

**WAYNE COUNTY BOARD OF SUPERVISORS  
2016 ANNUAL SESSION**

1st Day  
Monday, January 4, 2016

Pursuant to Section 151 of the County Law the Board of Supervisors convened in their chambers in the Court House, Village of Lyons, New York, on the 4th day of January 2016 at 9:00 a.m. and was called to order by Sandra J. Sloane, Clerk of the previous Board.

The Clerk of the Board requested Supervisor Spickerman to lead the Board in the Pledge of Allegiance, followed by the Clerk giving this morning's invocation.

**ROLL CALL:**

ARCADIA	Charles Verkey
BUTLER	David Spickerman, Sr.
GALEN	Steven Groat
HURON	Laurie Crane
LYONS	Brian Manktelow
MACEDON	Cassandra Pagano
MARION	Monica Deyo
ONTARIO	John Smith
PALMYRA	Kenneth Miller
ROSE	Kenan Baldrige
SAVANNAH	Michael Kolczynski (Absent)
SODUS	Steven LeRoy
WALWORTH	Patricia Marini
WILLIAMSON	Anthony Verno
WOLCOTT	Lynn Chatfield

**ELECTION OF PERMANENT CHAIRMAN:**

Mrs. Marini placed in nomination, the name of Steven LeRoy, Town of Sodus, for Permanent Chairman. Seconded by Mr. Smith.

The Clerk asked for any other nominations. There being none, the Clerk requested for a motion to close the nominations for Permanent Chairman.

Mrs. Deyo moved the nominations be closed. Seconded by Mr. Smith. Motion carried.

The Clerk declared Steven LeRoy duly elected as Permanent Chairman for 2016; and appointed Supervisors Miller and Baldrige to escort the Chairman to the Chair.

Chairman LeRoy thanked his colleges for this very special nomination and he is honored. He noted that Jim Hoffman's reign as Chairman will be a tough act to follow; and deeply appreciates the board's confidence they have found in him. In closing, Chairman LeRoy pledged to do his very best to fulfill the duties to this board and the people of Wayne County.

**APPOINTMENT OF VICE-CHAIRPERSON**

Chairman LeRoy announced that Brian Manktelow had been chosen to serve the term as Vice-Chairperson for 2016.

**ELECTION OF CLERK OF THE BOARD:**

Mr. Miller placed in nomination the name of Sandra J. Sloane as Clerk of the Board. Seconded by Mrs. Crane.

Mr. Manktelow moved, seconded by Mrs. Deyo, that the nominations be closed. Carried. The Chairman declared Sandra J. Sloane duly elected Clerk of the Board.

**ELECTION OF DEPUTY CLERK OF THE BOARD:**

Mrs. Crane placed in nomination the name of Debbie Ann Liseno as Deputy Clerk of the Board. Seconded by Mrs. Pagano.

Mr. Smith moved, seconded by Mrs. Marini, that nominations be closed. Carried. The Chairman declared Debbie Ann Liseno duly elected Deputy Clerk of the Board.

**ELECTION OF BUDGET OFFICER:**

Mrs. Deyo placed in nomination the name of Richard House as Budget Officer. Seconded by Mr. Verno.

Mrs. Crane moved, seconded by Mr. Verkey, that nominations be closed. Carried. The Chairman declared Richard House duly elected Budget Officer.

**ELECTION OF DEPUTY BUDGET OFFICER:**

Mr. Verno placed in nomination the name of Kenneth Blake as Deputy Budget Officer. Seconded by Mr. Smith.

Mr. Manktelow moved, seconded by Mr. Miller, that nominations be closed. Carried. The Chairman declared Kenneth Blake duly elected Deputy Budget Officer.

**ELECTION OF PURCHASING AGENT:**

Mrs. Crane placed in nomination the name of Sandra J. Sloane as Purchasing Agent. Seconded by Mrs. Pagano.

Mrs. Deyo moved, seconded by Mrs. Crane, that the nominations be closed. Carried. The Chairman declared Sandra J. Sloane, duly elected Purchasing Agent.

**ELECTION OF DEPUTY PURCHASING AGENT:**

Mrs. Crane placed in nomination the name of Debbie Ann Liseno as Deputy Purchasing Agent. Seconded by Mr. Manktelow.

Mr. Verkey moved, seconded by Mr. Smith, that the nominations be closed. Carried. The Chairman declared Debbie Ann Liseno, duly elected Deputy Purchasing Agent.

**MAJORITY LEADER:**

Mr. Manktelow announced that the Republicans had chosen Mr. Ken Miller, Supervisor from the Town of Palmyra, to serve as Majority Leader.

**MINORITY LEADER:**

Mr. Baldrige announced that he himself, Mr. Kenan Baldrige, is hereby designated to serve as Minority Leader.

**2016 STANDING COMMITTEES:**

Chairman Leroy announced the changes to the 2016 Standing Committees and read the Chair and Vice-Chairs for each Standing Committee. The Deputy Clerk distributed the standing committee assignments to Board Members, as follows:

**No. 1 - FINANCE COMMITTEE**

**PATTI MARINI**

**JOHN SMITH**

**KEN MILLER**

**STEVE GROAT**

**SANDY PAGANO**

- A. COUNTY TREASURER
  - TAX ADVERTISING
  - CONTINGENCY FUND PROJECTS
  - COMMUNITY COLLEGE

- LIABILITY & CASUALTY RESERVE FUND
  - UNCOLLECTED INSURANCE
  - JUDGMENT & CLAIMS
  - EXPENSES ON ACQUIRED PROPERTY
  - HOSPITAL & MEDICAL INSURANCE
  - SERIAL BOND
  - LIBRARY
- B. INFORMATION TECHNOLOGY  
C. REAL PROPERTY TAX  
D. COUNTY AUDITOR

**No. 2 - PUBLIC SAFETY COMMITTEE**

**JOHN SMITH**  
**LAURIE CRANE**  
**MONICA DEYO**  
**ANTHONY VERNO**  
**CHUCK VERKEY**

- A. SHERIFF
- STOP DWI
- B. PROBATION
- C. DISTRICT ATTORNEY
- ANIMAL ABUSE INVESTIGATIONS
  - GRAND JURY
  - CRIME VICTIMS' BOARD
- D. PUBLIC DEFENDER
- E. LEGAL DEFENSE OF INDIGENTS
- F. EMERGENCY MGMT SERVICES
- E-911
  - ALS
  - EMERG. MED. SERV
  - MUTUAL AID
- G. CORONER
- H. PRE-TRIAL SERVICES
- I. JUSTICE COURT

