entire trip and highlights such stops as Bristol Mountain's

Aerial Adventure Park, Long Acre Farms, and The Strong National Museum of

Play. <http://www.barclaycardtravel.com/t5/Blog/Finger-Lakes-with-Kids-An-Outdoor-Adventure-Travel-Guide/ba-p/2006727>

- QUINN: Familiarization Tour Katherine Beaven. Visited Maxwell Creek B & B, Embark Ciderworks, Apple Country Spirits, Captain Jack's.
- QUINN: Familiarization Tour Aaron Goldfarb & Mike Pomranz - Visited Embark Ciderworks, Apple Country Spirits & Young Sommer Winery. Cider themed visit.
- Visitor Guide
  - Confirming business participation
  - Preparing draft for graphic designer
  - County Attorney approved RFQ
  - Sent out printing bid packets

### **Chris Kenyon – Outdoor Recreation Coordinator**

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- Fishing Updates weekly.... County and "On the Water."
- LOSPC conference call.
- Work with Rush Outdoors for video clips for MAC.
- Verify charters for new VG.
- MAC calls for Game Diner promotion. Donna Richardson.

**6410 Publicity**

Code	Description	Adopted Budget	Modified Budget	To date	Balance	% OF BAL	OCT	NOV	DEC
2201	Comp Equipment	700.00	700.00	615.00	85.00	100%			
4150	Office Supplies	1,100.00	1,100.00	1,096.61	3.39	0%	18.08		528.13
4166	Postage	2,600.00	2,600.00	1,558.26	1,041.74	40%	464.25	225.00	92.97
4210	Gas	501.00	501.00	261.53	239.47	48%	4.92	13.67	27.40
4220	Light & Power	727.00	727.00	797.64	(70.64)	-10%	76.90	55.09	42.77
4230	Telephone	2,300.00	2,300.00	1,853.12	446.88	19%	152.23	167.86	163.96
4240	Water	131.00	131.00	98.75	32.25	25%	31.15		
4402	Advertising	11,000.00	11,000.00	11,723.40	(723.40)	-7%	123.00	2454.40	5381.00
4408	Copier Expense	650.00	650.00	709.47	(59.47)	-9%	46.40	46.40	62.83
4410	Conference	500.00	500.00	-	500.00	100%			
4414	Data Processing	6,400.00	6,400.00	6,400.00	-	0%			
4434	Info Centers	1,000.00	1,000.00	1,132.52	(132.52)	-13%			927.52
4438	Maintenance/Rep.	11,179.00	11,179.00	11,178.52	0.48	0%			
4457	Printing	7,400.00	7,400.00	6,984.22	415.78	6%		3854.72	1060.00
4460	Promotion	18,000.00	18,000.00	18,942.25	(942.25)	-5%	3027.12	1327.34	3895.68
4485	Travel	200.00	200.00	208.23	(8.23)	-4%	135.00	52.00	4.77
4539	Brochure/Ad Dev	2,000.00	2,000.00	2,000.00	-	0%		250.00	955.00
4600	Misc - UPS	1,000.00	1,000.00	1,173.79	(173.79)	-17%	95.67	45.03	264.75
4603	Derby	4,000.00	4,000.00	3,999.67	0.33	0%		476.90	149.00
4919	Mileage	4,725.00	4,725.00	3,406.42	1,318.58	28%	86.25	414.58	343.57
	<b>TOTAL</b>	<b>75,413.00</b>	<b>75,413.00</b>	<b>73,524.40</b>	<b>1,888.60</b>	<b>3%</b>	<b>4,260.97</b>	<b>9,382.99</b>	<b>13,899.35</b>

**Revenue**

2089	Tour Income	7500.00	7500.00	7,805.51	(305.51)		200.00	3075.00	1150.00
2770	Misc (UPS)	1100.00	1100.00	1,257.06	(157.06)		94.13	111.25	111.21
	<b>TOTAL</b>	<b>8,600.00</b>	<b>8,600.00</b>	<b>9,062.57</b>	<b>(462.57)</b>		<b>294.13</b>	<b>3186.25</b>	<b>1186.21</b>

**6411 Tourism**

Code	Description	Adopted Budget	Modified Budget	To date	Balance	% OF BAL	OCT	NOV	DEC
4166	Postage	6,500.00	6,500.00	5,241.06	1,258.94	19%	623.94	774.36	495.00
4230	Telephone	650.00	650.00	594.64	55.36	9%	53.59	55.45	51.06
4399	Video Prod	2,000.00	2,000.00	2,400.00	(400.00)	-20%		1550.00	
4402	Advertising	58,267.00	58,267.00	59,163.70	(896.70)	-2%	3498.80	4363.45	925.00
4434	Info Centers	15,450.00	15,450.00	16,632.07	(1,182.07)	-8%	615.00		3600.00
4457	Print Lit/Broch	29,600.00	29,600.00	27,561.72	2,038.28	7%		1080.00	
4460	Promotion	6,700.00	6,700.00	6,695.45	4.55	0%			238.45
4539	Bro/Ad Dev	8,200.00	8,200.00	8,180.00	20.00	0%			
4600	Misc - UPS	3,600.00	3,600.00	4,111.24	(511.24)	-14%	409.61	185.28	423.14
	<b>TOTAL</b>	<b>130,967.00</b>	<b>130,967.00</b>	<b>130,579.88</b>	<b>387.12</b>	<b>0%</b>	<b>5,200.94</b>	<b>8,008.54</b>	<b>5,732.65</b>

**Revenue**

2089	Tour. Income	6,750.00	6,750.00	6,600.00	150.00		500.00	500.00	700.00
3716	State Aid	62,000.00	59,633.00	-	59,633.00				
	<b>TOTAL</b>	<b>68,750.00</b>	<b>66,383.00</b>	<b>-</b>	<b>59,783.00</b>				

**Wayne County  
Out of State Travel Request**

Date: January 2, 2016

Department Name: Tourism Dept. No.: 6410

Meeting Seminar or Conference Name: Eastern Fishing & Outdoor Exposition

<http://www.osegsportsmens.com/>

Location: Springfield, MA Date(s): February 18-22, 2016

Mandated? Yes \_\_\_ (Federal, State, other) No  Required Educational Training? Yes \_\_\_ No

Paid for with Grant Funds? Yes \_\_\_ No \_\_\_ Required By: \_\_\_\_\_

Person(s) attending: Chris Kenyon – Costs for travel are covered by Lake Ontario Sport Fishing Council

Org	Object	Project Code	Object Name	Available Budget	Amount
	54410		Conference	\$	\$
	54483		Training-Seminars-Schools	\$	\$
	54485		Travel (Airfare, Train, Taxi, Subway, etc.)	\$	\$
	54485		Lodging	\$	\$
	54485		Tolls/Parking/[Fuel county cars only]	\$	\$
	54485		Meals	\$	\$
	54919		Mileage ( _____ X IRS Prevailing Rate)	\$	\$
			TOTAL	\$	\$ ZERO

Is this training/travel required for continuing professional certification or credits? Yes \_\_\_ No

If yes, how many credits are required in this year (Jan-Dec)? \_\_\_\_ How many have already been attained? \_\_\_\_

Overnight travel required a detailed description of the conference or seminar agenda or schedule. Out of State travel requires the approval of the Standing Committee and the Board of Supervisors, after review by the County Administrator.

Department Head Approval: Christine Worth Date: 12/17/15  
 Budget Officer Review for Availability of Funds: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Administrator's Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chairman of the Board: \_\_\_\_\_ Date: \_\_\_\_\_

# ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT

## Progress Report

December, 2015

- 1. Foreign Trade Zone 289:** A marketing and administrative person for the five county FTZ has been hired by Ontario County.
- 2. Opportunity Analysis and Marketing Strategy:** Investment Consulting Associates, the consultant for the Opportunity Analysis and Marketing Strategy, has been conducting one on one surveys with elected officials and business executives regarding the assets and liabilities in Wayne County. They have also been reviewing planning and development reports on the County. The Board of Supervisors adopted a resolution authorizing the Chairman to appoint an Advisory Committee which can provide guidance and focus to the consultants as they develop their study. The first meeting of the Committee will be on January 20, 2016.
- 3. IDA Loan Committee Actions:** The Committee authorized a micro loan to a small trucking firm and also to a Main St. business in downtown Lyons.
- 4. Food Processing Firm:** Staff developed a list of possible incentives should the company expand in Wayne County. Approval by such funding agencies will be dependent upon the information that the company submits.
- 5. Genesee Finger Lakes Regional Planning Council (GFLRPC):** GFLRPC conducted their quarterly meeting in December at the Penfield Town Hall. Staff and two Supervisors attended.
- 6. Planning Coordination Committee (PCC):** The Regional Planning Directors met in December in Monroe County. Staff attended and shared information on planning and economic development activities.
- 7. Broadband Activities:** Staff participated on several Broadband activities during the month, including development of a first draft of the Broadband Request for Proposal, attendance at a NYSAC session