**No.3- PUBLIC WORKS COMMITTEE**

**KEN MILLER**  
**MIKE KOLCZYNSKI**  
**DAVE SPICKERMAN**  
**ANTHONY VERNO**  
**KENAN BALDRIDGE**

- A. HIGHWAY
- MACHINERY
  - CENTRAL GARAGE
- B. BUILDINGS & GROUNDS
- C. CONSUMER AFFAIRS
- D. SOIL AND WATER CONSERVATION DISTRICT

**No. 4 - ECONOMIC DEV AND PLANNING COMMITTEE**

**DAVE SPICKERMAN  
MONICA DEYO  
SANDY PAGANO  
STEVE GROAT  
KEN MILLER**

- A. ECONOMIC DEVELOPMENT & PLANNING
  - INDUSTRIAL DEVELOPMENT SITE
  - JOINT MUNICIPAL PROJECTS
  - AGRICULTURAL DISTRICTS
- B. TOURISM
  - PUBLICITY
- C. BUS OPERATIONS
- D. COOPERATIVE EXTENSION
- E. PALMYRA UNION AG. SOCIETY
- F. FISH AND GAME

**No. 5 – GOVERNMENT OPERATIONS COMMITTEE**

**LURIE CRANE  
BRIAN MANKTELOW  
DAVE SPICKERMAN  
CHUCK VERKEY  
LYNN CHATFIELD**

- A. LEGISLATIVE BOARD
  - RULES OF ORDER
  - INTER-MUNICIPAL
  - REAPPOINTMENTS
  - COUNTY ADMIN.
- B. CLERK OF THE BOARD
  - COURT HOUSE COPIER
  - UNDISTRIBUTED POSTAGE
  - COUNTY OFFICER DUES
- C. COUNTY CLERK
  - HISTORIAN
- D. COUNTY ATTORNEY
- E. BOARD OF ELECTIONS
- F. HUMAN RESOURCES
  - CIVIL SERVICE
  - SALARIES AND BENEFITS
  - WORKERS' COMPENSATION
  - EMPLOYEE RELATIONS
  - UNION NEGOTIATIONS
  - STAFF DEVELOPMENT
  - EDUCATION AND TRAINING
  - EMPLOYEE SAFETY
  - HANDICAP ACCESS
  - AFFIRMATIVE ACTION
  - NEW POSITION RECLASSIFICATION

- CAFETERIA PLAN
  - PRINT SHOP
- G. COMPLIANCE

**No. 6 - HEALTH & MEDICAL SER. COMMITTEE**

**STEVE GROAT**  
**KENAN BALDRIDGE**  
**BRIAN MANKTELOW**  
**LYNN CHATFIELD**  
**LAURIE CRANE**

- A. NURSING HOME
- B. PUBLIC HEALTH
- C. MENTAL HEALTH

**No. 7 - HUMAN SERVICES COMMITTEE**

**BRIAN MANKTELOW**  
**PATTI MARINI**  
**KENAN BALDRIDGE**  
**ANTHONY VERNO**  
**MIKE KOLCZYNSKI**

- A. SOCIAL SERVICES
- B. AGING AND YOUTH
- C. WORKFORCE DEVELOPMENT
- D. VETERANS' SERVICES
- E. WAYNE COUNTY ACTION PROGRAM

Majority Leader Ken Miller read the following 2016 Newspaper Designations for the Republican Party with the appropriated paperwork on file with the Clerk of the Board:

**NEWSPAPER DESIGNATION - REPUBLICAN**

We the undersigned Republican members of the Board of Supervisors of the County of Wayne, do hereby designate The Times of Wayne County, a weekly newspaper published in Macedon, New York, to publish the concurrent resolutions of the Legislature for the year 2016.

We also designate The Times of Wayne County, a weekly newspaper published in Macedon, New York, to publish the official canvass.

We also designate The Times of Wayne County, a weekly newspaper published in Macedon, New York, to publish the election notices issued by the Secretary of State.

Charles Verkey  
 David Spickerman, Sr.  
 Steven Groat  
 Laurie Crane  
 Brian Manktelow  
 Cassandra Pagano  
 Monica Deyo  
 John Smith  
 Kenneth Miller  
 Michael Kolczynski (Absent)  
 Steven LeRoy  
 Patricia Marini

Anthony Verno  
WOLCOTT Lynn Chatfield

Dated: January 4, 2016

Minority Leader Kenan Baldrige read the following 2016 Newspaper Designations for the Democratic Party with the appropriated paperwork on file with the Clerk of the Board:

**NEWSPAPER DESIGNATION - DEMOCRATIC**

I the undersigned Democratic member of the Board of Supervisors of the County of Wayne hereby designate the Sun and Record, a weekly newspaper published in Williamson, New York, to publish the concurrent resolutions of the Legislature for the year 2016.

I also designate the Sun and Record, a weekly newspaper published in Williamson, New York, to publish the official canvass.

We also designate Sun and Record, a weekly newspaper published in Williamson, New York, to publish the election notices issued by the Secretary of State.

Kenan Baldrige

Dated: January 4, 2016

**OTHER BUSINESS:**

Chairman LeRoy requested for a two-thirds vote to put fifteen (15) resolutions, verified as Other Business, on the floor for today's session.

Mr. Miller moved, seconded by Mr. Smith that fifteen (15) resolutions be allowed on the floor.

Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. Motion carried.

**RESOLUTION NO. 001-16: ADOPTING RULES OF ORDER FOR THE YEAR 2016**

Mrs. Crane presented the following:

RESOLVED, that the following Rules of Order of the Wayne County Board of Supervisors as presented are hereby adopted as the Rules of Order for the Year 2016:

**WAYNE COUNTY BOARD OF SUPERVISORS  
RULES OF ORDER – 2016**

**RULE 1. Organizational Meeting**

The organizational meeting of the Board shall be held on or before January 8th in each year. Written notice of the time and date of this meeting shall be mailed to all Supervisors by the Clerk of the Board at least 48 hours in advance of the meeting. The Clerk shall call the meeting to order and the first order of business shall be to conduct the election of a permanent Chairperson for the ensuing year.

The Chairperson of the Board shall appoint from among the members of the Board a Vice Chairperson to serve at his or her pleasure who, in the absence or inability to act of the Chairperson, shall possess all powers and perform all the duties of the Chairperson of the Board. A vacancy in the Office of Chairperson of the Board shall be filled in accordance with County Law Section 151.

The Board, under the Chairperson, shall then proceed with:

- a) The adoption of a time and date for regularly scheduled meetings.
- b) The election or appointment of the Clerk, Deputy Clerk, Budget Officer of the Board, County Attorney, and any other elective or appointive officers required by law or desired by the Board.
- c) The adoption of the Rules of Order for the ensuing year.
- d) Other matters that the Chairperson wishes to bring before this meeting.