on the Governor's new broadband funding program, and a conference call with Empire State Development Broadband Officials.

- 8. World Economic Development Alliance (WEDA):** Staff held a conference call with WEDA representatives on several marketing activities that they are performing for/with the IDA. They include a marketing brochure, trade shows that we could attend (e.g. advanced manufacturing, food processing, machine tools, optics, medical devices, etc.), and Project Alerts (leads on companies that are expanding).
- 9. IDA Meeting:** Staff prepared for the December IDA meeting and participated in the same.
- 10. County Risk Assessment:** Staff participated in preparation of a County Risk Assessment.
- 11. Brownfield/Tax Delinquent Properties Project:** Staff has been gathering information on properties that may need environmental remediation and are tax delinquent. The Department is proposing use of the EPA Targeted Brownfield Assessment program on some of the properties. EPA would perform a Phase I Assessment on these properties. The Regional Planning Council is applying to EPA for Assessments under the Regional Coalition Assessment Grant Program. The Department is forwarding background materials on these sites to the RPC.
- 12. Meeting with area beverage company:** Staff met with a County beverage company to discuss their expansion plans and possible incentive programs that might assist it.
- 13. Staff Meeting:** A staff meeting on December 14<sup>th</sup>. Major projects of both the Economic Development and Planning Department and the IDA were discussed.
- 14. NYS Economic Development Council Best Practices Committee:** IDA staff sits on the NYS Economic Development Council Best Practices Committee. Over recent months they have been evaluating and commenting on the Governor's new IDA legislation on such topics as: common requirements (i.e. job creation and retention), applications and claw-backs.

- 15. Special IDA and Loan Committee Meetings:** Over recent weeks the IDA Board and Loan Committee have been holding special meetings on PILOT's and loan approvals.
- 16. Meeting with Jindal:** IDA Staff met with Jindal executives to review their desire to remove the PILOT on their facility in Macedon. The company is consolidating operations and closing the facility in Wayne County.
- 17. Public Hearing on a PILOT for Industrial Building in the Town of Walworth:** A public hearing on a PILOT for an industrial building in Walworth was convened.
- 18. Silver Hill Technology Park:** Sixty-four acres adjacent to the Silver Hill Technology Facility in Newark was donated to the IDA. It is hoped that it can be developed into saleable parcels for expanding businesses.
- 19. IDA Letter to Governor Requesting Nuclear Power as Part of the Clean Energy Goal:** Staff has been coordinating with other counties on supplying background materials and correspondence to the Governor on his REV Program (Reforming the Energy Vision) – requesting that nuclear power be factored into the formula for what comprises “clean power” in the State.
- 20. IDA organizational meetings:** The IDA is preparing organizational materials needed for its four corporate entities (e.g. IDA, WEDC, etc.). This data must be supplied to the State.
- 21. Ag District:** Staff continues to work on the 8 Year Review of the County's Ag District. To date the office has mailed out 7,920 letters to District landowners, received 610 responses and 110 phone calls. There have been only about 55 requests to remove land and 24 to add new land. Staff continues to work on the report and mapping for submittal to the State. Changes will be accepted until January 31, 2016.
- 22. Candy Apple:** Staff continues to monitor monthly progress reports from Candy Apple.
- 23. Fair Housing Report:** The Fair Housing Officer prepared and submitted the 2015 Fair Housing Report.