**RULE 2. Regular Meetings:**

Regular meetings of the Board shall be held on the third Tuesday of each month beginning at 9:00 a.m. during January, February, April, May, July, October, November and December, and at 7:00 p.m. during March, June, September and for the public hearing and possible vote on the budget the first Tuesday in December also at 7:00 p.m., unless amended by a majority of the Board of Supervisors. The August meeting shall be held the second Monday of August at 10:00 a.m.

**RULE 3. Special Meetings:**

Special meetings shall be held at the call of the Clerk upon direction of the Chairperson or upon written request signed by a majority vote of the Board and eight concurring supervisors. A notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail or by email upon each member of the Board by the Clerk at least 48 hours before the date and time fixed for holding the meeting; however, in lieu of this the Chairperson at a regular meeting may announce the time, place and purpose of an adjourned meeting and if the majority of the Board approves it, the adjourned meeting shall be held at the appointed time and place without written notification; and further in the event the Chairperson, or in his/her absence or unavailability the Vice Chairperson, determines that there exists an emergency situation posing imminent danger of loss of life or property, or if such emergency situation is determined to exist by written declaration signed or approved by a majority vote of the Board and eight concurring Supervisors, then the Chairperson shall cause a Special Meeting to be held upon such public notice as shall be reasonable under the circumstances.

**RULE 4. Place of Meetings:**

All meetings with the exception of the August meeting shall be held in the Supervisors' Chambers, Wayne County Court House, 26 Church Street, Lyons, New York, unless otherwise provided for by call. The August meeting shall be held at the Wayne County Fairgrounds, Palmyra, NY.

**RULE 5. Quorum:**

Members present possessing more than 50% of the total weighted vote shall constitute a quorum for the transaction of business. If a quorum is not present within 45 minutes after the time set for the start of the meeting, the members present shall adjourn.

**RULE 6. Presence of County Attorney:**

The County Attorney shall be present during all meetings unless excused by the Chairperson.

**RULE 7. Temporary Chairperson:**

The Vice Chairperson will serve as acting Chairperson in the absence of the Chairperson at any meeting of the Board of Supervisors. The acting Chairperson shall have and exercise all the powers and duties of the Chairperson at the meeting over which they are called to preside.

**RULE 8. Order of Business:**

The normal order of business at each session shall be as follows:

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Approval of Minutes
6. Communications
7. Unfinished Business
8. Privilege of the Floor
9. Reports of Standing Committees
10. Reports of Special Committees
11. Resolutions

12. Adjournment

**RULE 9. Roll Call:**

On roll call, the Clerk shall record by name all members present or absent; shall further record the arrival of any member listed as absent; and the departure of any member listed as present during the course of each meeting.

Any member desiring permanent departure from the meeting prior to the adjournment shall request permission to be excused from the Chairperson.

**RULE 10. Approval of Minutes of Previous Meeting:**

Minutes of previous meeting shall be read unless waived by the Board by a motion duly made, seconded and adopted.

**RULE 11. Communications:**

The Clerk shall read petitions, notices, departmental reports and other communications and the Chair shall take the appropriate action; however, the Chairperson may permit, or, at his/her pleasure, request a person other than the Clerk to read a communication.

**RULE 12. Resolutions and Motions:**

Any member may offer a resolution or motion which shall be acted on promptly subject to these rules.

The term resolution as herein used shall mean a formal proposed action in writing. Every appropriation requiring expenditure of funds shall be by resolution. Every resolution shall contain a short title setting forth the purpose of the proposed action. All resolutions shall be filed with the Clerk no later than four days prior to the date of the meeting at which the resolutions are to be presented. All Department Heads will file resolutions and committee agendas with the County Administrator at least one week prior to their standing committee date.

The County Administrator shall refer each resolution originated by a Department Head or Agency to the Standing Committee having jurisdiction over any of the subject matter of the resolution. Referrals will be made by the Standing Committee to all Board committees which have an interest in the issue. The Standing Committee shall promptly act on each resolution referred by the County Administrator and shall submit its report or recommendation on the resolution at the next regular meeting of the Board of Supervisors following such referral. Any changes to the intent, meaning or financial features of a proposed resolution will be referred to the Chairperson of the Standing Committee by the committee meeting secretary prior to inclusion of the matter in the Board of Supervisors agenda.

In the event a Standing Committee does not submit its report or recommendation at the next regular meeting of the Board of Supervisors, the Board may act on the resolution without further committee consideration and without committee report or recommendation.

Upon the request of any member, any amendment to a resolution shall be reduced to writing.

Resolutions or referrals which are not acted upon before the end of the calendar year do not continue into the next calendar year.

**RULE 13. Rules of Debate:**

When a question is under debate, the procedure and rules of debate shall be governed by Robert's Rules of Order relative to precedence of motions as follows:

- A Fix the Time at Which to Adjourn:**  
(requires second, not debatable, may be amended and requires a majority).
- B Adjourn:**  
(requires second, not debatable, may not be amended and requires a majority).

- C Recess:**  
(requires second, not debatable, may be amended and requires a majority).
- D Suspend Rules:**  
(requires second, not debatable, may not be amended and requires a 2/3 vote without previous notice)
- E Lay on the Table:**  
After a motion is stated and it is in the possession of the Board it may be laid on the table until requested to come back before the Board (may be amended and requires a majority).
- F Previous Question:**  
(requires second, not debatable, may not be amended and requires a 2/3 vote).
- G Limit or Extend Limits of Debate:**  
(requires second, not debatable, may be amended, and requires a 2/3 vote).
- H Postpone:**  
The object is to set a time when a matter must be considered (requires second, debatable, may be amended and requires a majority).
- I Refer:**  
(requires second, debatable, may be amended and requires a majority).
- J Hold a Motion:**  
After a motion is stated and it is in possession of the Board, before discussion or amendment, it may be held until the next meeting day if requested by any member of the Board provided such request is made on his/her first recognition by the Chairperson, but only one such request shall be granted on only one motion with 2/3 vote.
- K Amend:**  
(requires second, debatable, may be amended and requires a majority).
- L Postpone Indefinitely:**  
The object is to kill a local law, resolution, or motion (requires second, debatable, may not be amended and requires a majority).
- M Withdraw:**  
The maker of a local law, motion, or resolution has the right to request a "Withdraw" at any time. If there is an objection to the request to withdraw, a vote of the Board shall be taken and requires a majority vote to pass.
- N Take From Table:**  
Must be "Taken from Table" after tabling motion was made (requires second, not debatable, may not be amended and requires a majority).
- O Reconsider:**  
To bring up a question for discussion and obtain a new vote. Only one who voted with prevailing side can make this motion, but anybody can second; can only be made on same day (requires second, debatable, may not be amended and requires a 2/3 vote).
- P Rescind:**  
To annul some action, no matter how old, except where action has been taken that cannot be undone. Rescind a motion any time can be moved by anyone; requires a second, except "to give notice." If "Notice" of the motion to be

proposed was given at a previous meeting or pre-filed for this meeting, a majority vote will carry. No "Notice" given requires two-thirds vote to carry (requires second, debatable, may be amended and requires a 2/3 vote without previous notice).

**Q Renew:**

Used to reintroduce a local law, resolution, or motion again at a future session. Can be made and seconded by any Legislator (requires second, debatable, may be amended and requires a 2/3 vote without previous notice).

**RULE 14. Resolutions, Filing Deadline:**

No resolution shall be offered unless it first has been reviewed by the County Administrator and filed with the Clerk of the Board by noon of the fourth working day prior to and not including the day of the meeting at which it is offered. Any resolution which has been filed in accordance with this rule may be offered by any member of the Board at the next scheduled Board meeting. This rule shall not apply to special meetings of the Board under Rule 3, nor to the Organizational Meeting of the subsequent year, under Rule 1. Any resolution filed with the Clerk of the Board pursuant to this section shall be listed on the agenda under the following title: Rule 14. Resolutions.

**RULE 15. All Committees:**

Standing or special committees, shall as promptly as possible report to the Board upon such resolutions, communications or other matters as may be referred to them.

**RULE 16. Unfinished Business:**

All reports, resolutions and other matters laid on the table may be called there from under "Unfinished Business" in the regular order of business. All questions laid over by rule, or by request of any member for one day shall be considered in order on the succeeding day, or at the next session, under the heading of "Unfinished Business".

A list of unfinished business and special orders to be acted upon by the Board shall be kept by the Clerk and listed in the agenda.

A motion to lay a question on the table shall be decided without amendment or debate and a motion to postpone the question indefinitely or to adjourn to a day certain until it is decided, shall preclude all amendments to the main question. All reports, resolutions and other matters laid on the table may be called there by any Board member with approval or a majority vote of the Board.

A motion or a motion for adopting a resolution may be placed on the table by a majority vote and a majority vote will be necessary to take it off the table.

**RULE 17. Agenda:**

The Clerk shall prepare a statement of the order of business for each meeting of the Board which shall also contain the title and author of each resolution to be presented together with the number to be assigned thereto. The order of business shall be mailed to each Supervisor no later than five (5) calendar days prior to the date of the meeting. Any resolution not set forth in the order of business shall be tabled by the Chairperson until the next meeting of the Board, unless upon motion regularly made, the members present by two-thirds vote authorize the consideration of such resolution. These resolutions shall be referred to as Other Business (OB).

**RULE 18. Amendments:**

These rules of order shall be amended only by a two thirds vote of the Board and only after a ten days' notice, which notice shall be in writing and be filed with the Clerk and shall specify the particulars of such proposed amendments. Notice shall be given to members of the Board by the Clerk as directed by Committee No. 5.

**RULE 19. Suspension of Rules:**

Any rule may be suspended by the 2/3 vote of the members present, but the suspension of such rule shall apply only to those matters which shall be before the Board at the time of such suspension.

**RULE 20. Addressing the Board:**

Before speaking, a member shall request recognition by the Board Chair. Upon being recognized, the member shall rise and address the Chair. While a member is speaking, no member shall entertain any private discourse, or pass between him and the Chair. When the Board Chair is putting a question, no member shall walk about or out of the room.

No member shall speak on any question without first raising his or her hand, and upon being recognized by the Board Chair may proceed. When two or more members raise their hands at the same time the Chair shall name the member who shall speak first.

**RULE 21. Call to Order:**

A member called to order shall immediately sit down unless permitted to explain. If an appeal be taken from the decision of the chair, the Board shall decide the case without debate and the question shall be stated by the chair to be "Shall the decision of the chair stand as the judgment of the Board?"

**RULE 22. Voting Requirement:**

Every member present when a motion is stated from the chair shall vote thereon, unless excused by the Chairperson, or unless the Supervisor is directly interested in the motion, in which case, if the Supervisor chooses, the Supervisor may be excused from voting. Every member requested to be excused from voting may make a brief and verbal statement of the reason for their request. The Chairperson in all cases has the right to vote and when the vote is equally divided, including the Chairperson's vote, the question shall be lost.

**RULE 23. Required Ayes and Nays: (LONG ROLL)**

Taking into consideration Rule 32, hereafter, at the Chairperson's discretion with the Boards' consent, the ayes and nays shall be taken by vote on any resolution appropriating money, levying taxes, confirming reports of committees and making appointments and fixing salaries and upon any other motion or resolution when demanded by any member of the Board.

**RULE 24. The Order of Rules:**

When a question is under debate, no motion shall be entertained unless for adjournment of the Board, for the previous question, to place on table indefinitely, to place on table for a certain day, to hold, to amend it, or refer back to committee. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate.

**RULE 25. Several Propositions:**

If the question in debate contains several distinct propositions, the same may be divided by the Chairperson at the request of any member to the end that a vote may be taken on each proposition.

**RULE 26. Privilege of the Floor:**

Privilege of the floor for members of the public other than members of the Board of Supervisors shall extend to any person appearing for him/herself in which case each individuals appearing shall be limited to three minutes; and to persons representing any group in which case there shall be allowed only one spokesman for the group, who shall be limited to a maximum time of five minutes. Any person requesting this privilege shall be limited to subject matter appearing on the agenda. All speakers must sign up with the Clerk at least 15 minutes before the starting time of the Board meeting. The total amount of time allowed for Privilege of the Floor at a Board meeting will be limited to 30 minutes. The Chairperson of the Board shall have the authority to place additional time limits on how long individuals may speak.

**RULE 27. Motion to Reconsider:**

No motion for reconsideration shall be in order unless made on the same day, on which the decision proposed to be reconsidered took place. A motion to reconsider must be made by a member who voted with the majority on the decision of the motion or resolution proposed to be reconsidered. When a motion to reconsider has been defeated, it shall not again be submitted to the Board.

**RULE 28. Motion to Rescind:**

A motion to rescind can only be entertained when moved by a member who voted with the majority in the action which is proposed to rescind, and requires the affirmative vote of a majority of the total members of the Board.