- 24. Regional Ag and Food Processing Loan Pool (GAIN):** Staff continues to work on the Grant Disbursement Agreement (GDA) and other documents related to this project with the Regional Planning Council Office. These will be submitted to Empire State Development (ESD). Once they are completed the Region will be able to draw down the funds and process loan requests with the counties.
- 25. Upstate Revitalization Initiative (URI) and Consolidated Funding Application (CFA) Awards:** On December 10<sup>th</sup> the URI and CFA awards were announced. The Finger Lakes Region was winner of the Best Plan Award (URI) in the State. This means that the Region will receive \$500 Million over a 5 year period. Additionally, the Region also won \$120.1 Million in CFA funding for 134 projects. The 3 pillars, or core drivers, of the URI Plan are: (1) Optics, Photonics and Imaging, (2) Ag and Food Processing and (3) Advanced Manufacturing and Technology. The staff will monitor the application process for the URI funding – i.e. how we will be able to apply for our expanding companies in these three categories.
- 26. CFA Awards:** Staff assisted in the development of 2 CFA projects that received CFA awards. These included Cornwall Estates in the Town of Williamson (\$300,000) and Beechwood Park in the Town of Sodus (\$76,387). The Cornwall Estates project will preserve lands near the Hamlet of Pultneyville, NY. The Beechwood Park project will provide new water and electric to this local facility.
- 27. Erie Canal Trail Extension:** Staff continues to work with Trail volunteers and local elected officials on the extension of the Erie Canal Trail from Lyons to the County line in the Town of Savannah. The primary focus of this effort would include new decking for a bridge that crosses the Canal near the Village of Clyde. Once this is completed it is believed that the remainder of the Trail can be improved in a cost effective and expeditious manner.
- 28. NYS Specialty Crop Advisory Committee:** Staff participated on a conference call for the NYS Crop Block Grant Program. This is a USDA grant to NYS that supports research and marketing grants for projects that improve the marketability and competitiveness of specialty crops such as fruit and vegetables.

- 29. Section 108 Loan:** Staff has been working with the Treasurer's Office to try to determine where the final payment of the HUD Section 108 loan to Flaherty's is supposed to go.
- 30. Great Sodus Bay Watershed Intermunicipal Committee (IC):** The Committee has been asked to identify projects they would like to implement in 2016 and be ready to discuss them at the January meeting on the 9<sup>th</sup>.
- 31. Regional Dredging Management Plan Update:** The Orleans representative indicated that the project will be discussed by the Orleans County Legislature in early 2016. Staff also contacted the consultant regarding his opinion on the status of the project.
- 32. Town of Rose Planning and Zoning Board:** Staff attended a Town of Rose joint Planning Board and Zoning Board meeting for an information sharing session.
- 33. Wayne County Planning Board:** Staff prepared for the Preview Committee and Planning Board meetings (i.e. under the authority of General Municipal Law 239) where certain local special permits, variances and zoning amendments are reviewed. The Board of Supervisors also issued a Proclamation of Appreciation for Ken VanDeWalle for his 23 years of service on the County Planning Board. Staff, at the request of the County Planning Board, prepared a draft list of items that they should consider when reviewing solar system applications. It appears that the Town of Ontario has found a new representative to serve on the County Planning Board. Staff also prepared and forwarded an e-mail to local municipal officials (e.g. supervisors, mayors, enforcement officials) informing them of the 2016 County Planning Board referral application deadlines and meeting dates.
- 34. CDBG Housing Improvement Project:** Staff has been working on bids for water and sewer laterals, septic systems and wells. Contracts with selected contractors are being executed. There are currently 42 applicants in the program and 60 improvements being installed, including: 8 wells, 25 septic systems, 22 water laterals and 5 sewer laterals. The total funds committed to date are \$503,860, with 2 projects left to bid. Money not committed to date is \$100,440. A resolution will be brought to the BOS this month,

requesting permission to apply for an extension of the grant to utilize the remaining funding.

**35. Local Governmental Training:** Staff conducted 8 training sessions for individuals serving on local boards: They included: Introduction to Planning Boards, Introduction to Zoning Board of Appeals, State Environmental Review Act, Subdivisions, Wind Energy Regulations, Solar Energy Regulations, White Elephants and Ag Districts. These training sessions are taught by NYS Department of State officials. Total attendance for the 8 sessions was 225 individuals. The 5 most popular topics requested for 2016 were alternative energy, special permits, historic preservation, meetings and hearings, and maps, plans and plat reading.