**RULE 29. Weighted Voting:**

Until such time as the apportionment of the weighted vote of members of the Board is revised, it is as follows:

	<u>Majority</u>	<u>2/3</u>
Arcadia	171	166
Butler	26	23
Galen	56	49
Huron	28	24
Lyons	73	63
Macedon	117	102
Marion	62	53
Ontario	127	113
Palmyra	102	89
Rose	31	26
Savannah	23	20
Sodus	107	93
Walworth	120	107
Williamson	90	78
Wolcott	56	49
	<b>1189</b>	<b>1055</b>

Whenever in these rules of order there is reference to a majority vote or a 2/3 vote of the Board, it means a majority of the weighted vote of the members of the Board or 2/3 of the weighted vote of the Board. A total of 595 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a simple majority vote. A total of 704 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a 2/3 majority vote. Votes requiring 2/3 majority are: Sale of real property; Overriding the New York State Tax Cap; Creating a new employment position; Appointment of a new person to fill an employment position defined by a term of office; Adopting the Rules of Order, as well as any amendments to the Rules of Order; Incurring long term financial obligations for Wayne County; Placing an OB on the floor; and any place noted in Rule 13 when 2/3 vote is required. Reappointments to positions defined by a term of office shall be made by majority vote of the full board. The above weighted voting system is based upon the official United States Census for 2010.

**RULE 30. Committee Vote and Records:**

Because committee reports and recommendations are not binding, Standing Committees shall not use a weighted vote in committee recommendations, however, any member of the Board in compliance with Rule 14 may offer a motion or resolution regarding any matter referred to Committee with or without the benefit of the Committee's report or recommendation. The Standing Committee shall report to the full Board the names of members in favor of or opposed to any measure which is not unanimous. If there is dissent in committee, a member of the dissenting group may present a report of the minority to the Board. Each committee shall take

attendance and keep summary minutes of business transacted, said minutes to be turned over to the Clerk for record.

Any member of the public wishing to address a Committee shall give three business days prior notice to the County Administrator, said notice shall consist of the person's name, address and the subject matter that they wish to discuss. The County Administrator shall then determine the appropriate standing committee and discuss with the Committee chairman and the Chairman of the Board of Supervisors, adding said member of the public to said committee agenda. The County Administrator shall notify members of the public whether they have been added to a committee's agenda prior to the committee meeting. Individuals appearing before a committee shall be limited to a five minutes presentation. If more than one person represents any group, there shall be allowed only one spokesperson for the group.

**RULE 31. Order of Voting:**

The Clerk shall maintain a record of order of voting by roll call and the first call for a vote on motions and resolutions shall be rotated in alphabetical order by towns.

**RULE 32. Short Roll Call:**

In conjunction with Rule 23, the Chairperson may ask for a short roll call on a matter having no controversy or debate, and hearing no objection, the Clerk may ask for the vote of the Supervisors from Arcadia and Wolcott, or first and last towns alphabetically present at meeting, and if their vote is in agreement the vote will be recorded as unanimous. If there is disagreement, there shall be a full roll call.

**RULE 33. Standing Committees:**

The Chairman of the Board shall appoint the Standing Committees within ten days from the date of organization in January and file a list of the same with the Clerk. The Chairperson may make temporary appointments to fill vacancies on any committee caused by the resignation or death of a member. In case of the absence of the Chairperson of any committee at any meeting, the second named member on the committee list shall act as temporary Chairperson.

The County Administrator and standing committees shall hold meetings with department heads and shall recommend purchases and be generally responsible to the Board for the orderly operation of the affairs under the committee. The committee not only has the power of making recommendations to the Board but shall make recommendations on all committee matters.

Any direct costs incurred by a member in performing the duties of a committee and mileage expenses to and from meetings shall be reimbursed to him/her by the county.

Committee No. 1

**FINANCE COMMITTEE** 5 Members

- A. COUNTY TREASURER
  - TAX ADVERTISING
  - CONTINGENCY FUND PROJECTS
  - COMMUNITY COLLEGE
  - LIABILITY & CASUALTY RESERVE FUND
  - UNCOLLECTED INSURANCE
  - JUDGMENT & CLAIMS
  - EXPENSES ON ACQUIRED PROPERTY
  - HOSPITAL & MEDICAL INSURANCE
  - SERIAL BOND
  - LIBRARY
- B. INFORMATION TECHNOLOGY
- C. REAL PROPERTY TAX
- D. COUNTY AUDITOR

Committee No. 2

**PUBLIC SAFETY COMMITTEE**

5 Members

- A. SHERIFF
  - STOP DWI
- B. PROBATION
- C. DISTRICT ATTORNEY
  - ANIMAL ABUSE INVESTIGATIONS
  - GRAND JURY
  - CRIME VICTIMS' BOARD
- D. PUBLIC DEFENDER
- E. LEGAL DEFENSE OF INDIGENTS
- F. EMERGENCY MANAGEMENT SERVICES
  - E-911
  - ALS
  - EMERGENCY MEDICAL SERVICES
  - MUTUAL AID
- G. CORONER
- H. PRE-TRIAL SERVICES
- I. JUSTICE COURT

Committee No. 3

**PUBLIC WORKS COMMITTEE**

5 Members

- A. HIGHWAY
  - MACHINERY
  - CENTRAL GARAGE
- B. BUILDINGS & GROUNDS
- C. CONSUMER AFFAIRS
- D. SOIL AND WATER CONSERVATION

Committee No. 4

**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**

5 Members

- A. ECONOMIC DEVELOPMENT & PLANNING
  - INDUSTRIAL DEVELOPMENT SITE
  - JOINT MUNICIPAL PROJECTS
  - AGRICULTURAL DISTRICTS
- B. TOURISM
  - PUBLICITY
- C. BUS OPERATIONS
- D. COOPERATIVE EXTENSION
- E. PALMYRA UNION AG. SOCIETY
- F. FISH AND GAME

Committee No. 5

**GOVERNMENT OPERATIONS COMMITTEE**

5 Members

- A. LEGISLATIVE BOARD
  - RULES OF ORDER
  - INTER-MUNICIPAL
  - RE-APPOINTMENTS
  - COUNTY ADMIN.
- B. CLERK OF THE BOARD
  - COURT HOUSE COPIER
  - UNDISTRIBUTED POSTAGE
  - COUNTY OFFICER DUES
- C. COUNTY CLERK

- HISTORIAN
- D. COUNTY ATTORNEY
- E. BOARD OF ELECTIONS
- F. HUMAN RESOURCES
  - CIVIL SERVICE
  - SALARIES AND BENEFITS
  - WORKERS' COMPENSATION
  - EMPLOYEE RELATIONS
  - UNION NEGOTIATIONS
  - STAFF DEVELOPMENT
  - EDUCATION AND TRAINING
  - EMPLOYEE SAFETY
  - HANDICAP ACCESS
  - AFFIRMATIVE ACTION
  - NEW POSITION RE-CLASSIFICATION
  - CAFETERIA PLAN
  - PRINT SHOP
- G. COMPLIANCE

Committee No. 6

**HEALTH AND MEDICAL SERVICES COMMITTEE**

5 Members

- A. NURSING HOME
- B. PUBLIC HEALTH
- C. MENTAL HEALTH

Committee No. 7

**HUMAN SERVICES COMMITTEE**

5 Members

- A. SOCIAL SERVICES
- B. AGING AND YOUTH
- C. WORKFORCE DEVELOPMENT
- D. VETERANS' SERVICES
- E. WAYNE COUNTY ACTION PROGRAM

**RULE 34. Special Committees:**

Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered or directed by a majority of the Board, be appointed by the Chairman of the Board. The period of time that a special committee shall serve shall be designated when it is created. Any person appointed to a special committee shall be notified in writing of such appointment by the Clerk.

**RULE 35. Committee Meetings:**

A meeting of a committee may be called by a majority of the committee. No committee shall meet without the committee Chairperson causing the members of the committee to be notified and a majority of the members must be present to act. Notice of Special committee meetings, not regularly scheduled, shall be made to each committee member by telephone contact at the number designated by each committee member for that purpose. Notice of emergency committee meetings shall be given in accordance with the procedures set forth in RULE 3, including the provisions made therein for the conduct of Emergency Meetings.

**RULE 36. Executive Session:**

On motion of any member duly seconded and carried by a majority vote, the Board shall go into executive session, presided over by the Chairperson of the Board, during which time any matters permitted under the New York State Open Meetings Law may be discussed, debated and voted upon. Only members of the Board shall participate in the executive session and

such other persons may be called into the session as may be necessary.

**RULE 37. Minutes:**

The minutes of the Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

**RULE 38. Parliamentary Law:**

All questions not covered by these rules shall be decided according to Robert's Rules of Order.

**RULE 39. Adopted Rules of Order:**

Said adopted rules shall control until permanent Chairperson seated and new rules of order are adopted.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

**RESOLUTION NO. 002-16: OFFICIAL NEWSPAPER DESIGNATIONS FOR 2016**

Mrs. Crane presented the following:

RESOLVED, pursuant to Section 214(2) of the County Law, the Wayne County Board of Supervisors hereby designates The Times of Wayne County, published in Macedon, New York and The Sun and Record, published in Williamson, New York as official newspapers for the publications of all Local Laws and Notices and other matters as required by law to be published; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to all County Offices and Departments and each of the above-named newspapers.

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

**RESOLUTION NO. 003-16: AUTHORIZATION FOR CLERK TO PURCHASE SUPPLIES FOR THE BOARD OF SUPERVISORS FOR 2016**

Mrs. Crane presented the following:

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to purchase necessary stationery and supplies for the Board of Supervisors for the year 2016.

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

**RESOLUTION NO. 004-16: ADOPTION OF INVESTMENT POLICY FOR THE COUNTY OF WAYNE FOR 2016**

Mrs. Marini presented the following:

RESOLVED, that the following policy is hereby adopted:

**INVESTMENT POLICY FOR THE COUNTY OF WAYNE**

**I. SCOPE:**

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

**II. OBJECTIVES**

The primary objectives of the County of Wayne's investment activities are, in the priority order,

- \*To conform with all applicable federal, state and other legal requirements (legal);
- \*To adequately safeguard principal (safety);
- \*To provide sufficient liquidity to meet all operating requirements (liquidity); and
- \*To obtain a reasonable rate of return (yield).

**III. DELEGATION OF AUTHORITY:**

The governing board's responsibility for administration of the investment program is delegated to the County Treasurer, who shall establish a satisfactory level of accountability

based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

**IV. PRUDENCE:**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the County of Wayne to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

**V. DIVERSIFICATION:**

It is the policy of the County of Wayne to diversify its deposits and investments by financial institution, by investment instrument, and maturity scheduling.

**VI. INTERNAL CONTROLS:**

It is the policy of the County of Wayne for all moneys collected by any officer or employee of the government to transfer those funds to the County Treasurer within 5 days of deposit, if less than \$500, the same day of deposit, if more than \$500, or within the time period specified in law, whichever is shorter.

The County Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

**VII. DESIGNATION OF DEPOSITORIES:**

Pursuant to Section 212 of the County Law and Section 10 of the General Municipal Law, the depositories designated by the County of Wayne shall be any bank or trust company authorized to do business in the State of New York; each such depository shall be limited to \$50,000,000 of deposits at any one time.

**VIII. COLLATERALIZING OF DEPOSITS:**

In accordance with the provisions of General Municipal Law, 10, all deposits of the County of Wayne, including certificates of deposits and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by:

1. obligations of New York State
2. obligations of the United States
3. obligations of federal agencies, where the principal and interest are guaranteed by the United States
4. obligations of New York State local governments.

5. An "irrevocable letter of credit" issued in favor of the (unit of government) by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

**IX. SAFEKEEPING AND COLLATERALIZATION:**

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the County of Wayne to exercise its rights against

the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with assignment in blank to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

**X. PERMITTED INVESTMENTS:**

As authorized by General Municipal Law, 11, the County of Wayne authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- \* Special time deposit accounts;
- \* Certificates of Deposits;
- \* Obligations of the United States of America;
- \* Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- \* Obligations of the State of New York;
- \* Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorize such investment;
- \* Certificates of Participation (COPS) issued pursuant to GML, 109-b;
- \* Obligations of the County of Wayne, but only with any moneys in a reserve fund established pursuant to GML, 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the County of Wayne within such times as the proceeds will be needed to meet expenditures for the purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County of Wayne within two years of the date of purchase.

**XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS:**

The County of Wayne shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution and dealer. All financial institutions with which the County of Wayne conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County of Wayne. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The County Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

**XII. PURCHASE OF INVESTMENTS:**

The County Treasurer is authorized to contract for the purpose of investments:

1. Directly from an authorized trading partner.
2. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the County of Wayne, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the County Treasurer. All such transactions shall be confirmed in writing to the County of Wayne by the bank or trust company. Any obligation held in the custody of a bank or trust company

shall be held pursuant to a written custodial agreement as described in General Municipal Law, 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County of Wayne, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with, or become a part of the backing for any other deposits or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Mr. Spickerman moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

**RESOLUTION NO. 005-16: AUTHORIZATION FOR COUNTY TREASURER TO TRANSFER GENERAL FUND CASH TO ALL FUNDS WHEN REQUIRED**

Mrs. Marini presented the following:

WHEREAS, the County has in the past, authorized the transfer of General Fund cash to other Funds in the County on an as needed basis; and

WHEREAS, the County is desirous of continuing this procedure during 2016 when required; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the County Treasurer to transfer cash from the General Fund to other Funds on an as needed, temporary basis; and be it further

RESOLVED, that any transfer is only temporary and must be returned to the General Fund before the end of the fiscal year; and be it further

RESOLVED, that the County Treasurer is hereby directed to inform the County Administrator of a required transfer prior to the transfer being made and report said transfers to the Finance Committee at its next regular committee meeting after the transfer is made.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Verkey. Upon roll call, adopted.