**36. Snowmobiles:** Due to the difficulty in obtaining property owner permissions for a re-route, the Lakeshore Riders has decided to close the entire S41 Trail from Wolcott to Red Creek for the 2015-16 year. It is believed that it will be re-opened for the 2016-17 year.

**37. GIS Data Requests:** Staff developed several GIS/Data responses, including: Town of Butler aerial map, flood zoning data in the Town of Williamson, a EAF mapper/USDA Soil Survey, and NYS Ortho Imagery from 2015.

**RESOLUTION TRANSMITTAL**

Committee No.   4    
Date: January 6, 2016

Committee Chair: Dave Spickerman  
Department Head: Robert McNary

Transmittal Title: **APPOINTMENT TO THE WAYNE COUNTY INDUSTRIAL DEVELOPMENT AGENCY BOARD OF DIRECTORS**

WHEREAS,, by Title 1 Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 916 of the Laws of 1969 of the State, the WAYNE COUNTY INDUSTRIAL DEVELOPMENT AGENCY was created as a public benefit corporation of the State; and

WHEREAS, the board of the agency is comprised of five members, and, a seat on the board has been vacated due to the ending of Robert Havrilla’s term, a valuable and respected member; now therefore be it

RESOLVED, that James Hoffman is hereby appointed as a “Non-County Member” on the Wayne County IDA board for a term of three years, commencing immediately and running from January 1, 2016 through December 31, 2018.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost:                   0                   Reimbursed Amount                    County cost                   

Departmental transfer \$                    from Account No.                    to Account No.                   

County Administrator’s Review \$ Approval: yes \_\_\_ no \_\_\_ by:                   

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by:                   

Standing Committee: Ayes            Nays            Date:                    Signature:                   

Signature/Date Rec’d:                    Clerk, Board of Supervisors

Referred to:  
Committee:            Ayes            Nays            Date:                    Signature:                   

Committee:            Ayes            Nays            Date:                    Signature:

**RESOLUTION TRANSMITTAL**

Committee No. 4 Date: January 6, 2016

Committee Chair: Dave Spickerman  
Department Head: Robert McNary

Transmittal Title: **Resolution Authorizing Contract for Services with Wayne County IDA**

WHEREAS, the amount of \$387,273.00 was appropriated in line 6326.54000 in the 2016 County Budget for administrative support from the Wayne County Industrial Development Agency ("IDA"); and

WHEREAS, the amount of \$85,000 was appropriated in line 6326.54400 for marketing, the Business Retention and Expansion program, partnerships with Business Builders, FAME, etc; and

WHEREAS, the amount of \$165,000 was appropriated in line 6326.54891 for special studies and projects for Economic Development; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA providing for the payment of the administrative support and related expenses of \$387,273.00 in equal quarterly installments of \$96,818.00, and requiring the Agency to file a verified account of the disbursements of such funds; and be it further

RESOLVED, that the Chairman of the Board is authorized to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA providing for the payment of \$85,000 for the marketing, BRE, and partnership programs and contracts in equal quarterly disbursements of \$21,250; and be it further

RESOLVED, that the Chairman of the Board is authorized to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA providing for the disbursement of up to \$165,000 for special studies and special projects related to Economic Development and providing for payments on a project-by-project basis subject to the joint approval of the Economic Development and Planning Director, the Executive Director of the Industrial Development Agency, and the Wayne County Fiscal Assistant in advance of the project or study being undertaken and requiring the Agency to file a verified account of the disbursements of such funds.

Budgeted: yes x no \_\_\_ Proposed Cost: \$637,273 Reimbursed Amount \_\_\_\_\_ County cost \$637,273

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Human Resources Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4  
Date: January 6, 1916

Committee Chair: Dave Spickerman  
Department Head: Bob McNary

**Transmittal Title: AUTHORIZATION TO TRANSFER BALANCE OF FUNDS AT THE END OF 2015 IN THE SPECIAL PROJECTS AND PLANNING PROGRAM FUND**

WHEREAS, Wayne County funds the Economic Development Administration for special projects and planning; and

WHEREAS, the County closed the balance of the funds identified for special projects and planning in the amount of \$120,000 to Fund Balance at the end of 2015; and