**RESOLUTION NO. 006-16: APPOINTMENT OF CHAIRMAN OF THE BOARD OF SUPERVISORS AND CHAIRMAN OF THE WAYNE COUNTY COMMITTEE OF ECONOMIC DEVELOPMENT AND PLANNING TO THE WAYNE COUNTY INDUSTRIAL DEVELOPMENT BOARD OF DIRECTORS**

Mr. Spickerman presented the following:

WHEREAS, pursuant to General Municipal Law Section 856(2) the members of the Board of Directors (the "Board" or "Board Members") of the Wayne County Industrial Development Agency (the "Agency") shall serve at the pleasure of the Wayne County Board of Supervisors (the "County") and the "Board" shall consist of not less than (3) nor more than seven (7) members; and

WHEREAS, according to previous policy, the Chairman of the Board of Supervisors and Chairman of the Wayne County Committee of Economic Development and Planning shall be members of the "Board"; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors appoints the Chairman of the Board and Chairman of the Economic Development and Planning Committee to the "Board" of the Agency to serve until December 31<sup>st</sup>, 2016 or such time until his/her death, resignation, removal disqualification, or a successor has been elected or appointed.

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

**RESOLUTION NO. 007-16: APPOINTMENT OF WAYNE COUNTY ATTORNEY**

Mrs. Crane presented the following:

RESOLVED, that Daniel Connors is hereby appointed to the position of Wayne County Attorney for a two-year term of office commencing January 1, 2016 through December 31,

2017 at the salary of \$102,495.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Verkey. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 008-16: APPOINTMENT OF WAYNE COUNTY PUBLIC DEFENDER**

Mr. Smith presented the following:

RESOLVED, that James Kernan is hereby appointed to the position of Wayne County Public Defender for a two-year term of office commencing January 1, 2016 through December 31, 2017 at the salary of \$93,834.

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, all Supervisors voted Aye. Mr. Groat Abstained from voting. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 009-16: APPOINTMENT OF WAYNE COUNTY AUDITOR AND MANAGEMENT ASSISTANT**

Mrs. Marini presented the following:

WHEREAS, pursuant to Section 600 of County Law, the Board adopted Res. No. 311-09 creating and establishing the position of County Auditor; and

WHEREAS, pursuant to the adoption of Resolution No's., 652-11, 485-15 and 486-15, the position of Management Assistant was created and filled with duties and responsibilities of both the County Auditor position and Management Assistant position to be performed by the Management Assistant; and

WHEREAS, the County Auditor position is a two-year term position with the term ending December 31, 2015 and the position of Management Assistant is not a term appointment; now, therefore, be it

RESOLVED, that Patrick Schmitt is hereby re-appointed to the position of Wayne County Auditor for a two-year term of office commencing January 1, 2016 through December 31, 2017, and his duties also include the duties of the position of Management Assistant, at the salary of \$73,661.

Mr. Smith moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 010-16: AUTHORIZATION TO APPOINT MEMBERS TO THE REGIONAL FISH AND WILDLIFE MANAGEMENT BOARD**

Mr. Spickerman presented the following:

WHEREAS, Pursuant to Section 11-0501 of the Environmental Conservation Law, this Board oversees a cooperative program for purposes of obtaining privately-owned or leased lands and waters of the State, practices of fish and wildlife management, which will preserve and develop fish and wildlife resources of the State and improve access to them for recreational purposes; and

WHEREAS, Steve LeRoy and Laurie Crane have expressed an interest in continuing as the Legislative Representatives on the Regional Fish and Wildlife Management Board; now, therefore, be it

RESOLVED, that the following individuals are hereby appointed to the Regional Fish and Wildlife Management Board, for two-year terms ending December 31, 2017:

Steven LeRoy (Legislature)	Laurie Crane (Legislature Alternate)
14-16 Mill Street	7903 Dutch Street Road
Sodus, NY	Wolcott, NY

and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the appropriate County and State Officials.

Mr. Verkey moved the adoption of the resolution. Seconded by Mrs. Deyo. Upon roll call, all Supervisors voted Aye. Mr. LeRoy Abstained from voting. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 011-16: RESOLUTION NAMING ENTITIES THAT ARE 2016 PARTICIPANTS IN THE WAYNE COUNTY SELF-INSURED PLAN FOR WORKERS' COMPENSATION**

Mrs. Crane presented the following:

WHEREAS, the towns and villages within Wayne County may elect to participate in the Wayne County Self-Insured Workers' Compensation Plan in accordance with the local law governing the plan; and

WHEREAS, volunteer fire departments' and volunteer ambulance corps' participation in the plan is determined by the participation of the town in which the volunteer fire departments or volunteer ambulance corps are located; and

WHEREAS, volunteer fire departments and volunteer ambulance corps may not elect to enter or leave the plan as individual entities; now, therefore, be it

RESOLVED, that the following entities are 2016 participants in the Wayne County Self-Insured Workers' Compensation Plan:

1. Wayne County

TOWNS OF:

2. Arcadia
3. Butler
4. Galen
5. Huron
6. Lyons
7. Macedon
8. Marion
9. Ontario
10. Palmyra
11. Rose
12. Savannah
13. Sodus
14. Walworth
15. Williamson
16. Wolcott

VILLAGES OF:

17. Clyde
18. Newark
19. Palmyra
20. Red Creek
21. Sodus
22. Sodus Point
23. Wolcott

and, be it further

RESOLVED, that as a result of town participation, volunteer members of the following fire departments and ambulance corps are also covered by the plan:

Volunteer Fire Departments:

1. Fairville Fire Department (Arcadia)
2. Marletown Volunteer Fire Department (Arcadia)
3. Newark Volunteer Fire Department (Arcadia)
4. South Butler Fire Department (Butler)
5. Galen-Clyde Volunteer Fire District (Galen)
6. Lyons Fire Department (Lyons)
7. Macedon Center Fire Department (Macedon)

8. South Macedon Fire Department (Macedon)
9. Marion Fire Department (Marion)
10. Ontario Fire Company (Ontario)
11. Union Hill Fire Department (Ontario)
12. East Palmyra Fire Department (Palmyra)
13. Palmyra Fire Company (Palmyra)
14. North Rose Fire Department (Rose)
15. Rose Fire Company (Rose)
16. Savannah Fire Company (Savannah)
17. Alton Fire Company (Sodus)
18. Sodus Fire Company (Sodus)
19. Sodus Center Fire Company (Sodus)
20. Sodus Point Fire Department (Sodus)
21. Wallington Fire Company (Sodus)
22. Lincoln Volunteer Fire Department (Walworth)
23. Walworth Fire Department (Walworth)
24. West Walworth Volunteer Fire Department (Walworth)
25. East Williamson Fire Department (Williamson)
26. Pultneyville Fire District (Williamson)
27. Williamson Fire Department (Williamson)
28. Red Creek Fire Company (Wolcott)
29. Wolcott Fire Department (Wolcott)

Volunteer Ambulance Corps:

1. Newark-Arcadia Volunteer Ambulance (Arcadia)
2. Town of Galen Ambulance (Galen)
3. Town of Lyons Ambulance (Lyons)
4. Town of Macedon Ambulance (Macedon)
5. Ontario Volunteer Emergency (Ontario)
6. Union Hill Volunteer Ambulance (Ontario)
7. Silver Waters Community Ambulance (Sodus)
8. Sodus Town Ambulance (Sodus)
9. Walworth Ambulance (Walworth)
10. Williamson Volunteer Ambulance (Williamson)
11. Lakeshore Volunteer Ambulance (Wolcott)

Mr. Miller moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

**RESOLUTION NO. 012-16: AUTHORIZATION TO AMEND THE 2016 COUNTY BUDGET FOR THE MS-FUND FOR WAYNE COUNTY HEALTH CARE PLAN TRUST**

Mrs. Crane presented the following:

WHEREAS, the Treasurer requires authorization to amend MS Fund Budget Allocations to reflect the 2016 budget of the Wayne County Health Care Plan Trust; now, therefore, be it

RESOLVED, that pursuant to Article 6 of the Wayne County Health Care Plan Trust Agreement, the Wayne County Board of Supervisors does hereby authorize the County Treasurer to adjust the 2016 MS Fund allocations to reflect the budget for the Health Care Plan and authorize the County Treasurer to amend the 2016 budget as follows:

REVENUES

MS9060.41616 Self Pays	\$	160,000.00
MS9060.41622 COBRA	\$	5,000.00
MS9060.42401 Interest Earnings	\$	2,000.00
MS9060.42680 Insurance Recoveries	\$	325,000.00
MS9060.42709 Employee Contributions	\$	1,600,000.00
MS9060.42710 Town/Village Contributions	\$	300,000.00

MS9060.42801 Interfund Reimbursement	\$	11,200,000.00
TOTAL REVENUES	\$	13,592,000.00

APPROPRIATIONS		
MS1710.54000 Contractual Expense	\$	400,000.00
MS1710.54104 Affordable Care Act	\$	40,000.00
MS1710.54166 Postage	\$	100.00
MS1710.54300 Insurance	\$	475,000.00
MS1710.54501 Accountants & Auditors	\$	13,000.00
MS1710.54506 Attorneys	\$	10,000.00
MS1710.54456 Printing	\$	150.00
MS1710.54521 Records Storage	\$	25.00
MS9060.58400 Hospitalization Expense	\$	12,653,725.00
TOTAL APPROPRIATIONS	\$	13,592,000.00

and be it further

RESOLVED, that the County Treasurer is authorized to transfer funds as needed within the MS Fund in order to pay for necessary and authorized expenses associated with the Wayne County Health Care Plan Trust.

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

**RESOLUTION NO. 013-16: AUTHORIZATION TO ADOPT THE 2016 WAYNE COUNTY DISABILITY BUDGET MS-FUND FOR DISABILITY PROGRAM**

Mrs. Crane presented the following:

WHEREAS, the 2016 County Budget needs to be amended for the costs associated with the Disability Program, now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors does hereby approve the 2016 budget for the Disability Program and authorize the County Treasurer to amend the 2016 budget as follows:

(REVENUES)		
MS9055.42709	Employee Contributions	\$ 21,008.00
MS9055.42801	Interfund Reimbursement of Expenses	\$140,000.00

(APPROPRIATIONS)		
MS9055.54000	Contractual Expense	\$ 20,000.00
MS9055.58600	Disability	\$141,008.00

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Groat. Upon roll call, adopted.

**RESOLUTION NO. 014-16: AUTHORIZATION TO CREATE A TEMPORARY SENIOR ACCOUNT CLERK POSITION FOR WAYNE COUNTY PUBLIC HEALTH**

Mr. Groat presented the following:

WHEREAS, the current Senior Account Clerk employed at Wayne County Public Health (WCPH) that performs Pre-K billing has resigned her position, effective January 4, 2016; and

WHEREAS, the duties of this position encompasses paying contracted Pre-K providers, billing Medicaid for services provided to children enrolled into Medicaid and claiming State Aid funds; and

WHEREAS, all of these duties are done at different times within a quarter and cannot be taught to an existing employee or a newly hired employee in a short period of time, thus creating a need for an overlap of employment for this position; and

WHEREAS, WCPH wishes to create a temporary hourly Senior Account Clerk position for the current resigning Senior Account Clerk to fill in order to provide training of above job

duties from January 5, 2016 to March 31, 2016 at the hourly rate of \$18.91 and for an amount not to exceed \$1,000; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to create a temporary Senior Account Clerk position at an hourly rate of \$18.91, for an amount not to exceed \$1,000 for the period of January 5, 2016 to March 31, 2016, for the purpose of providing training to existing and newly hired employee on Pre-K billing.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, all Supervisors voted Aye. Supervisor Manktelow Abstained from voting. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 015-16: AUTHORIZATION TO BID FOR COUNTY PRINTING SERVICES**

Mrs. Crane presented the following:

WHEREAS, the County has been notified that the employee of the Print Shop intends to retire at the end of February 2016; and

WHEREAS, it is more cost efficient for the County to bid out these services than to continue to provide the services; and

WHEREAS, the bid will be set up so that all Municipalities in Wayne County can piggyback off of the bid; now therefore, be it

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to advertise for bids for printing services for Wayne County and all municipalities within the County, bid items will include such items as envelopes, letterhead, business cards, booklets, and non-carbon paper, in accordance with specifications approved by the County Attorney as to form and content; and be it further

RESOLVED, that the Interim County Administrator and Clerk of the Board of Supervisors are hereby designated and directed to publicly open bids at the time and place specified in the bid documents and to present a record of the bids at the next meeting of the Board of Supervisors following the bid opening; and be it further

RESLOVED, that the bid specifications shall indicate that any municipality within Wayne County, purchasing printing services pursuant to the bid, shall be solely responsible for the audit and inspection of such services and for any payment due the vendor.

Mr. Miller moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

**ADJOURNMENT:**

Chairman LeRoy announced that the next regular meeting of the Board is scheduled for **Tuesday, January 19, 2016 at 9:00 a.m.**

On motion of Mrs. Crane and seconded by Mr. Verkey, the Board adjourned at 9:26 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors  
\*\*\*\*\*