WHEREAS, it is the intent of the Wayne County Board of Supervisors, that funds that were identified for special projects and planning in the 2015 budget but were not expended in 2015, are to be added to the 2016 County Budget in the Industrial Site Development Program Fund; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$120,000 from the Unassigned General Fund Balance to the Industrial Site Development Program; and, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2016 County Budget as follows:

**A6326 Economic Development Administration**  
\$120,000 to 54553 Industrial Site Development Program

Budgeted: No Proposed Cost: \$0 Reimbursed Amount \$0 County Cost \$0

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to: Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4  
Date: Jan. 6, 2016

Chair: Dave Spickerman  
Department Head: Bob McNary

**Transmittal Title: AUTHORIZATION TO TRANSFER BALANCE OF FUNDS AT THE END OF 2015 INTO THE INDUSTRIAL SITE DEVELOPMENT PROGRAM FUND**

WHEREAS, Wayne County funds the Industrial Site Development Program which crosses fiscal years; and WHEREAS, funds that were identified for Industrial Site Development projects but were not expended in 2015 need to be added to the 2016 County Budget in the Industrial Site Development Program Fund; and

WHEREAS, the County closed these accounts out to Fund Balance at the end of 2015; now, therefore, be it RESOLVED, that the County Treasurer is hereby authorized to transfer \$844,149.25 from the Unassigned General Fund Balance into the Industrial Site Development Program; and, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2016 County Budget as follows:

A6326 Economic Development Administration  
\$844,149.25 to 54553 Industrial Site Development Program

Budgeted: No                      Proposed Cost: \$0   Reimbursed Amount: \$0    County Cost: \$0

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4 Date: **January 6, 2016**

Committee Chair: **Dave Spickerman**

Department Head: **Bob McNary**

Transmittal Title: **APPOINT ORA ROTHFUSS AS FAIR HOUSING OFFICER FOR WAYNE COUNTY**

WHEREAS, Wayne County often applies for funding from the New York State Housing Trust Fund Corporation, Office of Community Renewal ("OCR") New York State Community Development Block Grant ("NYS CDBG") program; and

WHEREAS, OCR requires grant recipients to appoint a Fair Housing Officer to receive and resolve complaints related to housing discrimination within the County; and

WHEREAS, Legal Assistance of Western New York, Inc. Fair Housing Enforcement Project has been funded by US Department of Housing and Urban Development since 1998 to investigate housing discrimination complaints in our region including Wayne County and will accept referrals for investigation; now therefore be it

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss as Wayne County Fair Housing Officer for a term to expire on December 31, 2016.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4 Date: January 6, 2016 Committee Chair: Dave Spickerman

Department Head: Bob McNary

Transmittal Title: Appointment to the Agricultural Development Board

WHEREAS; the term of office for Brian Manktelow, 3353 Pilgrimport Rd. Lyons, NY on the Agricultural Development Board expired on December 31, 2015 and he is recommended for appointment to the Agricultural Development Board-

Now, therefore, be it

RESOLVED, that Brian Manktelow is hereby reappointed to the Agricultural Development Board for a term of office concurrent with his term of office as Supervisor, becoming effective January 1, 2016 and expiring on December 31, 2017.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_-0-\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Revised 11/2012

RESOLUTION TRANSMITTAL

Committee No. 4 Date: January 6, 2016 Committee Chair: Dave Spickerman

Department Head: Bob McNary

Transmittal Title: **AUTHORIZE REQUEST FOR EXTENSION OF NYS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE WAYNE COUNTY LATERAL CONNECTION AND WELL/SEPTIC REPAIR PROGRAM**

WHEREAS, the County of Wayne was awarded a \$745,300 Community Development Block Grant (CDBG) administered by the New York State Office of Community Renewal on April 17, 2014; and

WHEREAS, this grant is intended to fully fund a project to install lateral connections or improve/repair septic and/or wells on properties in Wayne County; and

WHEREAS, Wayne County accepted this grant through resolution 326-14; and

WHEREAS, there remains funding available for additional work to take place, and

WHEREAS, the grant expires on April 11, 2016 and to accept any additional applications to the program would require the County to request an extension of the grant; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to request an extension on behalf of the County of Wayne, subject to approval as to form and content by the County Attorney.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review \$ Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Personnel Office Review & Approval: yes \_\_\_ no \_\_\_ by: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_